

For: State Offices

**FY 2013 Outreach Allotments for Hispanic/Women Farmers and Ranchers Claims Process
(HWFRCP)**

Approved by: Acting Associate Administrator for Operations and Management



1 Overview

A Background

On February 25, 2011, the Secretary announced a unified claims process for women and Hispanic farmers who allege that they were discriminated against when they applied, or were discouraged from applying, for direct farm loans or direct farm loan servicing. Claimants will have 180 calendar days from the opening claims period date of September 24, 2012, through March 25, 2013, within which to file a complete Claims Package as outlined at www.farmerclaims.gov.

Unlike previous lawsuits, USDA is charged with performing all outreach and notification actions to potential claimants. In calendar year 2011, each State established a Hispanic/Women Farmer Joint Information Council (JIC) that consists of FSA, NRCS, and RD working under the umbrella of the State Food and Agriculture Council (SFAC). JIC's were to plan and execute joint outreach efforts. Outreach efforts have resumed and shall continue through March 2013.

State JIC's have been asked to update outreach plans and work collaboratively to execute and resume planned activities.

The National Food and Agriculture Council has determined funding allotments for the 3 Service Center Agencies (SCA's) in each State to assist with conducting joint outreach activities based on the submitted plans covering the identified target counties.

B Purpose

This notice provides the following:

- guidance for outreach funding usage
- FY 2013 funding distributed to States for HWFRCP.

Disposal Date	Distribution
October 1, 2013	State Offices

Notice BU-740

1 Overview (Continued)

C Contacts

If there are questions about:

- FSA outreach activities, event planning, and targeted groups, contact Latrice Hill, FSA Outreach Program Lead, by either of the following:
 - e-mail to **latrice.hill@wdc.usda.gov**
 - telephone at 202-690-1700

- HWFRCP media, communications, JIC points of contact (POC), and reporting, contact Brenda Carlson, FSA Lead Public Affairs Specialist, by either of the following:
 - e-mail to **brenda.carlson@tx.usda.gov**
 - telephone at 979-680-5213.

Contact the appropriate BUD, budget analyst, about Fund 84, as follows.

IF the question is about...	THEN contact...
<ul style="list-style-type: none"> • Midwest area (MWA) States • Alaska • Idaho • Montana • Washington • Wyoming 	Beth Hill, by any of the following: <ul style="list-style-type: none"> • e-mail to elizabeth.hill@wdc.usda.gov • telephone at 202-720-9862 • FAX at 202-690-0591.
<ul style="list-style-type: none"> • Northeast area (NEA) States • North Dakota 	Evelyn Clarke, by any of the following: <ul style="list-style-type: none"> • e-mail to evelyn.clarke@wdc.usda.gov • telephone at 202-471-2349 • FAX at 202-690-0591.
Southeast area (SEA) States	Tarnya Chappelle, by any of the following: <ul style="list-style-type: none"> • e-mail to tarnya.chappelle@wdc.usda.gov • telephone at 202-720-5149 • FAX at 202-690-0591.
<ul style="list-style-type: none"> • Southwest area (SWA) States • Nebraska • Oregon • South Dakota 	Toni Butler, by any of the following: <ul style="list-style-type: none"> • e-mail to toni.butler@wdc.usda.gov • telephone at 202-720-3356 • FAX at 202-690-0591.

Notice BU-740

2 HWFRCP Funding

A General

Each SFAC has appointed a primary POC for HWFRCP JIC in each State. Each JIC has been asked to update their outreach plans (Exhibit 1) based on the demographic information.

B FY 2012 Funding and Outreach Activity Methodology

Based on the NASS Census of Agriculture numbers from 2007, counties in each State with the highest numbers of Spanish, Hispanic, or Latino principal operators, as well as the highest number of non-Hispanic women operators, were identified and funded based on those numbers (Exhibit 2). Under the guidance and approval of JIC, counties are required to jointly execute outreach activities based on the following:

