

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2313

### Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AO-1478 9-27-10	Emergency Preparedness Division (EPD) Personnel Security Transition	FFAS Employees
BCAP-16 9-21-10	Recording Final Performance for Program Year 2010 Biomass Crop Assistance Program (BCAP) Contracts	State and County Offices
BU-721 9-22-10	FY 2011 Instructions for Reviewing Payroll Accounting Data in WebTA for Pay Period (PP) 20 T&A Reporting	FSA Employees
BU-722 9-22-10	Instructions for Timekeepers for Fiscal Yearend for WebTA	FSA Timekeepers
CRP-678 9-22-10	Continuous CRP Signup Number Change	State and County Offices
FI-2999 9-22-10	Public Financial Management Information Web Page	State and County Offices
FI-3000 9-22-10	Producer Disbursement Transaction Statement (DTS) Modifications	State and County Offices
FLP-572 9-22-10	DD Oversight Review of Unauthorized Dispositions	State and County Offices
INFO-45 9-20-10	Federal Funding Accountability and Transparency Act of 2006 (FFATA)	Washington, DC and Kansas City FOIA Offices and State and County Offices
PM-2771 9-27-10	Changes to Federal Benefit Programs Under the Affordable Care Act (the Act)	FFAS Employees

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**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
34-AS Amend. 1 9-15-10	Personal Property and Motor Vehicle Management	State and County Offices
2-CM (Rev. 6) Amend. 11 9-17-10	Farm Reconstitutions	State and County Offices
3-CM (Rev. 4) Amend. 18 9-17-10	Farm, Tract, and Crop Data	State and County Offices
7-CN (Rev. 15) Amend. 45 9-14-10	Cotton Loans and Loan Deficiency Payments	All KC Offices and Cotton State and County Offices
2-DCP (Rev. 1) Amend. 11 9-17-10	Direct and Counter-Cyclical Automation	State and County Offices
1-FLP (Rev. 1) Amend. 44 9-22-10	General Program Administration	State and County Offices
1-SURE Amend. 11 9-17-10	Supplemental Revenue Assistance Payments Program	State and County Offices

**Procedures Notices**

None

**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
AO-1477	9-27-10	AO-1478
30-AS (Rev. 1)	9-15-10	34-AS
31 AS (Rev. 2)	9-15-10	34-AS

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### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov)