



Create International Commodity Preference - Bulk

Process Overview

Purpose

The purpose of this transaction is to create an international commodity preference for a bulk commodity. This preference document serves as a template for subsequent vendor responses. A vendor can populate the details on the preference (including which commodities they will bid on and which locations they ship from). When the vendor later creates a vendor response, the vendor may use the "copy from" feature to copy details from the preference (template) onto the response. The vendor will still need to enter pricing information, and make any necessary changes to the response, however it will save time in that the vendor will not need to reenter their shipping points and pricing conditions for the respective commodities.

Process Trigger

Use this procedure to create an international commodity preference for a bulk commodity.

Prerequisites

- Bid invitation must exist in WBSCM.
- Bid invitation must be in *Open* status.
- Bid invitation must be for one or multiple international bulk commodities.

Portal Path

Follow the Portal path below to complete this transaction:

- Select **Suppliers** tab → **Bid Management** tab → **Enter Offers** link to go to the *Enter Offers* screen.

Tips and Tricks

- The R/O/C represents Required, Optional, or Conditional field entry. A Conditional field entry is an entry that becomes required as a result of entering something previous to it, which then deems it required.



Procedure

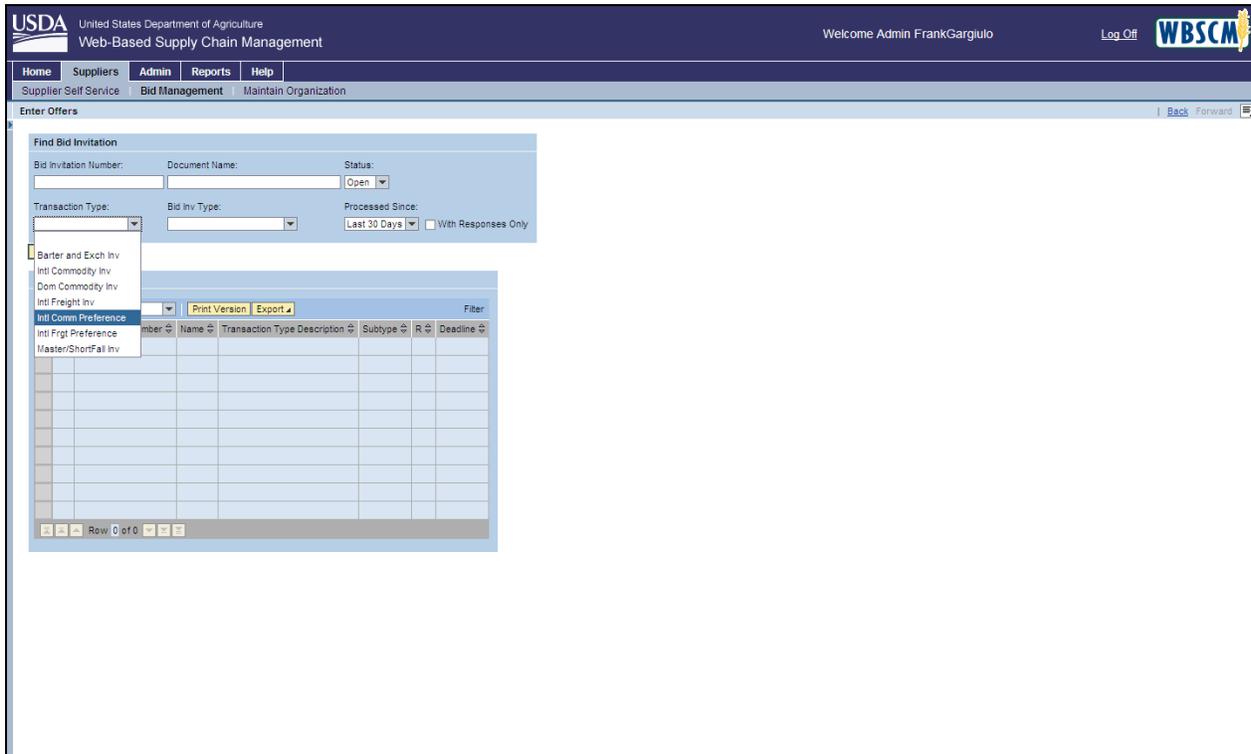
1. Start the transaction using the following Portal path: **Suppliers** tab → **Bid Management** tab → **Enter Offers** link

Enter Offers Screen

The screenshot displays the 'Enter Offers' interface. At the top, there's a navigation bar with 'Home', 'Suppliers', 'Admin', 'Reports', and 'Help'. Below this, a sub-navigation bar shows 'Supplier Self Service', 'Bid Management', and 'Maintain Organization'. The main content area is titled 'Enter Offers' and features a search form for 'Find Bid Invitation'. The search form includes fields for 'Bid Invitation Number', 'Document Name', 'Status' (set to 'Open'), 'Transaction Type', 'Bid Inv Type', and 'Processed Since' (set to 'Last 30 Days'). Below the search form is a table with the following columns: Transaction Number, Name, Transaction Type Description, Subtype, R, and Deadline. The table is currently empty, and the status above it reads 'Search results: 0 hits'.

2. Click  (the **Hide Navigator** arrow) to minimize the Portal menu. Note that you can do this with any transaction in WBSCM - not just bidding transactions.

Enter Offers Screen



3. Select **Intl Comm Preference** (the **Intl Comm Preference** option) from the **Transaction Type** dropdown list.



(Note) Options for the *Transaction Type* dropdown field include:

Barter and Exch Inv: An invitation for a barter and exchange order. A barter and exchange order is an order where USDA provides the vendor with a commodity (such as a material from the price support warehouse or that is available in surplus), and the vendor provides USDA with a completely different commodity. For example, USDA may provide corn soy blend to the commodity vendor, and the commodity vendor may provide the aid recipient with pinto beans.

Intl Commodity Inv: An invitation for a commodity to fulfill an international USAID or FAS Sales Order.

Dom Commodity Inv: An invitation for a commodity to fulfill a domestic FNS or FSA Sales Order.

Intl Frgt Inv: An invitation for freight services to ship goods from a domestic load port to an overseas location in order to full an international USAID or FAS Sales Order.

Intl Comm Preference: A preference (template) of the key fields in an international commodity vendor response (offer). By creating a preference, you will be able to save time later on, as you can pull details entered in the preference over to the vendor response (offer).

Intl Freight Preference: A preference (template) of the key fields in an international freight



Create International Commodity Preference - Bulk

vendor response (offer). By creating a preference, you will be able to save time later on, as you can pull details entered in the preference over to the vendor response (offer).

