

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2318

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1480 10-28-10	Requests for Ballots From County Offices	State Offices and Service Centers
BU-724 10-27-10	FY 2011 Initial Allotments for the Continuing Resolution (CR)	State Offices
COR-111 10-26-10	FY 2011 Improper Payments Information Act of 2002 (IPIA) Reviews	State Offices
FI-3006 10-27-10	Processing Prompt Pay Failed Payments and Assignments for Bankruptcy Customers	State and County Offices
FI-3007 11-1-10	November 2010 CCC, FSFL, SSFL, and TTPP Interest Rates	State and County Offices
FLP-575 10-29-10	2011 FLP Annual Conference	State and County Offices
INFO-46 10-29-10	FSA Design Standards, Visual Management Guide Modifications	FSA Employees and Contractors
LDAP-33 11-1-10	2009 Aquaculture Grant Program (AGP) and Poultry Loss Contract Grant Assistance Program (PGAP)	State and County Offices
PM-2779 10-21-10	2010 Federal Employees Benefits Open Season	FFAS Employees
PM-2780 10-28-10	Updated Exit Interview Process and URL	FFAS Employees
PM-2781 11-1-10	Using Annual Leave (AL) to Avoid Forfeiture and Exigency Information for Leave Year (LY) 2010	FFAS Employees

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
PM-2782 11-1-10	Using Category Rating for Job Applicant Assessments	FFAS Employees
PS-676 10-21-10	Resuming Correction Processing for APSS-Generated Disbursements and MILC Payments	State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
21-AO Amend. 3 10-28-10	Activity Reporting and Managerial Cost Accounting	All FSA Offices
9-CM Amend. 2 10-25-10	Common Payment System	State and County Offices
2-DCP (Rev. 1) Amend. 13 10-29-10	Direct and Counter-Cyclical Automation	State and County Offices
119-FI Amend. 1 10-28-10	Lease and Reimbursable Agreement Tracking	National, State, and County FSA Offices
4-FLP Amend. 6 10-28-10	Regular Direct Loan Servicing	State and County Offices
5-FLP Amend. 10 10-28-10	Direct Loan Servicing-Special and Inventory Property Management	State and County Offices
11-LD (Rev. 2) Amend. 6 10-22-10	Milk Income Loss Contract Program	State and County Office
31-PM Amend. 4 10-20-10	Reasonable Accommodation	All FAS (including Overseas), FSA, and RMA Offices

Procedures Notices

None

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Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
CM-668	11-1-10	Disposal Date
CM-672	11-1-10	Disposal Date
CM-674	11-1-10	Disposal Date
CP-665	11-1-10	Disposal Date
CRP-662	11-1-10	Disposal Date
EQ-134	11-1-10	Disposal Date
FI-2963	11-1-10	Disposal Date
FI-2964	11-1-10	Disposal Date
FI-2965	11-1-10	Disposal Date
FI-2981	11-1-10	Disposal Date
FI-3001	11-1-10	Disposal Date
FSFL-72	11-1-10	Disposal Date
INFO-42	11-1-10	Disposal Date
INFO-43	11-1-10	Disposal Date
IRM-423	11-1-10	Disposal Date
LDAP-27	11-1-10	Disposal Date
LDAP-32	11-1-10	LDAP-33
LP-2151	11-1-10	Disposal Date
PM-2776	10-28-10	PM-2780
PS-659	11-1-10	Disposal Date

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov