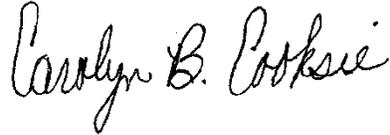


For: FSA National and State Offices

**Electronic Funds Management System (eFMS) Instructions for
National and State Office Program Funds Managers**

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

The need for improved funds control necessitated implementing an automated funds control process. The Electronic Funds Control (e-FC) System was replaced with eFMS in September 2009. The eFMS process provides funds control and reporting for programs established as web program applications and for program applications residing on the System 36/AS400.

The eFMS process is initiated when a program has an appropriation, apportionment, or funding limitation. The National Office level allocation is updated into the eFMS web application from the CCC CORE general ledger system in Kansas City.

B Purpose

This notice provides instructions for:

- National level allotments
- State level allotments.

C Contact

State Offices with questions about this notice should contact the FMD Funds and Commodity Management Office, Electronic Funds Management Centralized Mailbox at **RA.mokansasc2.FMD.electronic.funds.management.**

Disposal Date	Distribution
January 1, 2012	All FSA National and State Offices

Notice FI-3051

2 New Allotment Levels

A Background

eFMS has been enhanced to support county, State, and national allotment levels. Previously, all programs were at the county allotment level. The county allotment level programs will continue to work as they did before this enhancement.

B Release Date

The national and State allotment level functionality is targeted for release August 1, 2011.

C National Level Allotments

A program that operates at the national allotment level does **not** require State or county allotments. All collection, obligation, and payment transactions update the national allotment. Only the National Office program manager can update and view the national allotment.

Currently, only the following 3 programs use the national allotment level functionality:

- Direct Payments (Program Codes 6742 and 6744)
- Conservation Reserve Program Annual Rental (Program Code 3131)
- Emergency Forestry Conservation Reserve Annual Rental (Program Code 3128).

A nationally allotted program is inactive in eFMS until funds are allotted to the national allotment. To establish the initial national allotment, the National Office program manager shall CLICK "Allot eFunds" from the Manage Program Screen. The Allot Funds National Screen will be displayed.

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2 New Allotment Levels (Continued)

C National Level Allotments (Continued)

The following is an example of the Allot Funds National Screen.

The screenshot displays the 'Allot Funds National' interface. On the left is an 'EFC Menu' with sections for 'Accounting' and 'Program Groups'. The main area shows program details: 'BFY:2011 PCAT:EFR EMERG FORESTRY CONSERV RESV Program:3128 PY:2011' and 'PTYP:EFN EMERG.FORSTRY CRP ANNUALPAYMT National Allocation Status: Inactive'. Below this, financial data is presented: 'NATIONAL ALLOCATION : \$ 999,999,999.99', 'Unavailable Amount : \$ 0.00', 'Remaining Balance: \$ 0.00', 'New Remaining Balance: \$ 0.00', and 'National Reserve: \$ 999,999,999.99' with a 'New National Reserve' input field containing '999,999,999.99'. A table shows the current allotment for 'National (00)' as '\$ 0.00' with an 'Allotment Adjustment' field. At the bottom are 'Recalculate', 'Save Adjustments', and 'Exit' buttons. The footer includes 'eFMS-WEB053' and a 'Back To Top' link.

History	Current Allotment	Allotment Adjustment	New Allotment
National (00)	\$ 0.00	\$ <input type="text"/>	\$ 0.00

The following actions for the national allotment level are very similar to the county allotment level:

- increasing the national allotment
- suspending the national allotment
- decreasing the national allotment.

Note: See 1-FI for detailed instructions.

D State Level Allotments

A program that operates at the State allotment level does **not** require county allotments. All collection, obligation, and payment transactions update the State allotments.

Currently, there are no programs using the State allotment level functionality.

The following actions for the State allotment level are very similar to the county allotment level:

- establishing the State allotments
- increasing a State allotment
- suspending a State allotment
- decreasing a State allotment.