

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2244

### Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
BU-713 4-24-09	Full-Year FY 2009 Federal and Non-Federal State and County Office Allotments	State and County Offices
DAP-306 4-22-09	2008 Aquaculture Grant Program (AGP)	State and County Offices
LDAP-2 4-23-09	Documenting Losses Under the Emergency Assistance for Livestock, Honey Bees, and Farm-Raised Fish Program (ELAP)	State and County Offices
PM-2709 4-20-09	Advertising CO Temporary Vacancies for Food, Conservation, and Energy Act of 2008	State and County Offices
PM-2710 4-21-09	2009 Blacks in Government (BIG) and Federally Employed Women (FEW) Training Conferences	National Office, Kansas City, and St. Louis FSA Employees
PM-2711 4-23-09	FY 2009 Mid-Year Performance Reviews	FFAS Employees, Except Foreign Service Employees
PM-2712 4-24-09	2009 Roger W. Jones Award for Executive Leadership	FFAS Employees
PM-2713 4-27-09	2009 Rockwell Anthony Schnabel Award for Advancing U.S. – European Union (EU) Relations	FFAS Employees
TB-1269 4-21-09	Common Errors in Processing CCC-971 Requests	Tobacco State and County Offices

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**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
1-DCP (Rev. 3) Amend. 1 4-20-09	Direct and Counter Cyclical Program and Average Crop Revenue Election for 2009 and Subsequent Crop Years	State and County Office
1-DCP (Rev. 3) Amend. 2 4-24-04	Direct and Counter Cyclical Program and Average Crop Revenue Election for 2009 and Subsequent Crop Years	State and County Office
2-DCP (Rev. 1) Amend. 3 4-22-09	Direct and Counter-Cyclical Automation	State and County Offices
1-FLP (Rev. 1) Amend. 22 4-21-09	General Program Administration	State and County Offices
5-FLP Amend. 6 4-14-09	Direct Loan Servicing-Special and Inventory Property Management	State and County Offices
6-PM (Rev. 6) Amend. 19 4-20-09	Employee Development and Training	All FSA Offices

**Procedures Notices**

None

**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
1-DCP (Rev. 2)	4-20-09	1-DCP (Rev. 3)
DCP-202	4-20-09	1-DCP (Rev. 3)
DCP-203	4-20-09	1-DCP (Rev. 3)
DCP-207	4-20-09	1-DCP (Rev. 3)

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### **Forms**

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).