- **Type A Counties (>=500 Hispanic & Female Principal Operators):** Counties located in a type A county are required to plan and conduct **Mega Meetings**. Funding for **Mega-Meeting counties** is subject to include venue/meeting space fee, printing costs, and travel. **Mega Meetings** will include, at a minimum, representation by the following:
 - USDA National Office officials
 - HWFRCP cooperators
 - State's 3 Agency leads (SED, State Conservationist, and State Director).
- **Type B Counties (200-499 Hispanic and Female Principal Operators):** Counties located in a type B county are required to plan and conduct **Mini Meetings**. Funding for **Mini-Meeting counties** is subject to include venue/meeting space fees, printing costs, and travel. **Mini Meetings** will include representation by at least 1 of the 3 State Agency leads (SED, State Conservationist, or State Director).
- **Type C Counties (100-199 Hispanic and Female Principal Operators):** Counties located in a type C county are considered **Piggyback** counties. **Piggyback** counties will use limited funds to participate in existing and previously planned community outreach events and activities. Funding is subject to be used for booth space rental, some printing, and travel.
- **Type D Counties (<100 Female and Hispanic Principal Operators):** All other counties are considered **Type D** counties. Type D counties will limit fund usage to local communication, some printing, and limited travel. **Type D** counties shall have the flyer (Exhibit 3), and any applicable notices issued in the future, available at the front counter, submitted to local media, and posters (provided under separate cover) hung in local feed stores and local businesses.

Notice BU-740

2 HWFRCP Funding (Continued)

C FY 2013 Funding

The outreach funds will be allotted to the State Office, Direct Fund 84, supplies and materials (object class 26). These funds can be reprogrammed from supplies to travel (object class 21) or to other services (object class 25) within Direct Fund 84. These funds **cannot** be transferred to Non-Federal County Offices Fund 87. The initial FY 2013 Funding Allotments were based on the remaining unobligated balances of FY 2012 allotments (FY 2012 HWFRCP allotment - FY 2012 total HWFRCP obligations = FY 2013 HWFRCP allotments).

The Budget and Performance Management System (BPMS) models are **not** currently available to submit any reprogramming requests. Until the BPMS models are available, States shall maintain a record of any spending associated with outreach HWFRCP activities and when BPMS becomes available later this FY, reprogramming requests can be entered into the BPMS Allotment Change Request models.

D Local Travel (TRVL), Purchase Cards (AXOL), and Accounting Codes

A unique accounting code was created for each State Office to use for outreach activities related to HWFRCP when purchasing items using a purchase card or if local traveling is required. Use the code that is provided in Exhibit 2 for TRVL or AXOL. All State Offices **must** use their assigned accounting codes to use these funds for HWFRCP activities.

E GovTrip Accounting Codes

If overnight travel is required for HWFRCP activities, a unique accounting code was created for GovTrip. The State Office **must** use the unique GovTrip accounting code that was established for any State's personnel traveling overnight for HWFRCP activities. Use the designated code that is provided in Exhibit 2 for GovTrip.

If a Federal employee who needs to travel overnight is currently **not** assigned to the State Office in GovTrip, then the State Office **must** request that a unique GovTrip accounting code be established by contacting either of the following:

- Claire Lindsey, FMD, OBF, by either of the following:
 - e-mail to claire.lindsey@kcc.usda.gov
 - telephone at 816-926-6245
- Marsha Stevens, FMD, OBF, by either of the following:
 - e-mail to marsha.stevens@kcc.usda.gov
 - telephone at 816-926-6288.

Notice BU-740

2 HWFRCP Funding (Continued)

E GovTrip Accounting Codes (Continued)

FMD requires 2 workdays notice to create and activate an accounting code to be used in GovTrip. State Offices **must** provide FMD the Federal employee's current organization code. New GovTrip accounting codes will be established on a State-by-State basis only, as requests are received. State Offices must use the new GovTrip accounting codes to use these funds for overnight travel.

F Integrated Acquisition System (IAS) Accounting Codes

For outreach HWFRCP activities requiring a requisition to be entered into IAS, States must contact either of the following so appropriate steps can be taken to activate the accounting code:

- Claire Lindsey, FMD, OBF, by either of the following:
 - e-mail to claire.lindsey@kcc.usda.gov
 - telephone at 816-926-6245
- Marsha Stevens, FMD, OBF, by either of the following:
 - e-mail to marsha.stevens@kcc.usda.gov
 - telephone at 816-926-6288.

G Action

Notify Claire Lindsey, Marsha Stevens, and the applicable budget analyst (subparagraph 1 C) when all of the State's additional outreach funds have been used. FMD will disable the accounting codes so no further vouchers can be processed against them.

