

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2234

### Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

| <b>Short Reference and Effective Date</b> | <b>Title</b>   | <b>For</b>   |
|---|--|--|
| AO-1434<br>1-13-09                        | FSA Cooperation With NASS to Collect Rental Rate Data  | State and County Offices   |
| AS-2163<br>1-14-09                        | Required Training for State Office Real Property Leasing Officers (RPLO's)   | AL, AR, IL, IN, IA, KS, KY, LA, MN, MT, NE, OH, OK, and TX State Offices |
| AS-2164<br>1-15-09                        | Transferring Records to FRC's Policy Clarification   | State and County Offices   |
| CM-628<br>1-14-09                         | Revised FSA-211, Power of Attorney and FSA-211A, Power of Attorney Signature Continuation Sheet  | State and County Offices   |
| CRP-629<br>1-14-09                        | Discontinuing the Use of CRP-1N  | State and County Offices   |
| DAP-302<br>1-14-09                        | Signup Deadline for Crop Years 2005 Through 2007 Crop Disaster Program (CDP)   | State and County Offices   |
| DCP-204<br>1-13-09                        | Terminating Base Acres on Land Owned by Federal Agencies   | State and County Offices   |
| ECP-54<br>1-15-09                         | Discontinuing Use of AD-245A   | State and County Offices   |
| FI-2884<br>1-12-09                        | Processing Disbursement Replacements for Pre-Centralization System 36 Created Disbursements Using the National Payment Service (NPS)       | State and County Offices   |
| FI-2885<br>1-13-09                        | Corrected January 2009 CCC, Farm and Sugar Storage Facility Loan (FSFL/SSFL), and Tobacco Transition Payment Program (TTPP) Interest Rates | State and County Offices   |

**National Procedure Checklist No. 2234 (Continued)**

**Temporary Directives (Continued)**

| <b>Short Reference and Effective Date</b> | <b>Title</b>  | <b>For</b>  |
|---|---|---|
| FI-2886<br>1-12-09                        | Electronic Funds Transfers (EFT's) for FLP Disbursements                              | State and County Offices                          |
| FI-2887<br>1-16-09                        | Mileage Reimbursement Rate for Using a Privately Owned Vehicle (POV) for Relocation   | FSA Offices                                       |
| FSFL-52<br>1-13-09                        | National Contract for Farm Storage Facility Loan (FSFL) Credit Reports                | State and County Offices                          |
| LD-606<br>1-13-09                         | Clarifying Milk Income Loss Contract (MILC) Program Production Start Month Selections | FSA Offices                                       |
| LP-2108<br>1-16-09                        | Applicable Interest Rates   | State and County Offices                          |
| PL-185<br>1-14-09                         | New Average Adjusted Gross Income (AGI) Limitation Provisions                         | State and County Offices                          |
| PM-2697<br>1-13-09                        | RMA Telework Program  | RMA Employees                                     |
| PM-2698<br>1-14-09                        | 2009 Annual Filing of OGE Form 450, Confidential Financial Disclosure Report          | FSA Employees                                     |
| PS-638<br>1-15-09                         | Availability of Force Check Indicator for Price Support Payments                      | State and County Offices, CMA's, DMA's, and LSA's |
| TB-1268<br>1-15-09                        | Tobacco Transition Payment Program (TTPP) CCC-770 Requirements                        | Tobacco State and County Offices                  |

**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

| <b>Short Reference and Effective Date</b> | <b>Title</b>               | <b>For</b>               |
|---|----------------------------|--------------------------|
| 2-CM (Rev. 6)<br>Amend. 9<br>1-15-09      | Farm Reconstitutions       | State and County Offices |
| 3-CM (Rev. 4)<br>Amend. 15<br>1-15-09     | Farm, Tract, and Crop Data | State and County Offices |

## National Procedure Checklist No. 2234 (Continued)

### Procedures Notices

None

### Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

| Short Reference | Date of Obsolescence | Made Obsolete By |
|-----------------|----------------------|------------------|
| CM-627          | 1-14-09              | CM-628           |
| CRP-623         | 1-14-09              | CRP-629          |
| ECP-52          | 1-15-09              | ECP-54           |
| FI-2881         | 1-13-09              | FI-2885          |
| PL-183          | 1-14-09              | PL-185           |

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <http://165.221.16.CRP-61290/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).