Master/Shortfall Inv: An invitation for a commodity in a master / shortfall situation.

Enter Offers Screen

4. Select ██████████ (the **Blank** option) from the *Processed Since* dropdown list to erase the value in the *Processed Since* field. This field defaults to **Last 30 Days**, but you want to blank out this value. As preferences are not time-sensitive, you will never need to search by time.

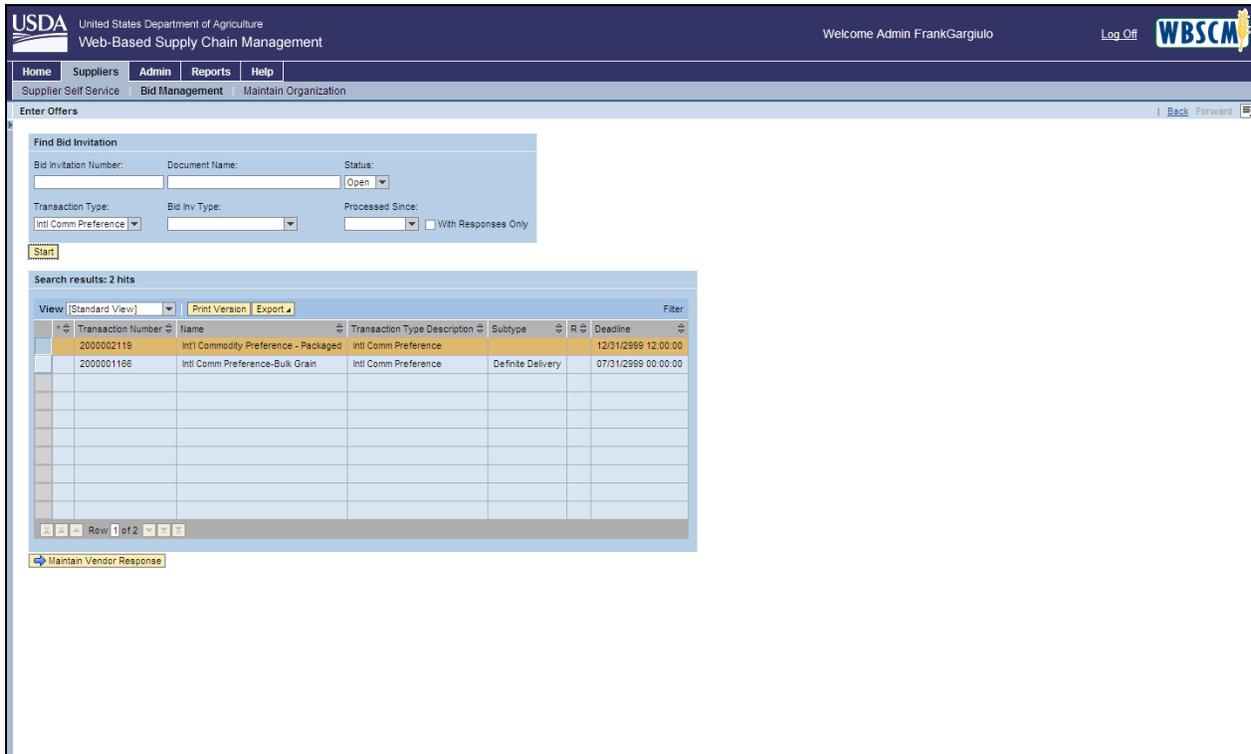


Enter Offers Screen

The screenshot displays the 'Enter Offers' screen within the USDA Web-Based Supply Chain Management system. The page header includes the USDA logo, the text 'United States Department of Agriculture Web-Based Supply Chain Management', a user greeting 'Welcome Admin FrankGargiulo', and a 'Log Off' link. A navigation menu contains 'Home', 'Suppliers', 'Admin', 'Reports', and 'Help'. Below this, there are links for 'Supplier Self Service', 'Bid Management', and 'Maintain Organization'. The main content area is titled 'Enter Offers' and features a search form for bid invitations. The form includes fields for 'Bid Invitation Number', 'Document Name', and 'Status' (with a dropdown menu set to 'Open'). It also has dropdown menus for 'Transaction Type' (set to 'Int'l Comm Preference'), 'Bid Inv Type', and 'Processed Since', along with a checkbox for 'With Responses Only'. A yellow 'Start' button is positioned below the form. Below the search form, the results section shows 'Search results: 0 hits'. It includes a 'View' dropdown set to 'Standard View', and links for 'Print Version' and 'Export'. A table with columns for 'Transaction Number', 'Name', 'Transaction Type Description', 'Subtype', 'R', and 'Deadline' is displayed, but it is currently empty. At the bottom of the table area, it shows 'Row 0 of 0'.

5. Click **Start** (the **Start** button) to execute the search.

Enter Offers Screen



The screenshot shows the 'Enter Offers' screen in the WBSCM system. At the top, there is a navigation bar with 'Home', 'Suppliers', 'Admin', 'Reports', and 'Help'. Below this is a sub-navigation bar with 'Supplier Self Service', 'Bid Management', and 'Maintain Organization'. The main content area is titled 'Enter Offers' and contains a 'Find Bid Invitation' form. The form has fields for 'Bid Invitation Number', 'Document Name', 'Status' (with a dropdown menu set to 'Open'), 'Transaction Type' (set to 'Intl Comm Preference'), 'Bid Inv Type', and 'Processed Since'. There is also a checkbox for 'With Responses Only' and a 'Start' button. Below the form, it says 'Search results: 2 hits'. There is a table with columns: Transaction Number, Name, Transaction Type Description, Subtype, and Deadline. The table contains two rows of data. At the bottom of the table, it says 'Row 1 of 2' and there is a 'Maintain Vendor Response' button.

Transaction Number	Name	Transaction Type Description	Subtype	Deadline
2000002119	Intl Commodity Preference - Packaged	Intl Comm Preference		12/31/2999 12:00:00
2000001188	Intl Comm Preference-Bulk Grain	Intl Comm Preference	Definite Delivery	07/31/2999 00:00:00

6. Click  (the **blue box**) adjacent to the type of preference you wish to create.



(Note) The table displays the following options:

Intl Comm Preference - Packaged: Use this option when creating a preference (template) to fulfill an international sales order for a packaged commodity.

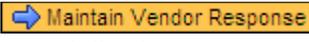
Intl Comm Preference - Bulk: Use this option when creating a preference (template) to fulfill an international sales order for a bulk commodity.



