

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Direct and Counter-Cyclical Automation
2-DCP (Revision 1)**

Amendment 7

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 26 C has been amended to include the rule that DCP **cannot** be selected if the farm has an approved CCC-509ACRE.

Subparagraphs 28 B, 29 B, 31 B, and 37 B have been amended to provide updated screen examples.

Subparagraph 28 C has been amended to add:

- acceptable formats for:
 - signature dates
 - enrollment date
 - approval date
- the rule that ACRE farms **cannot** be approved until CCC-509ACRE is approved.

Subparagraph 31 C has been amended to provide the acceptable format for the approval date.

Subparagraph 37 C has been amended to provide the acceptable format for:

- signature date
- enrollment date.

Subparagraph 210 has been amended to include references to the Estimated Calculated Payment Report and Overpayment Register.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 216 B has been amended to include member contribution and substantive change as part of the prerequisites for payments.

Subparagraph 216 D has been amended to include crops applicable to CCC payments.

Subparagraph 217 has been amended to change the reference from interest start date to prompt payment due date.

Subparagraphs 220 A and C have been amended to include references to the Estimated Calculated Payment Report and Overpayment Register.

Paragraphs 221 through 224 have been added to provide procedure for the Estimated Calculated Payment Report.

Subparagraph 228 B has been amended to update the priority order for Nonpayment Register reasons.

Subparagraph 228 B has been amended to clarify that the cropland reported nonpayment reason is **only** applicable during final payments.

Subparagraph 228 B has been amended to provide an additional nonpayment reason.

Paragraphs 251 through 258 have been added to provide procedure for the Overpayment Register.

Exhibit 8 has been amended to include DCP advance direct payment rates.

Exhibit 9 has been amended to include ACRE advance direct payment rates.

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Part 1 Basic Provisions

1 Handbook Purpose, Related Handbooks, and Sources of Authority

A Handbook Purpose

This handbook provides instructions for:

- using 2008 and future web-based CCC-509's
- issuing 2009 and future DCP payments, including direct and CC payments.

B Related Handbooks

--The following FSA handbooks are related to DCP-ACRE applications and payments.--

IF question is about...	THEN see...
appeals	1-APP.
signature requirement, power of attorney, and maintaining the name and address file common provisions	1-CM.
constitution of farms	2-CM.
maintaining farm, tract, and crop data through maintenance	3-CM.
acreage determinations	2-CP.
payment reductions and violations	4-CP.
HEL and WC provisions	6-CP.
equitable relief	7-CP.
administering DCP	1-DCP (Rev. 3).
depositing remittances	3-FI.
accounting payment process	6-FI.
claims and withholdings	58-FI.
handling prompt payment interest penalties	61-FI.
reporting data to IRS	62-FI.
assignments and joint payees	63-FI.
establishing and reporting claims on the automated claims system	64-FI.
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information available to the public	2-INFO.
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1 Handbook Purpose, Related Handbooks, and Sources of Authority (Continued)

C Sources of Authority

--Authority for 2008 through 2012 DCP and ACRE is mandated by the Food, Conservation,--
and Energy Act of 2008 (Pub. L. 110-246).

2-10 (Reserved)

26 Selecting Producers – CCC-509 Details

A Overview

The Select Producer(s) – Contract Details Screen provides users the ability to select the producers that share in CCC-509.

B Select Producer(s) – Contract Details Screen

Following is an example of the Select Producer(s) – Contract Details Screen.

*--

USDA United States Department of Agriculture
Farm Service Agency

Direct and Counter-Cyclical Program (DCP) & Average Crop Revenue Election (ACRE)

DCP-ACRE Home About FSA Help Contact Us Exit DCP-ACRE Logout of eAuth

Select Producer(s) - Contract Details

Year: 2009 State: Mississippi County: Coahoma
Farm #: 1494 Operator: TALLEY PLANTING CO

From the following list, please select which program (DCP or ACRE)

DCP
 ACRE

From the following list, please select all the producers that share in base acres on this farm

	Name	Producer ID	Signed
<input checked="" type="checkbox"/>	TALLEY PLANTING CO		X
<input checked="" type="checkbox"/>	TREY FARMS INC		X
<input type="checkbox"/>	A B SMITH JR		X
<input type="checkbox"/>	ANNIE L JONES		X

New Search Select All Clear All Continue

Summary By Crop Summary By Producer

DCP2009SignUp14
Last Modified: 3/24/2009 [Back To Top ^](#)

--*

26 Selecting Producers – CCC-509 Details (Continued)

C Options Available on the Screen

The following table explains the options available on the Select Producers(s) – Contract Details Screen.

Button	Action/Result
Program Selection	Select whether the contract being loaded is a DCP or ACRE contract. *-- Note: DCP cannot be selected if the farm has an approved CCC-509ACRE.--*
Producer Selection	Select the producers that share in the base acres on the farm.
New Search	Cancels all information entered into the system. The Search by Producer or Farm Screen will be displayed.
Select All	All producers on the farm will be selected to receive shares. A check (✓) will be displayed in front of each producer’s name, user must CLICK “ Continue ”. The Assign Producer Shares / Payment Selections Screen will be displayed, see paragraph 27.
Clear All	Producers previously selected to share in CCC-509 will be deselected.
Continue	Users can select either: <ul style="list-style-type: none"> • individual producers to share in CCC-509; click box in front of the applicable producer’s name • all producers, CLICK “Select All”. CLICK “ Continue ”. The Assign Producer Shares / Payment Selections Screen will be displayed, see paragraph 27. Note: If no producers are selected to share in CCC-509, when users CLICK “ Continue ”, the Consolidated by Producer Screen will be displayed, see paragraph 28.
Summary by Crop	The Consolidated by Crop Screen will be displayed, see paragraph 29. This is a summary screen that can be used to: <ul style="list-style-type: none"> • load/modify producer shares by crop • update payment selections • update producer signature types • update enrollment date • update approval date • cancel CCC-509.
Summary by Producer	The Consolidated by Producer Screen will be displayed, see paragraph 28. This is a summary screen that can be used to: <ul style="list-style-type: none"> • load/modify producer shares by producer • update payment selections • update producer signature types • update enrollment date • update approval date • cancel CCC-509.

