

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2602

### Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds\\_index.htm](http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://fsaintranet.sc.egov.usda.gov/fsa/>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AO-1666 9-12-16	Civil Rights and EEO State Management Review (SMR) Schedule	FSA State Offices
ARCPLC-34 9-6-16	2015 Price Loss Coverage (PLC) Payment Rates and 2015 Agriculture Risk Coverage (ARC) Actual Price for Peanuts	State and County Offices
BU-772 9-9-16	Instructions for FY Accounting Rollover in WebTA	FSA Employees
CRP-807 8-31-16	Deleting Invalid Conservation Online System (COLS) Offers	State and County Offices
IRM-477 9-9-16	Retention and Destruction of FSA-13-A's	All FSA Employees
PM-2974 9-9-16	WebTA 4.2 Implementation	All FSA Employees
PS-734 9-7-16	Scheduled Shutdown of the Trade Adjustment Assistance for Farmers (TAAF) Program Software	State and County Offices

## National Procedure Checklist No. 2602 (Continued)

### Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
2-FSFL (Rev. 1) Amend. 29-7-16	Web-Based Farm Storage Facility Loan Program Functions	State and County Offices

### Obsolete Directives

None.

### Procedure Notices

None.

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).