H Reports

The designated POC for SFAC JIC is **required** to complete online weekly outreach activity reports on behalf of all three SCA efforts. In States where FSA is **not** JIC POC, employees are reminded to gather all county activity updates to provide to the FSA State POC. The FSA State POC will in turn provide timely FSA reports to the primary POC representing the State JIC.

I Additional Information

All funded activities and events **must** be activities and events identified, submitted, and approved by SFAC's JIC team.

Activities will be closely monitored by the National Office to ensure that funding matches identified activities and events.

Notice BU-740

3 Action

A Outreach Activities

All FSA outreach activities conducted by National, State, and County Office employees are required to be entered into the Outreach Tracking Information System (OTIS). All outreach activities and costs shall be entered into the system by:

- adding an outreach activity
- selecting the applicable activity type (broadcast media, conference, electronic mail, fair, farm show, field day, group meeting, newsletter, print media, technical assistance, workshop)
- entering the general description
- selecting from 1 of 4 national outreach goals available in OTIS
- entering the applicable costs (translation, registration, supplies, travel, sponsorship, booth space, fees, miscellaneous)
- entering the FSA roles (exhibitor, sponsor, partner, presenter, recruiter, technical assistance, etc.)
- entering the Programs (HWFRCP, COC Election Outreach, Conservation, FLP, Outreach non-program, etc.)
- entering the demographic profile
- entering partnering organizations and contacts
- entering specific comments.

Note: When entering HWFRCP activities, under “FSA Roles and Programs”, users should select program, “**HWFRCP**”.

The FSA State POC has the option of using the OTIS Ad-Hoc Activity Report to assist with the required weekly county outreach activity reporting to the primary POC.

SFAC Outreach Plan for HWFRCP

The following is an example of the outreach plan format.

State FAC Outreach Plan Hispanic/Women Farmer and Rancher (HWFR) Claims						
State: Texas Point of Contact: Raymond Lopez Date of Plan: July 20, 2012						
<p>1. <u>Hispanic/Women Farmer Joint Information Command</u></p> <p>What is the outreach efforts structure in your state, who is the lead, and who are your potential partners?</p> <p><i>Texas formed a Hispanic/Women Farmer Joint Information Command. FSA will assume the lead role, while other agencies assist in delivering information. Partner agencies include Rural Development (RD) and Natural Resources Conservation Service (NRCS). The State FAC designated Raymond Lopez, FSA state outreach coordinator (SOC) as the point of contact and Cassie Bable public affairs specialist (PAS) as the alternate for the Hispanic and Women Farmer and Ranchers Lawsuit Claims. Potential partners include Texas AgriLife Extension Service and Texas Department of Agriculture (TDA). Neal Carlton, Texas Department of Agriculture federal liaison was briefed on the Hispanic/Women Farmer Claims by Brenda Carlson, FSA regional public affairs specialist (RPAS).</i></p>						
<p>2. <u>Proposed Media, PSA and Online Events planned between August 2012 – January 2013:</u></p> <p>Please list the activities that are planned during this time regarding media, Public Service announcements, and online events. Identify the proposed date of event, name of media outlets you will be utilizing. Provide the point of contact, identify media type (i.e., Radio, TV, Newspaper, webinar etc), proposed date for media effort, identify the county or region that media effort will reach, and number of people to be reached:</p>						
Date of Event	Agency	Name of Outlet	Point of Contact (name, phone number, email)	Targeted County/Region	Media Type	Circulation
August 16, 2012	FSA RD NRCS	Webinar- Hispanic & Women Claims Process	Raymond Lopez 817-573-1444, Paco Valentin 254-742-9710, Salvador Salinas 254-742-9800	State Wide	Webinar	100
August 30, 2012	FSA RD NRCS	Webinar – Hispanic & Women Claims Process	Raymond Lopez 817-573-1444, Paco Valentine 254-742-9710 Salvador Salinas 254-742-9800	State Wide	Webinar	100
September 13, 2012	FSA RD NRCS	Webinar –Hispanic & Women Claims Process	Raymond Lopez , 817-573-1444 Paco Valentin 254-742-9710 Salvador Salinas 254-742-9800	State Wide	Webinar	100
September 27, 2012	FSA RD NRCS	Webinar – Hispanic & Women Claims Process	Raymond Lopez, 817-573-1444 Paco Valentin 254-742-9710 Salvador Salinas 254-742-9800	State Wide	Webinar	100
August – January 2013	FSA NRCS RD	Agency Website	Webmasters - update claims process information on Agency websites	Statewide	Internet	Texas

