

For: State and County Offices

**Program Provisioning Web Software for CRP Applications**

Approved by: Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

CRP cost-share is being moved from CRES ((245) to the new Cost Share System (CSS). The CSS program provisions **must** be established **before** implementing CRP cost-share under CSS.

National Office, State Offices, and Service Centers shall perform initial data entry of specific program attributes in the Program Provisioning web software for use in CSS. Attributes will be program specific and may be configurable at the National, State, and county level. These program specific attributes will later interact with the web CSS.

County Offices shall only use the Program Provisioning software if the State Office has delegated its authority to the County Office. See 2-CRP, paragraph 495 F.

**B Purpose**

This notice provides:

- training information
- software availability and dates
- instruction to begin loading components in Program Provisioning software for CRP.

Disposal Date	Distribution
October 1, 2013	State Offices; State Offices relay to County Offices

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### 2 Training Information and Availability Dates

#### A Training Information

National Training was provided for Program Provisioning software on March 7, 2013. The Program Provisioning software User Guide and training slides may be found on the CEPD State and County Office page at <https://fsa.sc.egov.usda.gov/states/cepd/userguides/default.aspx>.

#### B Availability

Program Provisioning will be available on the FSA Intranet Applications page on **April 22, 2013**, at [http://intranet.fsa.usda.gov/fsa/FSAIntranet\\_applications.html](http://intranet.fsa.usda.gov/fsa/FSAIntranet_applications.html).

#### C Entering Information

State and County Offices shall begin entering component codes and rates into Program Provisioning software on **April 22, 2013**.

### 3 Program Provisioning Software

#### A Overview

The new web-based Program Provisioning software shall be used to establish and maintain conservation programs, program accounting codes, practices, components, and technical practices.

On April 15, 2013, State and County Offices shall begin using the Program Provisioning software to establish components, which have any remaining cost share associated with them, including cost share for continuous and general signup. Although program provisioning is an ongoing process and users will not be prevented from establishing components and rates after signup begins, State Offices (and County Offices as directed by States) shall add components needed for continuous and general signup by Friday, May 10, 2013.

The National Office recommends that each state establishes a State-wide component list that will encompass all active CRP components and any new components needed for upcoming signups, and then have counties modify only the rates for the State components used in their county. Components may also be established at the county level, but this is not recommended. The State or county list shall use the existing National components located at <https://fsa.sc.egov.usda.gov/states/cepd/userguides/default.aspx> whenever possible.

The Program Provisioning software was enhanced to allow different rates for different counties, and in a particular county, a different rate for different time periods.

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3 Program Provisioning Software (Continued)

B Example

The current component list in this example shows the same component for the same State in different counties. If the cost is different, the component code does not need to be modified.

Component Code	Component Description	Average Cost	State	County
PNS	Pine seedlings	0.17	State 1	County 1
PNS059	Planting Pine Seedlings	0.18	State 1	County 2
612	Pine seedlings	0.20	State 1	County 3
PNS057	Pine seedlings	0.15	State 1	County 3

Instead of modifying the component code, if the same component has to have different rates in different counties, the component can be pulled down to the county and the rate can be modified without modifying the component code.

Component Code	Component Description	Average Cost	State	County	Start and/or End Date
PNS	Pine seedlings	0.17	State 1	County 1	May 10, 2013 to Sept 30, 2013
PNS	Pine seedlings	0.18	State 1	County 2	May 10, 2013 to January 15, 2014
PNS	Pine seedlings	0.20	State 1	County 3	May 20, 2013 to July 1, 2013
PNS	Pine seedlings	0.15	State 1	County 3	July 2, 2013 to Nov. 15, 2013

4 Contact

A State Offices

For policy and automation questions about this notice, State Offices shall contact the National Office.

B County Offices

County Offices shall contact the State Office for questions about this notice.