



United States
Department of
Agriculture

MAR 29 2010

Farm and Foreign
Agricultural Services

TO: Commodity Operations' Business Partners Providing Warehouse and
Transportation Service

Farm Service
Agency

SUBJECT: Central Contractor Registration

Kansas City
Commodity Office
P.O. Box 419205
Kansas City,
Missouri
64141-6205

The United States Department of Agriculture (USDA) Kansas City Commodity Office (KCCO) is in the process of implementing the requirement that all entities providing goods or services to the Commodity Credit Corporation must register with Central Contractor Registration (CCR). Registration will ensure accurate reporting through the system's electronic interfaces while protecting your Personal Identifiable Information (PII).

In order to do business with USDA, all current and potential federal government vendors will be required to register in CCR. Entities are required to complete a one-time registration to provide basic information relevant to procurement and financial transactions. Registrants must update or renew their registration at least once per year to maintain an active status. There is no cost to register in CCR and entities will control the accuracy of their own business information. **Registration must be completed by May 1, 2010.**

Entities must have a Data Universal Numbering System (DUNS) number in order to begin registration. To obtain this free nine-digit identification number (if one is not already assigned) and register with CCR, please visit www.ccr.gov. New registrations usually take 1-2 business days to process once completed by the registrant.

Please direct any inquiries relating to implementation of CCR to the appropriate KCCO Marketing Specialist in Commodity Management Division or Freight Specialist in International Procurement Division.


Steven L. Sanders, Director
Kansas City Commodity Office