28 Consolidations by Producer

A Overview

The Consolidated by Producer Screen will be displayed as follows:

- when all producer share and payment selection data has been entered on the Assign Producer Shares / Payment Selections Screen
- user clicks “Continue” on Select Producer(s) – Contract Details Screen **without** any producers being selected to share in CCC-509
- user clicks “Summary by Producer” on Select Producer(s) – Contract Details Screen.

B Consolidated by Producer Screen

Following is an example of the top of the Consolidated by Producer Screen.

*--

USDA United States Department of Agriculture
Farm Service Agency

Direct and Counter-Cyclical Program (DCP) & Average Crop Revenue Election (ACRE)

DCP-ACRE Home About DCP-ACRE Help Contact Us Exit DCP-ACRE Logout of eAuth

DCP - Consolidated By Producer

Year: 2010 State: Mississippi County: Coahoma
Farm #: 1494 Operator: ALLEY PLANTING

Producer: ALLEY PLANTING
Producer ID:

Crop	Shares
Grain Sorghum	<input type="text"/> %
Soybeans	<input type="text"/> %
Upland Cotton	<input type="text"/> %
Wheat	<input type="text"/> %

Producer: REY FARMS
Producer ID:

Crop	Shares
Grain Sorghum	<input type="text"/> %
Soybeans	<input type="text"/> %
Upland Cotton	<input type="text"/> %
Wheat	<input type="text"/> %

Producer: B SMITH
Producer ID:

Crop	Shares
Grain Sorghum	<input type="text"/> %
Soybeans	<input type="text"/> %
Upland Cotton	<input type="text"/> %
Wheat	<input type="text"/> %

Producer: ANNIE JONES
Producer ID:

Crop	Shares
Grain Sorghum	<input type="text"/> %
Soybeans	<input type="text"/> %
Upland Cotton	<input type="text"/> %
Wheat	<input type="text"/> %

--*

28 Consolidations by Producer (Continued)

B Consolidated by Producer Screen (Continued)

Following is an example of the bottom of the Consolidated by Producer Screen.

*--

Producer Signatures			
Name	Type of Signature	Date of Signature	Producer Type
ALLEY PLANTING	No Signature	<input type="text"/> Calendar	OP
REY FARMS	No Signature	<input type="text"/> Calendar	OT
B SMITH	No Signature	<input type="text"/> Calendar	OW
ANNIE JONES	No Signature	<input type="text"/> Calendar	OT

Payment Selections
 Note: Payment selections will be applied for all crops that the producer has a share percentage on

Name	Producer ID	Direct Advance Date	No Direct Advance	CC	Refuse All Direct Payment	Refuse All CC
ALLEY PLANTING		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REY FARMS		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B SMITH		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNIE JONES		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

When was this Contract Enrolled?
Calendar

When was the Contract Approved?
Calendar

At least 50% of the ownership interest of the farm are LR/SDA producers? Yes

Do you want to Cancel this Contract? Yes Reason: CCC-509 Entered in Error

Summary By Crop New Search Submit

DCP2010SignUp18
 Last Modified: 3/24/2009 Back To Top ^

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28 Consolidations by Producer (Continued)

C Field Descriptions/Actions

The following table provides the field descriptions and actions for the Consolidated by Producer Screen.

Field/Button	Description	Action
Year	Year as selected.	
State	State as selected.	
County	County as selected.	
Farm #	Farm number as selected.	
Operator	OP on farm selected.	
Producer	All producers associated with the selected farm.	
Producer ID	Last 4 digits of producer's ID number.	
Crop	All DCP crops associated with the selected farm.	
Shares	<p>Share will be:</p> <ul style="list-style-type: none"> • displayed, if previously entered • blank, if not previously entered. <p>Shares can be entered or revised on this screen.</p>	<p>Enter or revise shares as applicable.</p> <p>Enter share from 1 to 100 percent; 2 decimal places may be entered, if needed.</p> <p>Example: Producer A and producer B share 33 1/3 percent and 66 2/3 percent. Shares would be loaded as 33.33 percent and 66.67 percent. Shares for all crops must equal 100 percent before the farm can be enrolled or approved.</p>

28 Consolidations by Producer (Continued)

C Field Descriptions/Actions (Continued)

Field/Button	Description	Action
<p>Producer Signatures</p>	<p>If a producer signs electronically, the system will update the producer signature block. All other signature types must be updated by the County Office.</p> <p>Notes: This is a tool to keep track of signatures received for each CCC-509.</p> <p>Producers are not authorized to update producer signature information.</p>	
<p>Type of Signature</p>	<p>Manual selection. The type of signature provided by the producer.</p> <p>The system will update electronic signatures.</p> <p>See subparagraph C for signature types.</p>	<p>If a producer has shares greater than zero, or OO or OW producer type, a signature type other than no signature must be updated. CCC-509's cannot be enrolled or approved until all signatures have been received. Specific program rules must be followed when determining when a producer must sign CCC-509.</p> <p>Note: Signature type shall only be updated when the producer actually signs and dates CCC-509.</p>
<p>Date of Signature</p>	<p>Manual entry.</p>	<p>Enter date the producer signed CCC-509 *--in mm/dd/yyyy, mmddyyyy, or mmddyy format.--*</p> <p>See 1-DCP (Rev. 2), paragraph 402 for situations involving producers that did not sign CCC-509 on or before June 1 of applicable contract period.</p> <p>See subparagraph D for signature date exceptions.</p>

28 Consolidations by Producer (Continued)

C Field Descriptions/Actions (Continued)

Field/Button	Description	Action
Producer Type	The producer type; such as, OO, OP, OT, or OW.	
Payment Selections	Producer payment selection summary data will be: <ul style="list-style-type: none"> • displayed, if previously entered • blank, if not previously entered. Payment selection data may be entered or revised on this screen.	Enter or modify payment selections as applicable. Note: Advance CC and refuse all CC payment options are not applicable to ACRE.
When was this Contract Enrolled?	Manual entry. Producers are not authorized to enter CCC-509 enrollment dates.	Enter date all shares equal 100 percent and all required producer signatures were *--received in mm/dd/yyyy, mmddyyyy, or mmddy format.--* See 1-DCP, (Rev. 2) paragraph 402 for situations involving producers signatures received in the County Office after June 1 of applicable contract period. Note: All applicable signature types must be loaded before an enrollment date can be entered. See subparagraph C for signature type validations.