Enter Offers Screen

The screenshot shows the 'Enter Offers' screen in the WBSM system. The page header includes the USDA logo, 'United States Department of Agriculture', 'Web-Based Supply Chain Management', and a user welcome message 'Welcome Admin FrankGargiulo'. The navigation menu includes 'Home', 'Suppliers', 'Admin', 'Reports', and 'Help'. The main content area is titled 'Enter Offers' and contains a 'Find Bid Invitation' form with fields for 'Bid Invitation Number', 'Document Name', 'Status' (set to 'Open'), 'Transaction Type' (set to 'Int'l Comm Preference'), 'Bid Inv Type', and 'Processed Since'. A 'Start' button is located below the form. Below the form, the search results are displayed as a table with 2 hits. The table has columns for 'Transaction Number', 'Name', 'Transaction Type Description', 'Subtype', 'R', and 'Deadline'. The first row shows '2000002119' for 'Int'l Commodity Preference - Packaged'. The second row shows '2000001186' for 'Int'l Comm Preference-Bulk Grain'. A 'Maintain Vendor Response' button is located at the bottom of the table.

Transaction Number	Name	Transaction Type Description	Subtype	R	Deadline
2000002119	Int'l Commodity Preference - Packaged	Int'l Comm Preference			12/31/2999 12:00:00
2000001186	Int'l Comm Preference-Bulk Grain	Int'l Comm Preference	Definite Delivery		07/31/2999 00:00:00

7. Click  (the **Maintain Vendor Response** button) to maintain your vendor responses (offers).



Enter Offers Screen

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Admin FrankGargiulo Log Off WBSM

Home Suppliers Admin Reports Help
Supplier Self Service Bid Management Maintain Organization

Enter Offers | Back Forward

Vendor Response - FRANK M GARGIULO & SON INC

Back Refresh

Invitation

Invitation: 2000001166 Name: Int'l Comm Preference-Bulk Grain Type: Int'l Comm Preference Subtype: Definite Delivery
Submission Deadline: 07/31/2009 00:00:00 Central Time (Dallas)

Response: 0 hits

Create Copy Change Delete No Constraints Withdraw

View: [Standard View] Print Version Export Filter Settings

Vendor Response	Response Status	No Crst	Changed By	Changed	Submitted By	Submitted
-----------------	-----------------	---------	------------	---------	--------------	-----------

Row 0 of 0

Offers

8. The table displays any vendor responses (offers) that already exist. Click (the **Create** button) to create a new response.



(Note) You can create as many preferences as you would like. If you have already created international commodity preferences for packaged commodities, they will display in the table shown above on the *Enter Offers* screen.



Enter Offers Screen

Vendor Response - FRANK M GARGIULO & SON INC

Invitation: 2000001166 Name: Int'l Comm Preference-Bulk Grain Type: Int'l Comm Preference Subtype: Definite Delivery
Submission Deadline: 07/31/2999 00:00:00 Central Time (Dallas)

Response: 1 hits

Vendor Response	Response Status	No Cnst	Changed By	Changed	Submitted By	Submitted
7000002955-000	New		FRANKGAA0001	04/28/2011 09:14:30 CST		00:00:0000 00:00:00 CST

- A new line item is added to the table. This line item represents the preference that was just created. Click  (the **blue box**) adjacent to the line item to select the line.



Create International Commodity Preference - Bulk

Enter Offers Screen

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Admin FrankGargiulo Log Off

Home Suppliers Admin Reports Help

Supplier Self Service Bid Management Maintain Organization

Enter Offers Back Forward

Vendor Response - FRANK M GARGIULO & SON INC

Back Refresh

Invitation

Invitation: 2000001166 Name: Int'l Comm Preference-Bulk Grain Type: Int'l Comm Preference Subtype: Definite Delivery

Submission Deadline: 07/31/2009 00:00:00 Central Time (Dallas)

Response: 1 hits

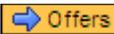
Create Copy Change Delete No Constraints Withdraw

View [Standard View] Print Version Export Filter Settings

Vendor Response	Response Status	No Cnst	Changed By	Changed	Submitted By	Submitted
7000002955-000	New		FRANKGAA0001	04/28/2011 09:14:30 CST		00:00:0000 00:00:00 CST

Row 1 of 1

Offers

10. Click  (the **Offers** button) to view any offers associated with the line item and to create new offers.



Enter Offers Screen

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Admin FrankGargiulo Log Off WBSM

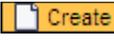
Home Suppliers Admin Reports Help
Supplier Self Service Bid Management Maintain Organization

Enter Offers | Back Forward

Offers - FRANK M GARGIULO & SON INC
Initial Back Refresh

Invitation
Invitation: 2000001166 Name: Intl Comm Preference-Bulk Grain Type: Intl Comm Preference Subtype: Definite Delivery
Submission Deadline: 07/31/2999 00:00:00 Response Status: New

Offers: 0 hits
Create Delete Copy
View: Standard View Print Version Export Filter Settings
Offer Number Offer Label Plant Prev. Offer Status
Row 0 of 0
Constraints

11. Any offers within the vendor response will display. Click  (the **Create** button) to create a new offer.



Display Intl Comm Preference Screen

Display Intl Comm Preference [Help](#)

[Create](#) [Hold](#) [Change](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name Intl Comm Preference-Bulk Grain Number 2000001166 External Version Number 2

[General Data](#) [Item Data](#)

[Information from Purchaser](#) [Partner/Delivery Address](#)

Check the information for the bid invitation.

Opening Date 07/31/2009 00:00:00

12. Click [Create](#) (the **Create** button) to create a new offer.

Process Bid Screen

Process Bid [Help](#)

Intl Comm Preference: Name Intl Comm Preference-Bulk Grain
 Number 2000001166
 External Version Number 2

[Basic Data](#) | [Information from Purchaser](#) | [Inv. Notes](#) | [Partner/Delivery Address](#) | [Bid Invitation Versions](#)

Check the information in your bid. You can also add your own notes.

