

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2375

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://fsaintranet.sc.egov.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1531 12-19-11	Updates to Activity Reporting System	FSA Employees
CP-682 12-19-11	Entering 2011 Compliance Review and Spot Check Results in the National Compliance Review Database	State and County Offices
FI-3075 12-13-11	FSA Relocation Policy	FSA Employees
FI-3076 12-19-11	Moving Interest Penalty (INTPEN) and Additional Interest Penalty (ADDINTPEN) Functionality to Online Payment (OLP)	State and County Offices
FI-3077 12-19-11	Policy Change for Printing NPS Signed Payment Lists	State and County Offices
FI-3078 12-19-11	TTPP IRS Form 1099 Information	Tobacco State and County Offices

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Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
2-DCP (Rev. 1) Amend. 24 12-9-11	Direct and Counter-Cyclical Automation	State and County Offices
4-PL Amend. 12 12-15-11	Payment Eligibility, Payment Limitation, and Average Adjusted Gross Income	State and County Offices

Procedure Notices

None.

Obsolete Directives

None.

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.