28 Consolidations by Producer (Continued)

C Field Descriptions/Actions (Continued)

Field/Button	Description	Action
When was the Contract Approved?	<p>Manual entry.</p> <p>Approval date can also be entered through the Multiple CCC-509 Approval Process, see paragraph 31.</p> <p>Producers are not authorized to enter CCC-509 approval dates.</p>	<p>*--Enter COC approval date in mm/dd/yyyy, mmddyyyy, or mmddyy format. Approval date:--*</p> <ul style="list-style-type: none"> • cannot be entered if shares do not equal 100 percent for all crops • cannot be entered if all required signatures have not been received •*--for ACRE farms, cannot be entered until CCC-509ACRE has been approved--* • will automatically be removed if shares are modified after approval date has been entered. <p>Note: County Offices shall not approve CCC-509's that contain electronic representative signatures for a representative role that was loaded in RLMS based on incorrect documentation.</p>
At least 50% of the ownership interest of the farm are LR/SDA producers?	<p>Manual entry.</p>	<p>For farms that have 10.0 base acres or less, click "Yes", if at least 50 percent of the ownership interest of the farm is held by SDA or limited resource farmers or ranchers.</p> <p>Note: No action is necessary if the farm has more than 10.0 base acres.</p>
Do you want to Cancel this contract?	<p>Manual entry.</p> <p>Producers are not authorized to:</p> <ul style="list-style-type: none"> • cancel CCC-509 • reinstate CCC-509 on a canceled farm. 	<p>Click "Yes", if CCC-509 is to be canceled.</p>

28 Consolidations by Producer (Continued)

D Signature Types and Validations (Continued)

Signature Type	Validations
Cash Rent Certification	<ul style="list-style-type: none"> • No signature date required. • Shares must equal zero. • Producer must be an OO or OW. • CCC-509 cannot be approved until after June 1 of each program year. <p>*--Note: See 1-DCP (Rev. 2), subparagraph 394 C for policy on--* cash rent certifications.</p>
No Interest in DCP Cropland	<ul style="list-style-type: none"> • Producer must be an OO or OW. • Shares must equal zero. <p>*--Note: See 1-DCP (Rev. 2), subparagraph 394 C for signature--* requirements for OW's with no interest in the DCP cropland.</p>
Electronic (defaulted by system)	<p>When a producer signs electronically, the signature type will be defaulted to electronic.</p>
Joint Venture/No ID	<ul style="list-style-type: none"> • Producer must be an OO, OP, or OW. • Shares must equal zero. <p>Note: This option shall only be used for a joint venture without an ID number. See 1-CM for more information on signature requirements.</p>

29 Consolidations by Crop

A Overview

The Consolidated by Crop Screen will be displayed when user clicks “Summary by Crop” on either of the following:

- Select Producer(s) – Contract Details Screen
- Consolidated by Producer Screen.

All the data elements and functions on this summary screen are identical to the data elements and functions on the Consolidated by Producer Screen (see paragraph 28).

B Consolidated by Crop Screen

Following is an example of the top of the Consolidated by Crop Screen.

*--

USDA United States Department of Agriculture
Farm Service Agency

Direct and Counter-Cyclical Program (DCP) & Average Crop Revenue Election (ACRE)

DCP-ACRE Home About DCP-ACRE Help Contact Us Exit DCP-ACRE Logout of eAuth

DCP - Consolidated By Crop

Year: 2010 State: Mississippi County: Coahoma
Farm #: 1494 Operator: ALLEY PLANTING

Crop: Grain Sorghum

Name	Producer ID	Shares
ALLEY PLANTING		<input type="text"/> %
REY FARMS		<input type="text"/> %
B SMITH		<input type="text"/> %
ANNIE JONES		<input type="text"/> %

Crop: Soybeans

Name	Producer ID	Shares
ALLEY PLANTING		<input type="text"/> %
REY FARMS		<input type="text"/> %
B SMITH		<input type="text"/> %
ANNIE JONES		<input type="text"/> %

Crop: Upland Cotton

Name	Producer ID	Shares
ALLEY PLANTING		<input type="text"/> %
REY FARMS		<input type="text"/> %
B SMITH		<input type="text"/> %
ANNIE JONES		<input type="text"/> %

Crop: Wheat

Name	Producer ID	Shares
ALLEY PLANTING		<input type="text"/> %
REY FARMS		<input type="text"/> %
B SMITH		<input type="text"/> %
ANNIE JONES		<input type="text"/> %

--*

29 Consolidations by Crop (Continued)

B Consolidated by Crop Screen (Continued)

Following is an example of the bottom of the Consolidated by Crop Screen.

*--

Producer Signatures			
Name	Type of Signature	Date of Signature	Producer Type
ALLEY PLANTING	No Signature	<input type="text"/> Calendar	OP
REY FARMS	No Signature	<input type="text"/> Calendar	OT
B SMITH	No Signature	<input type="text"/> Calendar	OW
ANNIE JONES	No Signature	<input type="text"/> Calendar	OT

Payment Selections
 Note: Payment selections will be applied for all crops that the producer has a share percentage on

Name	Producer ID	Direct Advance Date	No Direct Advance	CC	Refuse All Direct Payments	Refuse CC Payments
ALLEY PLANTING		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REY FARMS		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B SMITH		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNIE JONES		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

When was this Contract Enrolled?
Calendar

When was the Contract Approved?
Calendar

At least 50% of the ownership interest of the farm are LR/SDA producers? Yes

Do you want to Cancel this Contract? Yes Reason: CCC-509 Entered in Error

Summary By Producer New Search Submit

DCP2010SignUp17
 Last Modified: 3/24/2009 [Back To Top ^](#)

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Note: If user clicks “Summary by Producer”, the Consolidated by Producer Screen will be displayed.

30 CCC-509's Automatically Canceled When Farm Maintenance Is Modified**A Overview**

CCC-509 software reads farm and tract records for base acres, direct yields, CC yields, OP's, OT's, and OW's. CCC-509's will be **automatically** canceled if any of the following are changed in farm records:

- DCP cropland, if reduced below the farm level base acres
- farm level base acres
- farm level CC yield
- farm level direct yield
- OP's
- OT's, with shares greater than zero
- OW's.

Note: Adding OT to a farm will **not** automatically cancel CCC-509.

B Action

County Offices shall:

- initiate new CCC-509
- obtain applicable producers signatures
- provide new CCC-509's to COC for approval.

C Report

A report to identify CCC-509's that have been canceled is provided on the Reports Menu. Farm records modification will be listed as the cancel reason, see paragraph 35.

