

**For:** State and County Offices and CMA's, DMA's, and LSA's

**2010 Crop Year Producer Eligibility Policy and  
Shutdown and Startup of Automated CMA Process**

**Approved by:** Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

According to 1-CMA, CCC-approved CMA's, DMA's, and LSA's are responsible for:

- determining that CMA members, DMA producers, and LSA producers are eligible to receive CCC MAL's and LDP's
- using the automated CMA process to determine producer eligibility.

Submissions to the automated CMA process will begin for the 2010 crop year on **Tuesday, July 13, 2010**. This should allow CMA's, DMA's, and LSA's adequate time to correct eligibility discrepancies.

**B Purpose**

This notice provides CMA's, DMA's, and LSA's with:

- producer eligibility provisions for the 2010 crop year
- the last date for submitting 2009 crop year eligibility files, was **June 25, 2010**
- the beginning date for 2010 crop year submissions, which is **July 13, 2010**.

<b>Disposal Date</b>	<b>Distribution</b>
July 1, 2011	State Offices; State Offices relay County Offices, CMA's, DMA's, and LSA's

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### 1 Overview (Continued)

#### C Contact

For questions or situations **not** addressed in this notice, State Offices shall contact either of the following.

Contact Person	Phone	E-Mail
Frankie Coln	202-720-9011	<a href="mailto:frankie.coln@wdc.usda.gov">frankie.coln@wdc.usda.gov</a>
Cecile Wynne	202-720-8413	<a href="mailto:cecile.wynne@wdc.usda.gov">cecile.wynne@wdc.usda.gov</a>

### 2 2010 Crop Year Loan and LDP Producer Eligibility

#### A General Eligibility Requirements

Producers applying for loans or LDP's through CMA's, DMA's, or LSA's must:

- comply with USDA HELC and WC provisions by filing AD-1026 at their administrative FSA County Office
- file FSA-578 for all cropland on the farm for which a loan or LDP is requested
- **not** have been convicted under Federal or State law of a controlled substance violation
- comply with AGI provisions

**Note:** Producers **not** complying with AGI remain eligible for a loan to be repaid with principal plus interest.

- **not** be delinquent on any nontax Federal debt according to DCIA
- **not** be disqualified because of Federal crop insurance fraud.

#### B PLM's Not Effective for the 2010 Crop Year

PLM is **not** applicable for crop years 2009 through 2012.

#### C ACRE Farm Indicator

An indicator that a farm has enrolled in the ACRE program is **not** scheduled to be included in the CMA process for the 2010 startup. CMA's, DMA's, and LSA's will be provided instructions for identifying farms enrolled in the ACRE program at a later date.

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### 2 2010 Crop Year Loan and LDP Producer Eligibility (Continued)

#### D Manual Producer Eligibility Determinations

CMA's, DMA's, and LSA's shall continue to complete and process CCC-746 according to 1-CMA, paragraph 388 when the CMA eligibility process indicates that a producer is ineligible.

### 3 Eligibility Requirements and Applicable CMA Process Output Fields

#### A HELC and WC Compliance

Monitor HELC and WC compliance according to 1-CMA, subparagraph 106 A.

#### B Acreage Reporting Requirement

The Food, Conservation, and Energy Act of 2008 requires that to receive loans and LDP's, a producer must file FSA-578 for all cropland on the farm for which a loan or LDP is requested.

For producers **not** meeting the acreage reporting requirements on a farm, the CMA process now returns:

- “Y” in field [49] and “T” in field [1] when:
  - the producer's TIN is **not** associated with a crop on any farm for which an eligibility record is requested by CMA
  - no crop shares were reported for the producer's TIN
- “Y” in field [50] and “T” in field [1] when the cropland reported for a farm does **not** equal the cropland amount.

PSD recognizes that loans and LDP's may be requested for crops, such as wheat, before a complete FSA-578 on other crops, such as corn, is filed. Therefore, a producer who has only reported wheat may be eligible only for a wheat loan or LDP. In these cases, according to 1-CMA, paragraph 385, CMA's, DMA's, and LSA's are authorized to:

- obtain loans and LDP's for producers they believe to be eligible
- repay loans or LDP's if after 90 calendar days from the date of loan or LDP the producer remains ineligible.