Bid Number	3000005311
Opening Date	07/31/2999 00:00:00
Target Value Bid	<input type="text"/>
OfferLabel	<input type="text"/>
Vendor Plant	<input type="text"/>

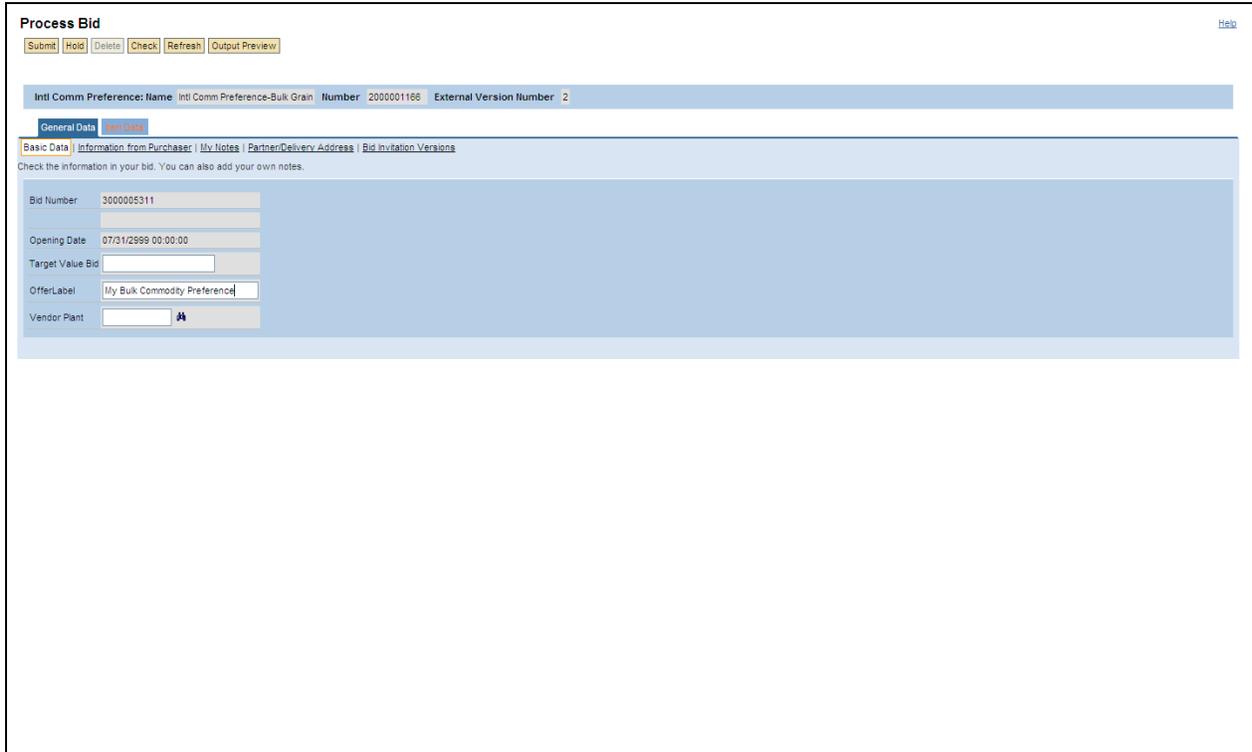
13. As required, complete/review the following fields:

Field	R/O/C	Description
OfferLabel	R	A free-text field that allows you to enter in text that will jog your memory on the purpose of the preference. When you copy the preference, using its data to populate the fields on a bid response (offer), this field will not pull over. Example: My Bulk Commodity Preference



(Note) Other fields on this screen that are optional include: Vessel ID, Bid Minimum, and Bid Maximum. The reason these are optional is that, if populated, these will carry over from the preference to the bid response (offer). You may wish to create offers with different Vessel IDs, Bid Minimums, and Bid Maximums. So this information may be too specific to include on a preference. If desired, however, you may enter these fields.

Process Bid Screen



14. Click **Item Data** (the **Item Data** tab) to enter item data.



(Note) In WBSCM, data is organized into a series of tabs, folders, and links. Notice that there are two tabs on the *Process Bid* screen. Descriptions of the tabs are as follows:

General Data - This is the header level detail for the preference. Generally, the only information you will populate on this tab is the **Offer Label** field. This field lets you enter free text that will help you to identify this preference among a list of all your organization's preferences. When you copy detail from the preference onto your Vendor Response (offer), the **Offer Label** field will not copy over. If desired, you can enter a Vendor Plant on the *General Data* tab. However, most users prefer not to enter this on the preference, as they may wish to source from different plants depending on the specific vendor response they are creating. If you do enter a Vendor Plant here, it *will* carry over to the Vendor Response when you copy from the preference.

Item Data - This is line item detail for the preference. On the *Item Data* tab, you will be provided with a list of all international commodities that USDA procures. You will be able to select a commodity and enter pricing information for it. You can create preferences for as many or as few commodities as you like. You will be able to enter premium pricing by location. For example, you can designate one price for Garbanzo Beans shipping to a load port in Texas, and a different price for Garbanzo Beans shipping to a load port in Florida. Entering this information on the preference means that you will be able to copy it over to any vendor responses (offers) that you create. On the vendor responses, you will be able to modify, add, and delete information, so you can carry over your basic preferences but then change or customize them on the response.



Process Bid Screen

Process Bid [Help](#)

Intl Comm Preference: Name Intl Comm Preference-Bulk Grain
 Number 2000001166
 External Version Number 2

Tip: (1) You can enter values directly in the tables and press Submit button on the top, or you can go to the details of each item by clicking the item number or detail icon and then submit your bid.
 (2) You cannot submit bids directly on items with conditional pricing, or items with required attributes.

Display Documents

Item Overview

Find Item

Item	Description	Item Category	Product Category	Submitted Target Quantity	Attachments (buyer/me)	Notes (buyer/me)	Price	Target Value Bid	Action
19	850100: Grain Products, Bulk				0 / 0	0 / 0			
20	RICE-CLND, MLD BULK	Material	RICE, MILLED-PKGD	1 Metric Tonne	0 / 0	0 / 0	<input type="text"/> USD Per <input type="text"/>	<input type="text"/> USD	
21	CORN, YELLOW BULK	Material	GRAIN PRODUCTS-BULK	1 Metric Tonne	0 / 0	0 / 0	<input type="text"/> USD Per <input type="text"/>	<input type="text"/> USD	
22	SOYBEANS, YELLOW BULK	Material	GRAIN PRODUCTS-BULK	1 Metric Tonne	0 / 0	0 / 0	<input type="text"/> USD Per <input type="text"/>	<input type="text"/> USD	
23	SORGHUM BULK	Material	GRAIN PRODUCTS-BULK	1 Metric Tonne	0 / 0	0 / 0	<input type="text"/> USD Per <input type="text"/>	<input type="text"/> USD	
24	850100: Bags, Empty				0 / 0	0 / 0			
25	BAGS, WOVEN POLYPROPYLENE 50 KG	Material	BAGS-EMPTY	1 Metric Tonne	0 / 0	0 / 0	<input type="text"/> USD Per <input type="text"/>	<input type="text"/> USD	

Legend: Display item details Change price

- Click (the **handshake** icon) adjacent to the first line item (RICE-CLND, MLD BULK). This indicates that you wish to enter pricing conditions that correspond to bulk rice. This screen lists all the commodities that USDA procures, so you may enter pricing conditions against any of the line items. In this example, we selected the first line item, but you may select one or multiple line items.



Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name Intl Comm Preference-Bulk Grain Number 2000001166 External Version Number 2

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchaser](#) | [My Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 21: CORN, YELLOW BULK

Overview of Conditions

Condit. Type	Amount	Price Unit	Unit	Valid From	Valid To	Actions
<input type="text"/>	0.00					
Load Point Costs Object GUID/Inventory Location	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

16. Select **Load Point Costs Object GUID/Inventory Location** (the **Load Point Costs Object GUID/Inventory Location** option) from the *Condition Types* dropdown list. This will be the only option available in the dropdown list.



Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name Intl Comm Preference-Bulk Grain Number 2000001166 External Version Number 2

General Data **Item Data**

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchaser](#) | [My Notes](#) | **Conditions** | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 21: CORN, YELLOW BULK

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUD/Inventory Location	<input type="text" value="..."/>	0.00	USD	Per 1 MT	04/26/2011	12/31/9999	
<input type="text" value="..."/>	<input type="text" value="..."/>	0.00					
<input type="text" value="..."/>	<input type="text" value="..."/>	0.00					
<input type="text" value="..."/>	<input type="text" value="..."/>	0.00					
<input type="text" value="..."/>	<input type="text" value="..."/>	0.00					
<input type="text" value="..."/>	<input type="text" value="..."/>	0.00					
<input type="text" value="..."/>	<input type="text" value="..."/>	0.00					
<input type="text" value="..."/>	<input type="text" value="..."/>	0.00					
<input type="text" value="..."/>	<input type="text" value="..."/>	0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

2 Messages

- Location must be selected
- Vendor FRANK W GARGIULO & SON INC is not permitted for Itemno : 21 CORN, YELLOW BULK

[Close](#)

17. Select (the ... option) from the *Locations* dropdown list. A search screen will then display where you can search for and select locations. The location is the domestic load port where the commodity needs to be sent by the commodity vendor.



Find Screen

Find [Help](#)

Select a Location

Note: Placeholder search with * is possible. Search ignores upper/lowercase spelling.

BP Number

Search term 1

Search term 2

Name 1/last name

Name 2/first name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits 500

18. As required, complete/review the following fields:

Field	R/O/C	Description
BP Number	O	Unique identifying number associated with a business partner in WBSCM. If you do not know the value for this field, perform a wildcard search. Example: g*



Find Screen

Find [Help](#)

Select a Location

Note: Placeholder search with * is possible. Search ignores upper/lowercase spelling.

BP Number

Search term 1

Search term 2

Name 1/last name

Name 2/first name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits

19. After entering search criteria, click **Start** (the **Start** button) to execute your search.

Find Screen

Country Key

Region

Maximum No. of Hits

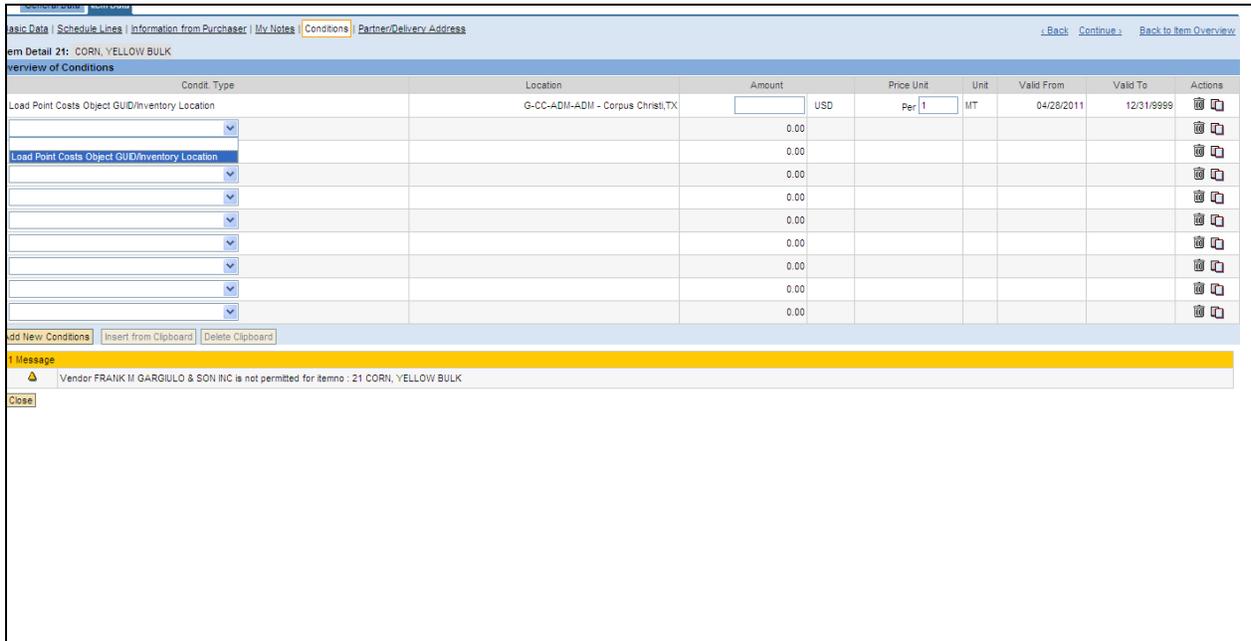
Search Results: 25 Entries

Full Name	Street	City	City	BP Number
G-BEAU-LDC-LDC - Beaumont TX			US	G-BEAU-LDC
G-CC-ADM-ADM - Corpus Christi TX			US	G-CC-ADM
G-CC-IGC-Interstate Grain-Corpus TX			US	G-CC-IGC
G-GALV-ADM-ADM/Farmstead - Galveston TX			US	G-GALV-ADM
G-HOUS-CAR-Carroll - Houston TX			US	G-HOUS-CAR
G-HOUS-LDC-LDC - Houston TX			US	G-HOUS-LDC
G-JACI-ALL-Jacinto-Bid Point			US	G-JACI-ALL
G-JACI-BAG-Jacinto TX-Bid Point			US	G-JACI-BAG
G-MOBI-ASD-G-MOBI - Alabama State Docks			US	G-MOBI-ASD
G-NO-AMA-A-ADM - AMA LA			US	G-NO-AMA-A
G-NO-BR-C-Carroll - Baton Rouge LA			US	G-NO-BR-C
G-NO-CNT-Z-Zenith Grain Corp-Convent LA			US	G-NO-CNT-Z
G-NO-DRW-Darrow LA			US	G-NO-DRW
G-NO-DST-A-ADM - Destrehan LA			US	G-NO-DST-A
G-NO-DST-B-Runge Destrehan LA			US	G-NO-DST-B
G-NO-DST-Y-Rouss Destrehan LA			US	G-NO-DST-Y
G-NO-III-TAV-Avondale LA			US	G-NO-III-TAV
G-NO-III-TGR-Gretna LA			US	G-NO-III-TGR
G-NO-III-TSR-St Rose LA			US	G-NO-III-TSR
G-NO-KIM-DELTA-Harvey LA			US	G-NO-KIM
G-NO-MGR-C-Cenex Harvest States-MG LA			US	G-NO-MGR-C
G-NO-PLN-A-ADM - Paulina LA			US	G-NO-PLN-A
G-NO-RSV-A-ADM - Reserve LA			US	G-NO-RSV-A
G-NO-RSV-C-Carroll - Reserve LA			US	G-NO-RSV-C
G-NO-WTW-C-Carroll - Westwego LA			US	G-NO-WTW-C