31 Approving Multiple CCC-509's

A Overview

Users can either enter:

- the same approval date for multiple CCC-509's; to access the multiple CCC-509 approval process, under Sign-Up, CLICK "Approve Contracts"
- approvals by specific farm number on the Consolidated by Producer and Consolidated by Crop Screens.

B Approve Contracts Screen

Following is an example of the Approve Contracts Screen.

*--

USDA United States Department of Agriculture
Farm Service Agency

Direct and Counter-Cyclical Program (DCP) & Average Crop Revenue Election (ACRE)

DCP-ACRE Home About DCP-ACRE Help Contact Us Exit DCP-ACRE Logout of eAuth

Approve Contracts

Year: 2010 State: Mississippi County: Coahoma

Farm Number	Operator	Approval Date	<input type="checkbox"/> Apply to Contract
0000619	LOYD W FOST		<input type="checkbox"/> Apply to Contract
0001426	ROOSE LEE		<input type="checkbox"/> Apply to Contract
0002797	MELODY CLAY		<input type="checkbox"/> Apply to Contract
0002863	VIVIAN RAY		<input type="checkbox"/> Apply to Contract
0003356	OPHELIA BARBEE		<input type="checkbox"/> Apply to Contract
0003876	LAKE FARMS		<input type="checkbox"/> Apply to Contract
0004613	MICHAEL EDMONS		<input type="checkbox"/> Apply to Contract

Search by Producer or Farm Select All Clear All Approve

DCP2010SignUp02
Last Modified: 3/24/2009

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31 Approving Multiple CCC-509's (Continued)

C Field Descriptions/Actions

The following table provides the field descriptions and actions for the Approve Contracts Screen.

Field/Button	Description	Action
Year	Year as selected.	
State	State as selected.	
County	County as selected.	
Farm Number	Farm numbers that meet the criteria in subparagraph D.	
Operator	OP associated with each farm.	
Approval Date	Manual entry.	Enter the approval date to apply to the applicable CCC-509's. Only 1 date can be entered at a *--time and must be entered in mm/dd/yyyy, mmddyyyy, or mmddyy format.--*
Apply to Contract	Manual entry.	CLICK " Apply to Contract " for each CCC-509 that to which the approval date applies.
Search by Producer or Farm	Search by Producer or Farm Screen will be displayed.	
Select All	All CCC-509's displayed on the screen will be selected. A check (✓) will be displayed for each farm number.	
Clear All	All CCC-509's that have been selected to be included in the multiple CCC-509 approval will be deselected.	
Approve	Applies the approval date to all CCC-509's that have been selected. Search by Producer or Farm Screen will be displayed.	

36 Nationwide Customer Service (Continued)**E Assign Producer Shares / Payment Selections Screen**

The Nationwide Customer Service, Select Assign Producer Shares / Payment Selections Screen functionality is the same as when CCC-509's are being loaded in the home county; see paragraph 27.

F Consolidated by Producer Screen

The Nationwide Customer Service Section, Consolidated by Producer Screen functionality is the same as when CCC-509's are being loaded in the home county, **except** as follows:

- enrollment date **cannot** be loaded
- approval date **cannot** be entered
- CCC-509 **cannot** be canceled.

All of these activities **must** be done in the producer's home county; see paragraph 28 for Consolidated by Producer Screen functionality.

G Consolidated by Crop Screen

The Nationwide Customer Service Section, Consolidated by Crop Screen functionality is the same as when CCC-509's are being loaded in the home county, **except** as follows:

- enrollment date **cannot** be loaded
- approval date **cannot** be entered
- CCC-509 **cannot** be canceled.

All of these activities **must** be done in the producer's home county, see paragraph 29 for Consolidated by Crop Screen functionality.

H County Office Action

County Offices that process nationwide customer service CCC-509's **must**:

- immediately FAX a copy of the signed CCC-509 to the producer's home county
- mail the original signed CCC-509 to the producer's home county
- maintain a copy of the signed CCC-509.

37 Updating Signatures

A Overview

Updating signatures **without** accessing CCC-509 is available in CCC-509 software. To access the update signatures process, under Sign-Up, CLICK **“Update Signatures”**.

Note: Signatures can also be updated on the Consolidated by Producer and Consolidated by Crop Screens.

B Update Signatures Screen

Following is an example of the Update Signatures Screen.

*--

USDA United States Department of Agriculture
Farm Service Agency

Direct and Counter-Cyclical Program (DCP) & Average Crop Revenue Election (ACRE)

DCP-ACRE Home About DCP-ACRE Help Contact Us Exit DCP-ACRE Logout of eAuth

Year: 2010 State: Mississippi County: Coahoma Farm #: 1494
Enrollment Date: Approval Date:

Producer Signatures

Name	Producer ID	Producer Type	Type of Signature	Date of Signature
ALLEY PLANTING		OP	No Signature	<input type="text"/> Calendar
REY FARMS		OT	No Signature	<input type="text"/> Calendar
B SMITH		OW	No Signature	<input type="text"/> Calendar
ANNIE JONES		OT	No Signature	<input type="text"/> Calendar

Enrollment Date

When was this Contract Enrolled?
Calendar

DCP2010SignUp20
Last Modified: 3/24/2009 [Back To Top ^](#)

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37 Updating Signatures (Continued)

C Field Descriptions/Actions

The following table provides the field descriptions and actions on the Update Signatures Screen.

Field/Button	Description	Action
Year	Year as selected.	
State	State as selected.	
County	County as selected.	
Farm #	Farm number as selected.	
Enrollment Date	Enrollment date as entered on the Consolidated by Producer or Consolidated by Crop Screen.	
Approval Date	Approval date as entered on the Consolidated by Producer, Consolidated by Crop, Approve Contracts, or CCC Representative Electronic Approval Screen.	
Producer Signatures	<p>If producer signs electronically, the system will update the producer signature block. All other signature types must be updated by the County Office.</p> <p>This is a tool to keep track of signatures received for each CCC-509.</p> <p>Producers are not authorized to updated producer signature information.</p>	
Type of Signature	<p>Manual selection.</p> <p>The system will update electronic signatures.</p> <p>See subparagraph 28 D for signature types.</p>	<p>If producer has shares greater than zero, or OO or OW producer type, a signature type other than no signature must be updated. Contracts cannot be enrolled or approved until all signatures have been received. Specific program rules must be followed when determining when a producer must sign CCC-509.</p> <p>Note: Type of signature shall only be updated when the producer actually signs and dates CCC-509.</p>