SFAC Outreach Plan for HWFRCP (Continued)

August - January 2013	NRCS FSA RD	Updated press release will be distributed to VOCUS, a media clip service	Bertha Venegas , 830-249-2821 Bertha.venegas@tx.usda.gov	State Wide and National	Newspaper, Radio, Magazine	State Wide
August - January 2013	FSA NRCS RD	News releases & information will be posted to Twitter for USDA Dept. of Ag & NRCS followers to view as well as RD	Brenda Carlson, 979-680-5213 brenda.carlson@tx.usda.gov Bertha Venegas,830-249-2821 Bertha.venegas@tx.usda.gov	National & Statewide	Social Media	USDA Dept. Ag-49,320 NRCS-2,572
August – January 2013	FSA RD NRCS	Updated information will be distributed to each congressional and legislative office.	Congressmen & Senator Offices	Statewide	E-Mail	227 offices
September 2012	FSA	Cattleman’s Magazine		Texas, New Mexico & Oklahoma	Magazine	25,000

3. Proposed Outreach Events planned with Community Based Organizations (CBO’s), Non - Governmental Organizations (NGO’s), and Faith Based Organizations (FBO’s) between (August 2012 and January 2013.)

Identify your state’s proposed outreach to CBO’s, NGO’s and FBO’s. List your activities planned for engaging CBO’s, NGO’s and FBO’s. Please identify the date of the activity, name of the organization, Point of Contact, areas that your state will be targeting, along with other relevant information. Provide additional narrative as needed.

Date of Activities	Agency	Name of Organization	Point of Contact (name, phone number, email, etc)	Targeted County/Region	Number People Reached	Other Pertinent Information
August 14, 2012	FSA RD NRCS	Holistic Management International (Women in Agriculture)		Weatherford, (Parker County) Texas and surrounding counties in the North, Northeastern & Northwestern part of the State		HWFRCP Meeting Presented by National Office staff
August 20, 2012	FSA RD NRCS	Texas/Mexico Border Coalition		Benavides, (Duval County)Texas and surrounding counties in the Texas Valley		HWFRCP Meeting Presented by National Office Staff

SFAC Outreach Plan for HWFRCP (Continued)

August 21, 2012	FSA RD NRCS	Texas/Mexico Border Coalition		Edinburg, (Hidalgo County) Texas and surrounding counties in the Texas Valley		HWFRCP Meeting Presented by National Office staff
August 22, 2012	FSA RD NRCS	Texas/Mexico Border Coalition		Harlingen, (Cameron County) Texas and surrounding counties in the Texas Valley		HWFRCP Meeting Presented by National Office staff
August 27, 2012	FSA RD NRCS	CASA del Llano		Hereford, (Deaf Smith County) Texas and surrounding counties in the Texas Panhandle		HWFRCP Meeting Presented by National Office staff
August 30, 2012	FSA NRCS RD	Texas/Mexico Border Coalition		Pleasanton, (Atascosa County) Texas and surrounding counties in South Texas		HWFRCP Meeting Presented by National Office Staff
September 5, 2012	FSA RD NRCS	Texas Small Farmers & Ranchers CBO		Kaufman, (Kaufman County) Texas and surrounding counties in North East Texas		HWFRCP Meeting Presented by State Director
September 6, 2012	FSA RD NRCS	Texas Small Farmers & Ranchers CBO		Longview, (Gregg County) Texas and surrounding counties in East Texas		HWFRCP Meeting Presented by State Director
September 13, 2012	FSA RD NRCS	Texas/Mexico Border Coalition & Hispanic Farmers and Ranchers		El Paso, (El Paso County) Texas and surrounding counties in West Texas		HWFRCP Meeting Presented by State Director
September 20, 2012	FSA NRCS RD	Holistic Mgt. Inter- national (Women In Agriculture)		Georgetown, (Williamson County) Texas and surrounding counties in Central Texas		HWFRCP Meeting Presented By State Director

SFAC Outreach Plan for HWFRCP (Continued)