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20. Search results display. Click [G-CC-ADM-ADM - Corpus Christi, TX](#) (the **G-CC-ADM-ADM - Corpus Christi, TX** link) to select Corpus Christi, TX as the location.

Process Bid Screen



The screenshot shows the 'Process Bid Screen' for item 'CORN, YELLOW BULK'. The 'Conditions' tab is active. A table lists conditions with columns for 'Condit. Type', 'Location', 'Amount', 'Price Unit', 'Unit', 'Valid From', 'Valid To', and 'Actions'. The first row is selected, showing 'Load Point Costs Object GUID/Inventory Location' as the condition type and 'G-CC-ADM-ADM - Corpus Christi, TX' as the location. The amount is 0.00, price unit is USD, and unit is Per 1 MT. Below the table, there is a message box stating 'Vendor FRANK M GARGIULO & SON INC is not permitted for itemno : 21 CORN, YELLOW BULK'.

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUID/Inventory Location	G-CC-ADM-ADM - Corpus Christi, TX	0.00	USD	Per 1	04/28/2011	12/31/9999	[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]
Load Point Costs Object GUID/Inventory Location		0.00					[Icons]

Message: Vendor FRANK M GARGIULO & SON INC is not permitted for itemno : 21 CORN, YELLOW BULK

21. Select [Load Point Costs Object GUID/Inventory Location](#) (the **Load Point Costs Object GUID/Inventory Location** option) from the *Condition Types* dropdown list on the second row.



(Note) Steps #21-26 are optional. In Steps #21-26 we are adding a second line item to the preference. You would do this if you wish to deliver commodities to multiple shipping locations (domestic load ports). If you wish to enter different dollar amounts as the premium on these line items, you would do that in these steps as well. Remember, as this is a preference, you can choose to add it to your preference (template), but modify it on your vendor response (offer).



Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name Intl Comm Preference-Bulk Grain Number 2000001166 External Version Number 2

General Data **Item Data**

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchaser](#) | [My Notes](#) | **Conditions** | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 21: CORN, YELLOW BULK

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GU/Inventory Location	<input type="text" value="..."/>	0.00	USD	Per 1 MT	04/28/2011	12/31/9999	
Load Point Costs Object GU/Inventory Location	G-CC-ADM-ADM - Corpus C...	<input type="text" value=""/>	USD	Per 1 MT	04/28/2011	12/31/9999	
<input type="text" value="..."/>		0.00					
<input type="text" value="..."/>		0.00					
<input type="text" value="..."/>		0.00					
<input type="text" value="..."/>		0.00					
<input type="text" value="..."/>		0.00					
<input type="text" value="..."/>		0.00					
<input type="text" value="..."/>		0.00					
<input type="text" value="..."/>		0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

2 Messages

- Location must be selected
- Vendor FRANK H GARGIULO & SON INC is not permitted for itemno : 21 CORN, YELLOW BULK

[Close](#)

22. Select (the ... option) from the *Location* dropdown list to display a list of possible locations.



Find Screen

Find [Help](#)

Select a Location

Note: Placeholder search with * is possible. Search ignores upper/lowercase spelling.

BP Number

Search term 1

Search term 2

Name 1/last name

Name 2/first name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits 500

23. As required, complete/review the following fields:

Field	R/O/C	Description
BP Number	O	Unique identifying number associated with a business partner in WBSCM. If you do not know the value for this field, perform a wildcard search. Example: g*



Find Screen

Find [Help](#)

Select a Location

Note: Placeholder search with * is possible. Search ignores upper/lowercase spelling.

BP Number

Search term 1

Search term 2

Name 1/last name

Name 2/first name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits

24. Click **Start** (the **Start** button) to execute your search.

Find Screen

Country Key

Region

Maximum No. of Hits

Search Results: 25 Entries

Full Name	Street	City	City	BP Number
G-BEAU-LDC-LDC - Beaumont TX			US	G-BEAU-LDC
G-CC-ADM-ADM - Corpus Christi TX			US	G-CC-ADM
G-CC-IGC-Interstate Grain-Corpus TX			US	G-CC-IGC
G-GALV-ADM-ADM/Farmhand - Galveston TX			US	G-GALV-ADM
G-HOUS-CAR-Carroll - Houston TX			US	G-HOUS-CAR
G-HOUS-LDC-LDC - Houston TX			US	G-HOUS-LDC
G-JACI-ALL-Jacinto-Bid Point			US	G-JACI-ALL
G-JACI-BAG-Jacinto TX-Bid Point			US	G-JACI-BAG
G-MOBI-ASD-G-MOBI - Alabama State Docks			US	G-MOBI-ASD
G-NO-AMA-A-ADM - AMA LA			US	G-NO-AMA-A
G-NO-BR-C-Carroll - Baton Rouge LA			US	G-NO-BR-C
G-NO-CNT-Z-Zenith Grain Corp-Convent LA			US	G-NO-CNT-Z
G-NO-DRW-Darrow LA			US	G-NO-DRW
G-NO-DST-A-ADM - Destrehan LA			US	G-NO-DST-A
G-NO-DST-B-Runge Destrehan LA			US	G-NO-DST-B
G-NO-DST-Y-Rouss Destrehan LA			US	G-NO-DST-Y
G-NO-IITAV-Avondale LA			US	G-NO-IITAV
G-NO-IITGR-Gretna LA			US	G-NO-IITGR
G-NO-IITSR-St Rose LA			US	G-NO-IITSR
G-NO-KIMDELTA-Harvey LA			US	G-NO-KIM
G-NO-MGR-C-Cenex Harvest States-MG LA			US	G-NO-MGR-C
G-NO-PLN-A-ADM - Paulina LA			US	G-NO-PLN-A
G-NO-RSV-A-ADM - Reserve LA			US	G-NO-RSV-A
G-NO-RSV-C-Carroll - Reserve LA			US	G-NO-RSV-C
G-NO-WTW-C-Carroll - Westwego LA			US	G-NO-WTW-C



Create International Commodity Preference - Bulk

25. Select **G-BEAU-LDC-LDC - Beaumont, TX** (the **G-BEAU-LDC-LDC - Beaumont, TX** option) from the list of search results. By making this selection, you are indicating that you would like Beaumont, Texas to be a possible shipping location.