37 Updating Signatures (Continued)

C Field Descriptions/Actions (Continued)

Field/Button	Description	Action
Date of Signature	Manual entry.	<p>Enter date the producer signed CCC-509 *--in mm/dd/yyyy, mmddyyyy, or mmddy format.--*</p> <p>See 1-DCP (Rev. 2), paragraph 402 for situations involving producers that did not sign CCC-509 on or before June 1 of applicable contract period.</p> <p>See subparagraph 28 D for signature date exceptions.</p>
When was this Contract enrolled?	Manual entry.	<p>Enter the date all shares equal 100 percent and all required producer signatures have been *--received in mm/dd/yyyy, mmddyyyy, or mmddy format.--*</p> <p>See 1-DCP (Rev. 2), paragraph 402 for situations involving producers signatures received in the County Office after June 1 of applicable contract period.</p> <p>Note: All applicable signature types must be loaded before an enrollment date can be entered. See subparagraph 28 D for signature type validations.</p>
New Search	<p>All actions are canceled. If data was not submitted, it will not be saved. Search by Producer or Farm Screen will be displayed.</p>	
Submit	Data is stored. Print Screen will be displayed.	

Part 5 DCP and ACRE Direct Payment Processing

Section 1 Program Payment Provisions

210 General Provisions

A Introduction

This part contains the following:

- *--general provisions applicable to DCP direct and CC, and ACRE direct, payments--*
- provisions for:
 - *--processing DCP direct and CC, and ACRE direct, payments and overpayments
 - canceling DCP direct and CC, and ACRE direct, payments--*
- information about the:
 - Nonpayment Register
 - *--Overpayment Register
 - Estimated Calculated Payment Report--*
 - Payment History Report.

B Obtaining FSA-325

FSA-325 shall be completed, according to 1-CM, by individuals or entities requesting payments **earned** by a producer who has died, disappeared, or been declared incompetent subsequent to applying for program benefits. Payments shall be issued to the individuals or entities requesting payment using the deceased, incompetent, or disappeared producer's ID number.

Note: If CCC-509 has been filed by the producer, a revised CCC-509 is **not** required when payments are issued under the deceased, incompetent, or disappeared producer's ID number.

C Administrative Offset

--DCP direct and CC, and ACRE direct, payments are subject to administrative offsets.--

D Bankruptcy

State and County Offices shall contact the OGC Regional Attorney for guidance before *--issuing DCP direct and CC, and ACRE direct, payments for all bankruptcy cases.--*

210 General Provisions (Continued)

E Assignments

County Offices shall process assignments and joint payments according to 63-FI.

F Processing Payments

Advance and final payments shall be issued as soon as **all** of the following conditions exist:

- *--DCP direct and CC, and ACRE direct, payment software is available--*
- producer has provided all required program documentation
- CCC-509 is approved
- program regulations are published.

G Funds Control Process

--DCP direct and CC, and ACRE direct, payments will use the e-Funds accounting process-- which controls funding allotments by crop year, monitors program spending, and halts program disbursements when the funding allocation has been exhausted.

The funds control process will be used to allocate funds to each County Office through State Offices. Initial amounts will be set for each State and County Office by the National Office.

If adequate funding is not available, those producers that cannot be paid will be listed on the Nonpayment Register with the reason, "Payment cannot be issued because of insufficient e-Funds."

210 General Provisions (Continued)

H Requesting Additional E-Funds

--E-Funds should be requested for DCP direct and CC, and ACRE direct, as follows.--

- County Offices shall contact the appropriate State Office specialist to request additional funds.
- State Office specialists shall contact the National Office when additional funds have been requested by the County Office and the current funding in the State cannot support the request.

When requesting additional funds, State Office specialists shall e-mail **all** of the following *--National Office contacts with the program year, program, program type, and a specific--* amount:

- Sandy Bryant at sandy.bryant@wdc.usda.gov
- Steve Peterson at steve.peterson@wdc.usda.gov
- Tina Nemeec at tina.nemeec@wdc.usda.gov
- Lenior Simmons at lenior.simmons@wdc.usda.gov.

Notes: State Offices shall deallocate funds from 1 or more County Offices and allocate those funds to the requesting County Office **before** requesting additional funds from the National Office reserve.

Additional funds will be sent from the National Office to the State Office, and the State Office will send the funds to the County Office.

For State Offices administering County Offices not located within that State, the National Office will send the requested funds directly to the County Office because the administering State Office will not have access to the County Office funds.

211 Payment Limitation Provisions

***--A Payment Limitation Information for DCP Direct and CC, and ACRE Direct, Payments**

DCP direct and CC, and ACRE direct, payments are limited to a maximum payment--* limitation amount per person or legal entity and will be attributed through direct attribution.

See 4-PL, paragraph 14 for payment limitation amounts for a person or legal entity.

As each payment is processed through NPS, the available payment limitation for the person or legal entity will be reduced until:

- *--all DCP direct and CC, and ACRE direct, payments, as applicable, are issued for the--* person or legal entity
- maximum payment limitation has been attributed to a person.

212 Payment Subsidiary Eligibility Provisions

A Introduction

The payment process reads the web-based eligibility system, for the year associated with CCC-509 to determine if a producer or member of a joint operation is eligible to be paid for that year. If the producer or member is ineligible to be paid, the payment will not be issued for that year and the producer or member will be listed on the Nonpayment Register with the applicable message.

Reminder: Eligibility determinations/certifications should accurately reflect COC determinations and producer certifications, as applicable.

***--B DCP Direct and CC, and ACRE Direct, Subsidiary Eligibility**

The following identifies web-based eligibility determinations applicable to DCP direct and CC, and ACRE direct, payments and how the system will use the web-based subsidiary--* eligibility data for payment processing.

If a producer has multiple invalid subsidiary eligibility conditions, only the highest priority ineligible condition will be printed on the Nonpayment Register. See subparagraph 228 B for the priority order.

