

For: State and County Offices

Encouraging Users to Process LDP Requests Using eLDP Software (Except Cotton)

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

Several County Offices have **not** used the eLDP software to its fullest potential.

County Offices have been encouraged to established customer profiles in anticipation of the transition from APSS processed LDP's to web-based processed eLDP's.

Notice PS-554 instructed County Offices on the process for establishing customer profiles for combined producers. Customer profiles **must** be established **before** an eLDP can be processed through the web-based software.

Notice PS-555 instructed County Offices to process any remaining 2005 crop year lentil LDP's using APSS.

Notice PS-559 instructed County Offices of the recent enhancements to correct eLDP applications for all crops except cotton.

15-PS provides procedure for the following:

- establishing customer profiles
- processing eLDP applications.

Notice PS-562 includes new eLDP web-based training tools to assist State and County Offices with learning the eLDP software.

Disposal Date	Distribution
April 1, 2007	State Offices; State Offices relay to County Offices

Notice LP-2037

1 Overview (Continued)

B Purpose

This notice strongly encourages State and County Offices to process LDP requests using the eLDP software. Eventually, all LDP requests will be processed using eLDP software. County Offices should become familiar with eLDP software by using the software to process all LDP requests.

C Contact

For questions or situations **not** addressed in this notice, State Offices shall contact Laura Schlote, PSD, by either of the following:

- e-mail at laura.schlote@wdc.usda.gov
- telephone at 202-720-7785.

2 Using the eLDP Software

A County Office Action

County Offices are strongly encouraged to process **all** future LDP requests using eLDP software **unless** the request is for:

- graded wool
- commodities harvested for hay
- commodities harvested for silage (except corn and grain sorghum)
- 2005 crop year lentils
- combined producers in which payment limitation **cannot** be tracked manually according to Notice PS-544.

B State Office Action

State Offices shall:

- advise County Offices to review this notice and other applicable notices mentioned in this notice
- monitor eLDP activity using the applicable reporting capabilities to ensure that County Offices are using eLDP software to its fullest potential.