Process Bid Screen

Process Bid [Help](#)

Intl Comm Preference: Name: Intl Comm Preference-Bulk Grain Number: 2000001166 External Version Number: 2

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchaser](#) | [My Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 21: CORN, YELLOW BULK

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions	
Lead Point Costs Object GUID/Inventory Location	G-BEAU-LDC-LDC - Beaumont, TX	<input type="text"/>	USD	Per 1	MT	04/28/2011	12/31/9999	
Lead Point Costs Object GUID/Inventory Location	G-CC-ADM-ADM - Corpus Christi, TX	<input type="text"/>	USD	Per 1	MT	04/28/2011	12/31/9999	
<input type="button" value="v"/>		0.00						
<input type="button" value="v"/>		0.00						
<input type="button" value="v"/>		0.00						
<input type="button" value="v"/>		0.00						
<input type="button" value="v"/>		0.00						
<input type="button" value="v"/>		0.00						
<input type="button" value="v"/>		0.00						
<input type="button" value="v"/>		0.00						

1 Message

Vendor FRANK M GARGIULO & SON INC is not permitted for itemno : 21 CORN, YELLOW BULK

26. As required, complete/review the following fields:

Field	R/O/C	Description
Amount (line 1)	○	A premium dollar amount in US Dollars (USD) per Metric Ton of the commodity. This amount is associated with the location. In this example, the commodity vendor is charging \$7/MT to procure and send the commodity to the load port in Corpus Christi, TX. Example: 7
Amount (line 2)	○	A premium dollar amount in US Dollars (USD) per Metric Ton of the commodity. This amount is associated with the location. In this example, the commodity vendor is charging \$9/MT to procure and send the commodity to the load port in Beaumont, TX. Example: 9

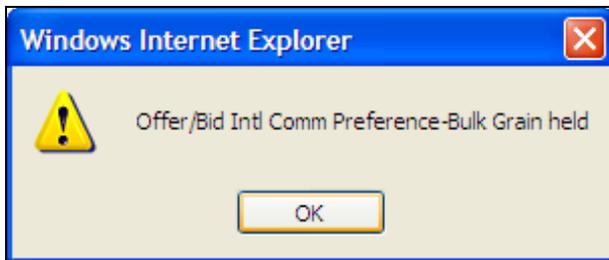
Process Bid Screen

27. Click **Hold** (the **Hold** button) to hold (save) the preference.



(Note) The *Hold* functionality allows you to save your preference. If you exit the system (intentionally or due to a timeout), you will be able to search for any Held (saved) preferences through the *Enter Offers* screen. When you click the **Hold** button, the preference moves from *Change* mode into *Display* mode. You will need to click the **Change** button, as shown in the subsequent steps to continue making changes to the preference. Holding can be done at any stage in the process.

Windows Internet Explorer



28. A pop-up displays indicating that your document has been held (saved). Click  (the **OK** button) to confirm that you received the pop-up.



Process Bid Screen

Display Bid [Help](#)

[Change](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name Intl Comm Preference-Bulk Grain Number 2000001166 External Version Number 2

General Data **Item Data**

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchaser](#) | [My Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 21: CORN, YELLOW BULK

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUD/Inventory Location	G-BEAU-LDC-LDC - Beaumont,TX	7.00 USD	Per 1	MT	04/28/2011	12/31/9999	
Load Point Costs Object GUD/Inventory Location	G-CC-ADM-ADM - Corpus Christi,TX	9.00 USD	Per 1	MT	04/28/2011	12/31/9999	

[Add New Conditions](#) | [Insert from Clipboard](#) | [Delete Clipboard](#)

2 Messages

- Offer/Bid Intl Comm Preference-Bulk Grain held
- Vendor FRANK M GARGIULO & SON INC is not permitted for itemo : 21 CORN, YELLOW BULK

[Close](#)

29. Click **Change** (the **Change** button) to place the document in *Change* mode.



Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name Intl Comm Preference-Bulk Grain Number 2000001166 External Version Number 2

General Data **Item Data**

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchaser](#) | [My Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 21: CORN, YELLOW BULK

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Lead Point Costs Object GUI/Inventory Location	G-BEAU-LDC-LDC - Beaumont, TX	7.00	USD	Per 1	MT	04/28/2011 12/31/9999	
Lead Point Costs Object GUI/Inventory Location	G-CC-ADM-ADM - Corpus Christi, TX	9.00	USD	Per 1	MT	04/28/2011 12/31/9999	
<input type="checkbox"/>		0.00					
<input type="checkbox"/>		0.00					
<input type="checkbox"/>		0.00					
<input type="checkbox"/>		0.00					
<input type="checkbox"/>		0.00					
<input type="checkbox"/>		0.00					
<input type="checkbox"/>		0.00					
<input type="checkbox"/>		0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

1 Message

Vendor FRANK M GARGIULO & SON INC is not permitted for itemno : 21 CORN, YELLOW BULK