Eligibility Determination/Certification	Value	Eligible for DCP *--Direct and CC,* and ACRE Direct	Exceptions
Actively Engaged	Actively Engaged	Yes	
	Not Filed	No	
	Awaiting Determination	No	
	Awaiting Revisions	No	
	Not Actively Engaged	No	
AD-1026	Certified	Yes	
	Awaiting Certification	No	
	Not Filed	No	
	Good Faith Determination	Yes	
	COC Exemption	Yes	
	Awaiting Affiliate Certification	No	
	Affiliate Violation	No	
AGI	Compliant Producer	Yes	
	Compliant Agent	Yes	
	Exempt	Yes	
	Not Filed	No	
	Not Met - COC	No	
	Not Met - Producer	No	

212 Payment Eligibility Subsidiary Provisions (Continued)

--B DCP Direct and CC, and ACRE Direct, Subsidiary Eligibility (Continued)--

Eligibility Determination/Certification	Value	Eligible for DCP *--Direct and CC,--* and ACRE Direct	Exceptions
Cash Rent Tenant	Eligible	Yes	If a determination is "Partially Eligible" then a cropland factor payment reduction will apply.
	Partially Eligible	Yes	
	Ineligible	No	
	Not Applicable	Yes	
	Awaiting Determination	No	
	Past Violation	No	
	Reinstated	Yes	
	Possession	No	
Conservation Compliance – Farm/Tract Eligibility	In Compliance	Yes	
	Partial Compliance	Yes	
	In Violation	No	
	No Association	Yes	
	Past Violation	No	
	Reinstated	Yes	
Controlled Substance	No Violation	Yes	
	Growing	No	
	Trafficking	No	
	Possession	No	
FCIC Fraud	Compliant	Yes	
	Not Compliant	No	

213–215 (Reserved)

Section 2 DCP and ACRE Direct Payments

*--216 DCP Direct and CC, and ACRE Direct, Payments

A Supporting Files for Integrated Payment Processing

The DCP direct and CC, and ACRE direct, payment process is a web-based integrated--* process that uses a wide range of information and other program determinations and values to determine whether a payment should be issued and the amount of gross payment, applicable reductions, and the net payment amount. For payments to be calculated correctly, all supporting files must be updated correctly, including **all** the following.

Type of Information	How Information Is Used for Payment Processing	Source
CCC-509 Data	The information from CCC-509 is used to compute the payment amount for the producer.	Web-based DCP-ACRE Contract System
Payment Eligibility Information	Used to determine whether the producer and/or member of a joint operation is eligible for payment for the year in which CCC-509 was filed.	Web-based Eligibility System
General Name and Address Information	Used to determine the producer's business type and general name and address information.	SCIMS
Entity and Joint Operation Information	Used to determine the following for the year in which CCC-509 is filed: <ul style="list-style-type: none"> • member contribution value • substantive change value • members and member's share of the following: <ul style="list-style-type: none"> • entities • general partnerships • joint ventures. 	Entity and Joint Operation control county mainframe record.
Combined Producer Information	*--Used to determine whether DCP direct and CC, and ACRE direct, producers or members of entities or--* joint operations are combined with other producers. This information is used to ensure the payment limitation is controlled properly.	Combined Producer System
Available Payment Limitation	Used to determine payment limitation availability.	Payment Limitation System
FAV acre for acre reductions and violations and reduction amounts	Used to determine if the farm and producer have any of the following: <ul style="list-style-type: none"> • acre for acre reductions • planting violation amount • reporting reduction amount • maintenance reduction amount. 	Fruit and Vegetable Payment Reductions System
Cropland Reporting Indicator	Used to determine if the producer has met Cropland Reporting provisions.	Compliance System
Payment rate for the commodity	Used to determine the payment rate for each crop on CCC-509.	Program Parameter Table
Financial Related Information	Calculated payment information is provided to NPS. Determined overpayment amount is provided to NRRS.	NPS or NRRS

--216 DCP Direct and CC, and ACRE Direct, Payments (Continued)--

B Prerequisites for Payments

Certain actions must be completed to ensure that the producer is eligible for payment. The following provides actions that must be completed to issue payments properly. COC, CED, or designee shall ensure that the action is completed.

Step	Action
1	Ensure that CCC-509 has been approved and that the approval date has been recorded in the system according to paragraph 31.
2	Ensure that AD-1026 is on file for the applicable year for producers seeking benefits and the eligibility information is recorded in the web-based eligibility system.
3	Ensure that the applicable CCC-902 is on file and actively engaged determinations are completed according to 4-PL for the applicable year for producers and members of joint operations seeking benefits.
4	Ensure that CCC-926 is on file for the applicable year for producers seeking benefits and the certification information is recorded in the web-based eligibility system. See 3-PL (Rev. 1).
5	Ensure that all other eligibility determinations have been updated according to the determinations made by COC for producers and members of joint operations. See 3-PL (Rev. 1).
6	Ensure that the entity and joint operation files are updated correctly for the applicable year. See 2-PL.
--7	Ensure that the member contribution and substantive change values are updated according to 4-PL.--
8	Ensure that the combined producer files are updated correctly for the applicable year. See 3-PL (Rev. 1).
9	Ensure all adjustments to payment limitation have been updated for the producer or member. See 3-PL (Rev. 1).
10	Ensure that all assignments and joint payees have been updated in NPS if CCC-36, CCC-37, or both were filed for DCP or ACRE.

--216 DCP Direct and CC, and ACRE Direct, Payments (Continued)*C ID and Business Type Eligibility**

The following provides the ID numbers and business types that are eligible for DCP direct and CC, and ACRE direct, payments.--*

SCIMS Business Code	Business Type/Description
Social Security Numbers With the Following Business Types	
00	Individual
07	Trust-Revocable
22	Limited Liability Company
Employer ID Numbers With the Following Business Types	
02	General Partnership
03	Joint Venture
04	Corporation
05	Limited Partnership
06	Estate
07	Trust-Revocable
10	Churches, Charities, and Non-Profit Organizations
13	Public Schools
17	Trust Irrevocable
18	Individual Operating as a Small Business
20	Indian Tribal Venture
22	Limited Liability Company
Temporary ID Numbers With the Following Business Type	
15	Indians Represented by Bureau of Indian Affairs

***--216 DCP Direct and CC, and ACRE Direct, Payments (Continued)**

D Eligible Commodities

The following table provides the commodities eligible for DCP direct and ACRE direct--* payments.

Crop Name	Crop Name
Barley	Rice – Long Grain
Canola	Rice – Medium Grain
Corn	Safflower
Crambe	Sesame
Flax	Sorghum
Mustard	Soybeans
Oats	Sunflowers
Peanuts	Upland Cotton
Rapeseed	Wheat

*--The following table provides the commodities eligible for DCP CC payments.

