

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2312

### Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1476 9-13-10	Findings for FY 2010 Civil Rights and EEO State Management Reviews (SMR's)	State Offices and Service Centers
AO-1477 9-16-10	Emergency Preparedness Division (EPD) Personnel Security Transition	FFAS Employees
BU-720 9-20-10	FY 2011 Line of Accounting Information	FSA Offices
CRP-675 9-14-10	Accepting and Rejecting Signup 39 Offers	State and County Offices
CRP-676 9-14-10	County Office Preparation for Issuing CRP Annual Rental Payments	State and County Offices
CRP-677 9-17-10	Manually Recording Approved CRP-1R's for the Transition Incentives Program (TIP)	State and County Offices
DCP-241 9-20-10	2009 ACRE/ACRE and 2010 DCP/ACRE Final Direct Payment and Overpayment Processing	State and County Offices
FI-2997 9-15-10	Reviewing Financial Services Before the October Payment Cycle	State and County Offices
FI-2998 9-16-10	Preparing FSA Employee TDY Travel Documents for End of FY 2010 and Beginning of FY 2011 in GovTrip	FSA Employees

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**Temporary Directives (Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
NAP-139 9-15-10	Revised Policy for Issuing NAP Payments to Producers With 2008, 2009, and 2010	AL, AZ, CA, CO, ID, FL, GA, KS, MO, MT, NC, ND, NE, UT, VA, and WY State and County Offices NM, NY, OK, OR, PA, SC, SD, TX,
PM-2770 9-15-10	Corporate Leadership Council's (CLC's) Manager Excellence Resource Center (MERC)	FFAS Employees
PS-672 9-14-10	Temporary Halt of APSS and MILC Corrections	State and County Offices, CMA's, DMA's, and LSA's

**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
2-CP (Rev. 15) Amend. 62 9-15-10	Acreage and Compliance Determinations	State and County Offices
2-DCP (Rev. 1) Amend. 11 9-17-10	Direct and Counter-Cyclical Automation	State and County Offices

**Procedures Notices**

None

**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
CRP-673	9-14-10	CRP-676
FI-2923	9-16-10	FI-2998

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### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov)