

For: State and County Offices

**FY-End 2012 Procedures for PLCE Activity**

Approved by: Associate Administrator for Operations and Management



**1 Overview**

**A Background**

NFC has established FY-end cutoff dates for the Financial Management Modernization Initiative (FMMI).

**B Purpose**

This notice provides the following:

- FY-end processing instructions to State and County Offices to ensure that all FY 2012 PLCE transactions are properly recorded in a timely manner
- information on the effect of FY 2012 close on “A” account funds from FY 2007

**C Contact**

If there are questions about this notice:

- County Offices shall contact State Offices
- State Offices shall contact Karen Rhoads by either of the following:
  - e-mail at [karen.rhoads@stl.usda.gov](mailto:karen.rhoads@stl.usda.gov)
  - telephone at 314-679-6729.

<b>Disposal Date</b>	<b>Distribution</b>
January 1, 2013 8-21-12	State Offices; State Offices relay to County Offices

## Notice FI-3112

### 2 State Office Action

#### A SED Action

SED's shall ensure that all PLCE obligations have been processed in FMMI by **6 p.m. on September 28, 2012**, to be included in FY 2012 processing.

Document processing for FY 2013 funds will resume October 1, 2012, subject to budget approval.

#### B FY 2007 "A" Account

Funding for FY 2007 obligations for the "A" account will expire **6 p.m. on September 30, 2012**. Any remaining undisbursed balance on these obligations will be systematically canceled.