

For: State and County Offices

**PECD Training Activities**

Approved by: Acting Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

PECD is preparing to conduct several training events to support disaster and other farm programs. A number of new approaches and techniques will be used in this effort as a way to improve the effectiveness of Farm Program training.

**B Purpose**

This notice informs State and County Offices of scheduled disaster and other farm programs training activities.

**C Training Schedule**

The following table provides upcoming PECD training activities for County Offices.

Date	Activity	Time
September 9, 2009	LFP/ELAP Webinar	10 a.m. – 2:30 p.m. e.d.t.
September 28, 2009	On Demand Payment Processing	Available on Intranet
October 7, 2009	SURE Webinar	11 a.m. – 3:30 p.m. e.d.t.
October 8, 2009	SURE Webinar	11 a.m. – 3:30 p.m. e.d.t.

**Notes:** Future notices will provide more detailed information about accessing training.

Additional training for State Offices has also been scheduled. State Offices will be notified accordingly.

<b>Disposal Date</b>	<b>Distribution</b>
January 1, 2010	State Offices; State Offices relay to County Offices

## Notice CM-653

### 2 Required Action

#### A State Office Action

State Office specialists shall ensure that:

- program specialists responsible for disaster and other related program areas are available for scheduled training
- County Offices have reviewed this notice and are available for scheduled training.

#### B County Office Action

County Office employees shall schedule work activities accordingly to ensure that they are available for applicable scheduled training activities.

#### C Contact

For questions about this notice:

- County Offices shall contact the State Office
- State Offices shall contact Mike Sienkiewicz by either of the following:
  - e-mail at **mike.sienkiewicz@wdc.usda.gov**
  - telephone at 202-720-8959.