Crop Name	Crop Name
Beans - Desi	Lentils
Beans - Kabuli	Peas

--*

E DCP Direct Payment Rates

See Exhibit 8 for DCP direct payment rates.

F ACRE Direct Payment Rates

See Exhibit 9 for ACRE direct payment rates.

G Issuing Payments Less Than \$1

The DCP and ACRE direct payment processes will:

- issue payments that round to at least \$1
- **not** issue payments less than 50 cents.

--216 DCP Direct and CC, and ACRE Direct, Payments (Continued)*H Prompt Payment Interest and Due Dates**

The Prompt Payment Act applies to DCP direct and CC, and ACRE direct, payments. See 61-FI for additional information.

The DCP direct and CC, and ACRE direct, payment system is designed to determine the--* prompt payment due date based on the following:

- enrollment date on CCC-509
- selected advance payment month, when applicable
- final payment month
- date all cropland acres are considered reported to meet cropland reporting provisions, if available
- the following dates from the web-based subsidiary eligibility system that the producer:
 - filed applicable CCC-902
 - certified compliance with Adjusted Gross Revenue provisions
 - signed the continuous certification on AD-1026.

--The DCP direct and CC, and ACRE direct, payment system will determine the later of the-- dates identified and send that information to NPS for each application being paid. NPS will determine if late payment interest should be applied to the payment, and if so, will automatically add the interest amount to the payment being issued.

217 Payment Processing

A Computing Payment and Overpayment Amounts

--The DCP direct and CC, and ACRE direct, payment process is an integrated process that-- reads a wide range of files to:

- determine if a payment should be issued or if an overpayment has occurred
- calculate the following:
 - gross payment amount
 - reduction amounts
 - net payment amount
 - overpayment amount.

--The following describes the high level processing sequence to calculate DCP direct and CC, and ACRE direct, payments for producers.--

Step	Action
1	Payment is triggered according to subparagraph B.
2	Determine if there is an unsigned payment for the farm and producer in NPS, and if so, cancel the payment in NPS.
3	Determine the gross payment amount for the farm, producer, and crop according to subparagraph C.
4	Determine if the producer is an entity or joint operation, and if so, obtain member information, if applicable.
5	Determine if the producer and/or members are eligible for payment.
6	Provide the following to direct attribution for each farm and producer: <ul style="list-style-type: none"> • gross payment amount for each crop • program specific reductions • 1 reason if producer is ineligible due to subsidiary eligibility provision.
7	Direct attribution will determine the following: <ul style="list-style-type: none"> • reduction amounts • payment limitation availability • net payment or overpayment amount • reasons for nonpayment or overpayment.
8	All net payment and overpayment amounts will be totaled to determine the net payment for the farm and producer.
9	*--Determine the prompt payment due date.
10	Determine if e-Funds are available for the payment.
11	Provide the payment or overpayment amount, as applicable, to either of the following:--* <ul style="list-style-type: none"> • NPS • NRRS.
12	Update the Nonpayment Register with applicable information.
13	Update the Payment History with applicable information.

*--219 DCP-ACRE Payments Home Screen (Continued)

C Action

The following provides the fields that are available on the DCP-ACRE Payments Home Screen.

Field	Description		Action
State	County Office user	Defaulted to the State user is associated with. Drop-down menu will list States to which the user is associated.	Select the State for processing.
	State Office user	Defaulted to the State the user is associated with. Drop-down menu will list all States to which the user is associated.	
County	County Office user	Defaulted to the county user is associated with. Drop-down menu will list all counties to which the user is associated.	Select the county for processing.
	State Office user	Defaulted to the first county in the State to which the user is associated. Drop-down menu will list all counties within the State selected.	
Program Year	Drop-down menu will list the years available to be viewed or printed.		Select the applicable year.
Program-Type	Drop-down menu will list the “Program-Types” available to be viewed or printed.		Select the applicable “Program-Type”.
Submit	The DCP-ACRE Payments Menu Screen will be displayed.		

--*

220 DCP-ACRE Payments Menu Screen

A Overview

After users have selected the State, county, year, and program-type on the DCP-ACRE Payments Home Screen, the DCP-ACRE Payments Menu will be displayed. The DCP-ACRE Payments Menu allows user to select either of the following for processing:

- Nonpayment Register
- *--Overpayment Register
- Estimated Calculated Payment Report--*
- Payment History Report.

B DCP-ACRE Payments Menu Screen

The following is an example of the DCP-ACRE Payments Menu.

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220 DCP-ACRE Payments Menu Screen (Continued)

C Action

The following provides the fields that are available on the DCP-ACRE Payments Home Screen.

Note: Only 1 register or report can be selected for processing.

Button	Description	Action
Nonpayment Register	If the Nonpayment Register is selected for processing, the Nonpayments Screen will be displayed. Note: See paragraphs 225 through 228 for the Nonpayment Register process.	Select the applicable register or report for processing.
*--Overpayment Register	If the Overpayment Register is selected for processing, the Overpayments Screen will be displayed. Note: See paragraphs 251 through 258 for the Estimated Calculated Payment process.	
Estimated Calculated Payment Report	If the Estimated Calculated Payment Report is selected for processing, the Estimated Calculated Payment Screen will be displayed. Note: See paragraphs 221 through 224 for the Estimated Calculated Payment process.--*	
Payment History Report	If the Payment History Report is selected for processing, the Payment History Search Options Screen will be displayed. Note: See paragraphs 232 through 235 for the Payment History Report process.	
Submit	After the applicable register or report has been selected, CLICK "Submit".	

***--221 Estimated Calculated Payment Report Process**

A Introduction

The Estimated Calculated Payment Report will include information about calculating DCP or ACRE direct payment for each producer and crop in which the producer has an interest on the farm.

B Reviewing the Estimated Calculated Payment Report

County Offices shall access the Estimated Calculated Payment Report process to view or print the calculated payment information for the farm or producers on the farm with an interest in 1 or more crops. The Estimated Calculated Payment Report process allows County Offices to view or print the Estimated Calculated Payment Report.

C Accessing the Estimated Calculated Payment Report Process

Follow paragraphs 218 through 220 to access the Estimated Calculated Payment Report.--*

***--222 Estimated Calculated Payment Report Search Options Screen**

A Overview

After a user has selected to process the Estimated Calculated Payment Report from the DCP-ACRE Payments Menu Screen, the Estimated Calculated Payment Report Search Options Screen will be displayed.