September 27, 2012	FSA NRCS RD	Texas Small Farmers & Ranchers CBO		Conroe, (Montgomery County) Texas and surrounding counties		HWFRCP Meeting Presented By State Director
August & September 2012	NRCS FSA	Texas Small Farmers & Ranchers, CBO		38 Eastern Texas Counties		Continue to work alongside Wade Ross on potential outreach audiences
August & September 2012	FSA NRCS RD	Holistic Management International (Women in Agriculture)		Texas		Distribute HWFR information to their members
August & September 2012	FSA NRCS RD	CASA del Llano		Hereford, Texas and surrounding counties		Distribute HWFR information to their members
August & September 2012	NRCS FSA	Landowners Association of Texas annual conference		Houston and surrounding counties	60	Distribute HWFR information to their members
August - January 2013	RD FSA	MAFO	Paco Valentin, 254-742-9710, paco.valentin@tx.usda.gov James Douglass, 979-680-5151 James.douglass@tx.usda.gov	Rural Latino leaders and decision-makers from the rural Hispanic and non-profit community	1000	Provide information and updates regarding HWFR claim process
August & September 2012	FSA NRCS RD	TX/Mex Border Coalition		South Texas counties	10,000	TMBC will notify its 10k members about the HWFR claims period

SFAC Outreach Plan for HWFRCP (Continued)

August 2012	FSA	Alabama-Coushatta Tribe of Texas		Tribe members in East Texas	800	Provide information on the HWFRCP for distribution
August 2012	FSA	Kickapoo Tribe of Texas		Tribe members in West Texas	400	Provide information on the HWFRCP for distribution
August 2012	FSA	Ysleta del Sur tribe of Texas		Tribe members in the El Paso Area of Texas	600	Provide information HWFRCP

4. USDA Service Center Initiatives

What activities will your state's service centers be doing to assist in outreach efforts between August 2012 and September 2012:

Date of Activities	Agency	Point of Contact (name, phone number, email, etc)	Targeted County/Region	Number People Reached	Other Pertinent Information
August & September 2012	NRCS	Bertha Venegas 830-249-2821 Bertha.venegas@tx.usda.gov	State Wide		NRCS field staff will continue to make HWFR information available at SWCD meetings

August & September 2012	FSA	Raymond Lopez Raymond.lopez@tx.usda.gov 817-573-1444	State Wide		FSA County Office Offices will have HWFRCP information at all County Offices
August & September 2012	RD	Angela Kiker, 254-742-9751, angela.kiker@tx.usda.gov	State of Texas	3,000	Updated HWFR Outreach Material will be used by USDA RD Area offices for distribution at RD events
August & September 2012	RD	Angela Kiker, 254-742-9751 angela.kiker@tx.usda.gov	Texas	100 per event. 4 events per month	Information will be distributed during monthly Rural Development Open House events at Area Offices
July 27, 2012	FSA	Cassie Bable, 806-785-5644 ext. 116	Matagorda and surrounding counties		Information will be distributed during the Regional Cattlemen's Workshop

SFAC Outreach Plan for HWFRCP (Continued)

July 30-August 3, 2012	FSA NRCS	Cassie Bable, 806-785-5644 ext. 116 Cassie.bable@tx.usda.gov Bertha Venegas 830-249-2821 Bertha.venegas@tx.usda.gov	Texas		Information will be distributed during the Vocational Ag Teachers Association of Texas Conference
August 14, 2012	RD	Angela Kiker, 254-742-9751 angela.kiker@tx.usda.gov	Houston/Harris County		DUS Canales will visit TX to discuss HWFR Claims process with officials and interested parties.
August 21, 2012	NRCS	Bertha Venegas 830-249-2821 Bertha.venegas@tx.usda.gov	Jourdanton, Texas Atascosa County	60	HWFRCP information will be distributed at the Ranch Mgt. Clinic
August 22, 2012	NRCS	Bertha Venegas 830-249-2821 bertha.venegas@tx.usda.gov	San Antonio, Texas Bexar County	200	HWFRCP information will be distributed at the Texas Olive meeting
August 28, 2012	NRCS	Bertha Venegas 830-249-2821 bertha.venegas@tx.usda.gov	Austin, Texas Travis County	250	HWFRCP information will be distributed at the Texas Ground Water
September 28, 2012	NRCS	Bertha Venegas 830-249-2821 bertha.venegas@tx.usda.gov	Canyon, Texas Randall County	500	HWFRCP information will be distributed at the Canyon Ag. Fair
August – January 2013	FSA NRC S RD	Local Radio Stations	statewide	Texas	Submit claims process PSAs to local radio stations
August – January 2013	FSA NRC S RD	Local Newspapers	statewide	Texas	Submit claims process news releases to local newspapers
August – January 2013	FSA NRC S RD	Local TV Stations	statewide	Texas	Submit claims process information to local TV stations
August – January 2013	FSA	County GovDelivery Administrators (GovDelivery is an online communication tool)	statewide	All subscribers	GovDelivery administrators in each county will send bulletin about claims process to all subscribers.
August – January 2013	FSA NRC S RD	City Buildings, Sale Barn, Feed Stores, Feed Yards, Extension Service	Statewide	Texas	Post final claims process materials around community