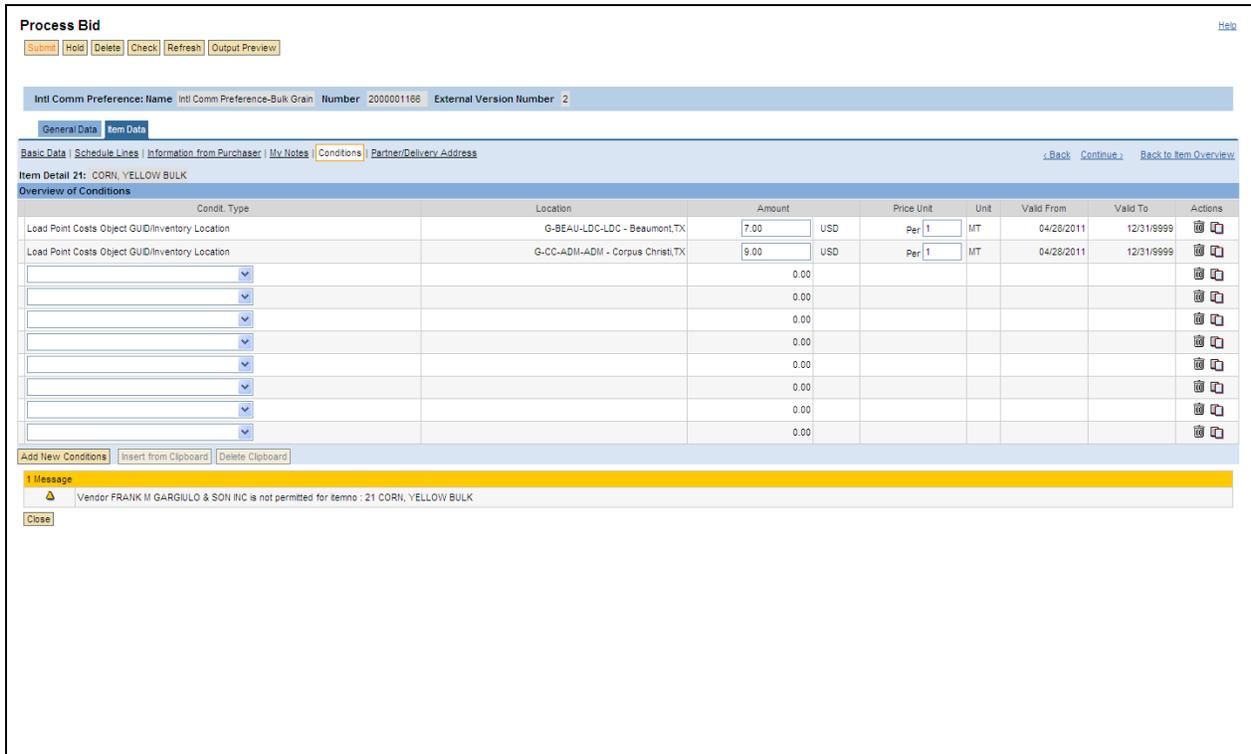
[Close](#)

30. Click **Check** (the **Check** button) to check your entries.



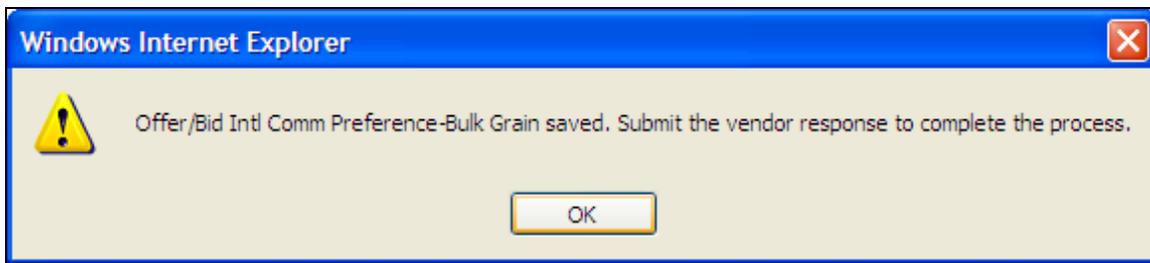
(Note) Checking the document will provide you with a list of errors and warnings, such as invalid entries or required fields that have not been populated. Correct the errors.

Process Bid Screen



31. Click **Submit** (the **Submit** button) to submit the preference.

Windows Internet Explorer Pop-Up



32. Click **OK** (the **OK** button) to confirm that your preference has been saved.



(Note) When you receive the pop-up above, it indicates that your preference has been saved. In the case of a preference (template), no further action is required. The steps below are optional.

If you receive this message when creating a vendor response (offer), you will need to return to the *Enter Offers* screen to submit your document to USDA for processing.



Process Bid Screen

The screenshot shows the 'Process Bids' screen for an international commodity preference. At the top, it displays 'Int'l Comm Preference: Name: Intl Comm Preference-Bulk Grain', 'Number: 2000001166', and 'External Version Number: 2'. Below this are tabs for 'General Data' and 'Item Data'. The 'Item Data' tab is active, showing 'Item Detail 21: CORN, YELLOW BULK'. A table titled 'Overview of Conditions' lists two conditions:

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Lead Point Costs Object GU/Inventory Location	G-BEAU-LDC-LDC - Beaumont,TX	7.00	USD	Per 1 MT	04/28/2011	12/31/9999	[Icon]
Lead Point Costs Object GU/Inventory Location	G-CC-ADM-ADM - Corpus Christi,TX	9.00	USD	Per 1 MT	04/28/2011	12/31/9999	[Icon]

Below the table are buttons for 'Add New Conditions', 'Insert from Clipboard', and 'Delete Clipboard'. A yellow '2 Messages' banner is present, with the following messages:

- Offer/Bid Intl Comm Preference-Bulk Grain saved. Submit the vendor response to complete the process. [Further information](#)
- Vendor FRANK M GARGULO & SON INC is not permitted for temno : 21 CORN, YELLOW BULK

A 'Close' button is located at the bottom left of the messages section.

33. Notice that there are two tabs. The first tab is the *Enter Offers* screen where we began the transaction. The second tab is the *Process Bid* screen. This tab displayed after we clicked the **Create** button; a majority of our work has been done on this tab. Click the **Enter Offers** tab to switch back to this screen.



Enter Offers Screen

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Admin FrankGargiulo Log Off WBCSCM

Home Suppliers Admin Reports Help
Supplier Self Service Bid Management Maintain Organization

Enter Offers | Back Forward

Offers - FRANK M GARGIULO & SON INC
Initial Back Refresh

Invitation
Invitation: 2000001166 Name: Intl Comm Preference-Bulk Grain Type: Intl Comm Preference Subtype: Definite Delivery
Submission Deadline: 07/31/2999 00:00:00 Response Status: New

Offers: 0 hits
Create Delete Copy
View: Standard View Print Version Export Filter Settings
Offer Number Offer Label Plant Prev. Offer Status
Row 0 of 0
Constraints

34. Click  Refresh (the **Refresh** button) to refresh the screen.



Create International Commodity Preference - Bulk

Enter Offers Screen

Offers - FRANK M GARGIULO & SON INC

Invitation: 2000001166 Name: Intl Comm Preference-Bulk Grain Type: Intl Comm Preference Subtype: Definite Delivery
Submission Deadline: 07/31/2999 00:00:00 Response Status: New

Offers: 1 hits

Offer Number	Offer Label	Plant	Prev. Offer	Status
3000005311	MY BULK COMMODITY PREFERENCE			Pending

35. The table refreshes and populates with any preferences that exist. Click [3000005311](#) (the **3000005311** link) to display the document you just created.
36. You have completed this transaction.