

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2400

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

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Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://fsaintranet.sc.egov.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AS-2235 6-11-12	Identifying Record Custodians	FAS and FSA Washington, DC, National Offices Only
CRP-714 6-7-12	Using the Prepayment Report to Correct Eligibility Conditions for 2012 CRP Annual Payments	State and County Offices
FI-3101 6-11-12	Processing Voluntary and Involuntary Backup Withholding in Financial Services and NPS	State and County Offices
IRM-452 6-4-12	FSA Video Teleconferencing (VTC) Systems	FSA Offices
PM-2862 6-5-12	Announcing Designation of Acting Deputy Administrator for Management (DAM)	All FFAS Offices
SEM-17 6-6-12	Updated Background Investigation Procedures for On-Boarding	FFAS Employees, Except FAS Employees Requiring National Security Clearance

National Procedure Checklist No. 2400 (Continued)

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
2-CRP (Rev. 5) Amend. 11 6-4-12	Agricultural Resource Conservation Program	State and County Offices
1-NAP (Rev. 1) Amend. 69 6-4-12	Noninsured Crop Disaster Assistance Program for 2001 and Subsequent Years	State and County Offices

Procedure Notices

None.

Obsolete Directives

None.

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.