Who will the person be that is responsible for gathering information and reporting? Raymond Lopez
raymond.lopez@tx.usda.gov
 817-573-1444, Ext: 104

SFAC Outreach Plan for HWFRCP (Continued)

Texas HWFRCP Proposal

Proposed Meetings:

A. 500 + Counties (Mega Meetings)

Parker County - Weatherford	Aug. 14	Holistic Management International (Women in Agriculture)
Duval County - Benavides	Aug. 20	Texas/Mexico Border Coalition
Hidalgo County - Edinburg	Aug. 21	Texas/Mexico Border Coalition
Cameron County - Harlingen	Aug. 22	Texas/Mexico Border Coalition
Deaf Smith County – Hereford ^{***}	Aug. 27	CASA de Llano
Atascosa County - Atascosa	Aug. 30	Texas/Mexico Border Coalition

Average cost per meeting: \$1,550

Total cost for six "A" meetings: \$9,300

^{*} 21 counties meet the category A threshold – have narrowed down to six locations that will ultimately all be for attendance of potential claimants from multiple category A and some category B counties.

[†] Assuming one OSEC representative is at each meeting and the expense is charged to OSEC.

[‡] Assumes four Agency reps total in attendance at each meeting (3 State Directors/Conservationist + 1)

^{***} Deaf Smith County Not 500+ - however, a meeting will need to be held in this location in order to serve the Panhandle area producers and assist a very active CBO in this area.

B. 200 + Counties (Mini Meetings)

Kaufman County - Kaufman	Sept. 5	Texas Small Farmers & Ranchers
Gregg County - Longview	Sept. 6	Texas Small Farmers & Ranchers
El Paso County - El Paso	Sept. 13	Texas/Mexico Border Coalition
Williamson County - Georgetown	Sept. 20	Holistic Management International (Women in Agriculture)
Montgomery County - Conroe	Sept. 27	Texas Small Farmers

Average cost per meeting: \$1100

Total cost for five "B" meetings: \$5,500

^{*} Assumes one Agency rep total in attendance at each meeting (1 State Director/Conservationist + 1)

^{††} El Paso Meeting may be hosted by New Mexico Staff (would reduce Texas travel expenses— Texas staff to promote meeting in the El Paso area).

C. 100 + Counties (Piggyback/Special Events)

Approximately four counties that meet this requirement are not geographically able to attend an "A" or "B" meeting. *(See Maps for locations)*

Average cost per meeting: \$750

Total cost for four "C" meetings: \$3,000

D. Everyone else (Information/Educational Materials Only)

Approximately eight counties that meet this requirement are not geographically able to attend an "A" or "B" meeting. *(See Maps for Locations)*

Average cost per meeting: \$500

Total cost for eight "D" meetings: \$4,000

TOTAL COST: \$21,800

**Total average cost includes lodging, M&IE, cost of meeting location (if necessary), booth space rental, meeting refreshments, etc.*

FY 2013 Funding and Accounting Information

This table provides funding information and codes by State. GovTrip code formatting includes spaces between the 3 different components that make up the accounting code. Failure to include the spacing may cause some States problems in retrieving the proper information in GovTrip.

Example: For Texas, the proper coding format is, “13 TX HWFRCP”.