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### 3 Eligibility Requirements and Applicable CMA Process Output Fields (Continued)

#### C Controlled Substance Violations

CMA, DMA, or LSA producer's administrative FSA County Office shall monitor controlled substance violations according to 1-CMA, subparagraph 106 B.

#### D AGI Limitation

CMA's, DMA's, and LSA's shall process and monitor AGI limitation according to 1-CMA, subparagraph 106 C.

**Note:** MAL's may still be obtained if the \$500,000 nonfarm income is exceeded; however, MAL's must be repaid at principal plus interest.

#### E DCIA Compliance

CMA's, DMA's, and LSA's shall monitor and process DCIA compliance according to 1-CMA, subparagraph 106 D.

LSA's shall obtain producer certification on the applicable CCC Cotton A-5 or a separate LSA-generated form.

DMA's shall obtain producer certification on CCC-678 or a separate DMA-generated form.

#### F Deadline and Final 2009 Crop Year Input File Submission and Output File

The deadline for final 2009 crop year **input** file submission was 6 p.m. c.t. Friday, **June 25, 2010**. The final 2009 crop year **output** files will be available for downloading after 2 p.m. c.t. **Tuesday, July 13, 2010**.

### 4 Making Submissions for the 2010 Crop Year CMA Process

#### A Making Submissions and Requesting Assistance

CMA's, DMA's, and LSA's shall:

- follow the instructions in 1-CMA, paragraph 238, to determine the type of record submission

**Important:** For joint operations or entities, CMA's, DMA's, and LSA's shall submit the "parent" TIN in field [7] of the input file to the CMA process, **not** the individual component member TIN. The CMA process will return applicable eligibility data for each component member. Cotton cooperatives must **not** confuse the "parent" TIN with the primary TIN that is submitted to ACRS.

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### 4 Making Submissions for the 2010 Crop Year CMA Process (Continued)

#### A Making Submissions and Requesting Assistance (Continued)

- begin regular 2010 crop year file submissions on **July 13, 2010**
- if necessary, call FSA’s National Help Desk for technical assistance at 800-255-2434, and select option 1 for web support:
  - to verify if the CMA or LSA system is functional with the Web Room
  - when there are transmission problems.

#### B Record Format of Input File

The input file:

- is named CMAsecc.MB1 (“ssecc” is the applicable State and CMA or LSA code)
- provides ITSD, ADC basic producer data to process producer eligibility
- shall be submitted according to this notice, with a “10” in field [8]
- is created according to the following format.

Field No.	Contents	Begin	Length	Data Type
1	Record status.	1	1	Character
2	CMA, DMA, or LSA State code.	2	2	Character
3	CMA, DMA, or LSA county code.	4	3	Character
4	Crop code.	7	4	Character
5	State code of administrative County Office.	11	2	Character
6	County code of administrative County Office.	13	3	Character
7	Producer TIN.	16	9	Character
8	Crop year.	25	2	Character
9	Farm serial number (to delete records only).	27	7	Character
10	Filler.	34	10	

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### 4 Making Submissions for the 2010 Crop Year CMA Process (Continued)

#### C Control Record File

A control file:

- provides ITSD, ADC a count of the records submitted in the input file
- is named CMAssccc.MB4 (“ssccc” is the applicable State and CMA or LSA code)
- shall be created according to the following format.

Field No.	Contents	Begin	Length	Data Type
1	State code of CMA, DMA, or LSA.	1	2	Character
2	County code of CMA, DMA, or LSA.	3	3	Character
3	Filler.	6	1	
4	Number of records in input file.	7	7	Character
5	Filler.	14	1	
6	Date input file was prepared in the following format: yyyy/mm/dd.	15	10	Character

#### D Preparing Files for Submission

One file will be prepared for submission and transmitted as follows:

- create a zipped transmission file named KCXXXBBS.000 (“XXX” is the assigned CMA, DMA, or LSA **ALPHA** code and “000” is the next sequential transmission ID number after the last transmission)
- the transmission file shall contain the MB1 input file and the MB4 control file
- secure the FTP file according to 1-CMA, paragraph 204.

#### E Submission and Download Schedule

For the 2010 crop year, the submission deadline is:

- **Sunday** by 6 p.m. c.t.; the resulting download will be available the following **Tuesday**
- **Tuesday** by 6 p.m. c.t.; the resulting download will be available the following **Thursday**.