State Name	Female (Not Hispanic Principal Operators)	Hispanic Principal Operators (Male and Female)	Outreach Administrative Funding Allotment	TRVL and AXOL Codes	GovTrip Codes
Illinois	7,598	325	\$ 11,159	38401784HWFRCP	13 IL HWFRCP
Indiana	6,349	217	\$ 9,248	38401884HWFRCP	13 IN HWFRCP
Iowa	8,414	346	\$ 12,338	38401984HWFRCP	13 IA HWFRCP
Michigan	8,194	615	\$ 12,407	38402684HWFRCP	13 MI HWFRCP
Minnesota	7,312	296	\$ 10,715	38402784HWFRCP	13 MN HWFRCP
Missouri	12,689	444	\$ 18,497	38402984HWFRCP	13 MO HWFRCP
Ohio	9,082	302	\$ 13,217	38403984HWFRCP	13 OH HWFRCP
Wisconsin	9,154	245	\$ 13,238	38405584HWFRCP	13 WI HWFRCP
Total MWA	68,792	2,790	\$100,819		
Connecticut	1,143	61	\$ 1,696	38400984HWFRCP	13 CT HWFRCP
Delaware	297	11	\$ 1,000	38401084HWFRCP	13 DE HWFRCP
Maine	2,024	43	\$ 2,911	38402384HWFRCP	13 ME HWFRCP
Maryland	2,195	93	\$ 3,223	38402484HWFRCP	13 MD HWFRCP
Massachusetts	2,205	120	\$ 3,275	38402584HWFRCP	13 MA HWFRCP
New Hampshire	1,232	21	\$ 1,765	38403384HWFRCP	13 NH HWFRCP
New Jersey	2,241	109	\$ 3,310	38403484HWFRCP	13 NJ HWFRCP
New York	6,635	220	\$ 9,281	38403684HWFRCP	13 NY HWFRCP
Pennsylvania	8,490	332	\$ 12,425	38404284HWFRCP	13 PA HWFRCP
Rhode Island	167	7	\$ 1,000	38404484HWFRCP	13 RI HWFRCP
Vermont	1,457	55	\$ 2,130	38405084HWFRCP	13 VT HWFRCP
West Virginia	3,195	138	\$ 4,694	38405484HWFRCP	13 WV HWFRCP
Total NEA	31,281	1,210	\$ 46,710		
Alaska	407	28	\$ 1,000	38400284HWFRCP	13 AK HWFRCP
Idaho	3,094	610	\$ 4,924	38401684HWFRCP	13 ID HWFRCP
Montana	4,552	201	\$ 6,102	38403084HWFRCP	13 MT HWFRCP
Nebraska	4,017	166	\$ 5,892	38403184HWFRCP	13 NE HWFRCP
North Dakota	3,645	92	\$ 5,104	38403884HWFRCP	13 ND HWFRCP
Oregon	8,102	789	\$ 12,120	38404184HWFRCP	13 OR HWFRCP
South Dakota	2,381	116	\$ 3,517	38404684HWFRCP	13 SD HWFRCP
Washington	7,883	1,643	\$ 9,917	38405384HWFRCP	13 WA HWFRCP
Wyoming	1,583	152	\$ 2,236	38405684HWFRCP	13 WY HWFRCP
Total NWA	35,664	3,797	\$ 50,812		

FY 2013 Funding and Accounting Information (Continued)

State Name	Female (Not Hispanic Principal Operators)	Hispanic Principal Operators (Male and Female)	Outreach Administrative Funding Allotment	TRVL and AXOL Codes	GovTrip Codes
Alabama	6,398	260	\$ 9,377	38400184HWFRC	13 AL HWFRC
Arkansas	6,265	395	\$ 9,380	38400584HWFRC	13 AR HWFRC
Florida	9,930	3,161	\$ 18,438	38401284HWFRC	13 FL HWFRC
Georgia	7,492	365	\$ 11,066	38401384HWFRC	13 GA HWFRC
Kentucky	9,056	408	\$ 13,330	38402184HWFRC	13 KY HWFRC
Louisiana	3,821	394	\$ 5,937	38402284HWFRC	13 LA HWFRC
Mississippi	6,065	451	\$ 9,177	38402884HWFRC	13 MS HWFRC
North Carolina	6,917	478	\$ 10,415	38403784HWFRC	13 NC HWFRC
South Carolina	4,065	191	\$ 5,994	38404584HWFRC	13 SC HWFRC
Tennessee	9,904	445	\$ 12,868	38404784HWFRC	13 TN HWFRC
Virginia	7,793	338	\$ 11,014	38405184HWFRC	13 VA HWFRC
Puerto Rico	-	15,000	\$ 16,883	38407284HWFRC	13 PR HWFRC
Virgin Islands	-	-	\$ -		
Total SEA	77,706	21,886	\$133,879		
Arizona	5,885	806	\$ 9,108	38400484HWFRC	13 AZ HWFRC
California	13,891	9,118	\$ 25,161	38400684HWFRC	13 CA HWFRC
Colorado	6,738	1,846	\$ 12,090	38400884HWFRC	13 CO HWFRC
Hawaii	1,707	442	\$ 3,027	38401584HWFRC	13 HI HWFRC
Guam	-	-	\$ -		
Kansas	7,881	555	\$ 11,882	38402084HWFRC	13 KS HWFRC
Nevada	571	174	\$ 1,049	38403284HWFRC	13 NV HWFRC
New Mexico	3,873	6,475	\$ 14,575	38403584HWFRC	13 NM HWFRC
Oklahoma	10,732	784	\$ 15,945	38404084HWFRC	13 OK HWFRC
Texas	32,949	20,351	\$ 73,970	38404884HWFRC	13 TX HWFRC
Utah	1,762	336	\$ 2,955	38404984HWFRC	13 UT HWFRC
Total SWA	85,989	40,887	\$169,762		
Grand Total	299,432	70,570	\$501,982		

Flyer/Poster

Type D counties, as defined in subparagraph 2 B, shall have the following flyer available at the front counter, submit the flyer to local media, and hang posters (to be provided under separate cover) in local feed stores and local businesses.



United States Department of Agriculture

Attention Hispanic and Women Farmers and Ranchers

COMPENSATION FOR CLAIMS OF PAST DISCRIMINATION

If you believe that the United States Department of Agriculture (USDA) improperly denied farm loan benefits to you between 1981 and 2000 because you are Hispanic or female, you may be eligible to apply for compensation. This means you may be eligible if:

- 1** You sought a farm loan or farm-loan servicing during that period;
- 2** The loan was denied, provided late, approved for a lesser amount than requested, approved with restrictive conditions, or USDA failed to provide an appropriate loan service; and
- 3** You believe these actions were based on your being Hispanic or female.

For guidance, you may contact an attorney or other legal service provider in your community. If you are currently represented by an attorney regarding allegations of discrimination or in a lawsuit claiming discrimination, you should contact your attorney regarding this claims process. USDA cannot provide legal advice to you.

If you think you might be eligible to file a claim, please access the Hispanic and Women Farmer and Rancher Call Center or Website:

1-888-508-4429 www.farmerclaims.gov

Atención A Todos Agricultores O Ganaderos Hispanos y a Mujeres Agricultoras O Ganaderas

COMPENSACIÓN POR RECLAMACIÓN DE DISCRIMINACIÓN

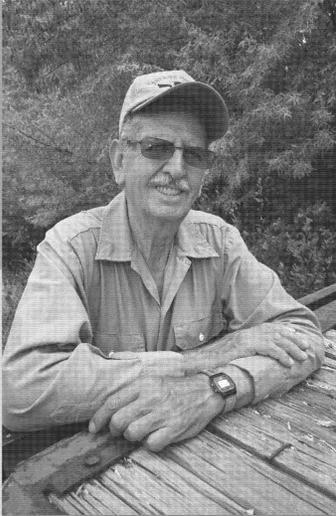
Si usted considera que el Departamento de Agricultura de Estados Unidos (USDA por sus siglas en inglés) le negó indebidamente beneficios de préstamos agrícolas durante los años 1981 y 2000 por ser hispano o mujer, es posible que cumpla con los requisitos para solicitar compensación. Usted podría cumplir con los requisitos si:

- 1** solicitó del USDA un préstamo agrícola o servicios de administración de préstamos agrícolas durante ese periodo, y
- 2** el préstamo fue negado, otorgado tarde, aprobado por un monto menor al solicitado o aprobado con condiciones restrictivas, o el USDA no prestó un adecuado servicio de administración de préstamo, y
- 3** usted considera que estos actos ocurrieron por ser usted hispano o mujer.

Para recibir mayor orientación, puede comunicarse con un abogado u otro proveedor de servicios legales en su comunidad. Si actualmente lo representa un abogado con respecto a quejas de discriminación o ha iniciado una demanda alegando discriminación por el USDA, debe ponerse en contacto con su abogado respecto a este proceso de reclamaciones. El USDA no le puede dar asesoría legal.

Si usted considera que es elegible para solicitar compensación, puede llamar al Centro de Llamadas para Agricultores y Ganaderos o ingresar a la página web:

1-888-508-4429 www.farmerclaims.gov


USDA is an equal opportunity provider and employer. July 2012