B Searching Estimated Calculated Payment Report Information

The Estimated Calculated Payment Report Search Options Screen allows the user to search the Estimated Calculated Payment Report information by the following methods:

- producer
- farm number.

Following is an example of the Estimated Calculated Payment Report Search Options Screen.

The screenshot shows the USDA Farm Service Agency website interface. At the top, it displays the USDA logo and the text 'United States Department of Agriculture' and 'Farm Service Agency'. The main heading is 'Direct and Counter-Cyclical Program (DCP) & Average Crop Revenue Election (ACRE) Payments'. Below this is a navigation bar with links: 'DCP-ACRE Payments Home', 'About FSA', 'Help', 'Contact Us', 'Exit DCP-ACRE Payments', and 'Logout of eAuth'. The left sidebar contains a 'DCP-ACRE Payments' menu with 'Welcome: Bobbie Butler.', 'Registers' (with a link to 'Nonpayment Register'), and 'Reports' (with links to 'Estimated Calculated Payment Report' and 'Payment History Report'). The main content area is titled 'ESTIMATED CALCULATED PAYMENT REPORT SEARCH OPTIONS' and displays the following search criteria: State: MS, County: Coahoma, Program Year: 2010, and Program-Type: DCP-DIRECT. There are two radio button options: 'Producer' (which is selected) and 'Farm Number' (with an adjacent text input field). A 'Search' button is located at the bottom center. At the bottom left, it says 'DCP-ACRE Payments 201007 Last Modified: 11/24/2009' and at the bottom right, there is a 'Back to Top' link.

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***--222 Estimated Calculated Payment Report Search Options Screen (Continued)**

C Action

To search the Estimated Calculated Payment Report by producer:

- CLICK **“Producer”**
- CLICK **“Search”**.

The SCIMS Customer Search Screen will be displayed. See paragraph 223 for an example of the SCIMS Customer Search Screen.

To sort the Estimated Calculated Payment Report by a specific farm number:

- CLICK **“Farm Number”**
- enter the applicable farm number
- CLICK **“Search”**.

The Estimated Calculated Payment Report will be displayed based on user selection.--*

***--223 SCIMS Customer Searches**

A Overview

If users search the Estimated Calculated Payment Report by producer, the SCIMS Customer Search Screen will be displayed. The SCIMS Customer Search Screen provides users with a method of searching SCIMS to find the applicable producer. Producers can be selected by type, name, TIN, or other. See 1-CM for additional information on SCIMS.

B SCIMS Customer Search Screen

Following is an example of the SCIMS Customer Search Screen.

Users must select customers based on search results by clicking the applicable producer. Once a producer is selected, the Estimated Calculated Payment Report – Producer Screen will be displayed.--*

***--224 Estimated Calculated Payment Report**

A Viewing or Printing the Estimated Calculated Payment Report

The Estimated Calculated Payment Report can be viewed after selecting to search the report by producer or farm number according to paragraphs 221 through 223.

If a printed report is needed, County Offices shall print the report by clicking the following after the report view is provided:

- **“File”** from the menu options
- **“Print”**
- **“OK”**.

When completed, the Internet Explorer browser can be closed in the normal manner and the Payment History Farm Producer Summary information will continue to be displayed in the window that was opened originally.--*

***--224 Estimated Calculated Payment Report (Continued)**

B Information Displayed/Printed on the Estimated Calculated Payment Report

The following information will be displayed/printed on the Estimated Calculated Payment Report.

Field	Description
Program Year	Year associated with CCC-509 that was filed by the affected producer.
Program Name	Name of the selected program.
Program Type	Name of the selected program type.
State	State as selected.
County	County as selected.
Approved Contract	Indicator of "Y" or "N" provides if CCC-509 is approved or not approved.
Cropland Reported	Indicator of "Y" or "N" provides if all cropland has been reported.
Farm Number	Farm number from CCC-509.
Producer Name	Name of the producer associated with the selection.
Crop	Name of the crop for which the payment was calculated.
Payment Acres	Payment acres for the crop from CCC-509.
FAV Reduction Acres	FAV reduction acres for the crop from the FAV System.
Net Payment Acres	Result of Payment Acres minus FAV Reduction Acres.
Payment Yield	Payment yield for the crop from CCC-509.
Producer Share	Producer share of the crop from CCC-509.
Payment Rate	Payment rate for the crop from the Program Parameter Table.
Calculated Payment	Calculated payment for the crop, which is the result of multiplying the following: <ul style="list-style-type: none"> • net payment acres, times • payment yield, times • producer share, times • payment rate.
Total Calculated Payment	Result of adding all calculated payments for all crops for the producer.

--*

225 Nonpayment Register Process

A Introduction

The Nonpayment Register process is designed to be a “holding” area for all producers on approved CCC-509’s that cannot be paid part or all of the net payment for any reason. Once the payment process is triggered, any producer that cannot receive part or all of the calculated payment will be included on the Nonpayment Register.

B Reviewing the Nonpayment Register

County Offices shall access the Nonpayment Register process to view the information available for producers that were not transferred to NPS and take corrective action as necessary. The Nonpayment Register process allows County Offices to:

- *--view nonpayment information for DCP direct and CC, and ACRE direct, producers--* that cannot be paid
- print the Nonpayment Register
- select producers on the Nonpayment Register to retrigger the payment process.

Note: Nonpayments that are selected for processing will be processed immediately and will not wait for the scheduled process, however County Offices should only use this function for situations warranting it and should **not** use this function as a typical way to process payments.

C Accessing the Nonpayment Register Process

Follow paragraphs 218 through 220 to access the Nonpayments Screen.

***--226 Nonpayments Screen**

A Overview

Once a user has selected to process the Nonpayment Register from the DCP-ACRE Payments Menu Screen, the Nonpayments Screen will be displayed.

B Sorting Nonpayment Register Information

The Nonpayments Screen allows the user to sort the Nonpayment Register information by the following methods:

- producer
- farm number
- nonpayment reason.

The following is an example of the Nonpayments Screen.

--*

228 Nonpayment Register Information

A Information Displayed/Printed on the Nonpayment Register

The following information will be displayed/printed on the Nonpayment Register.

Field	Description
State	The State defaulted to or selected by the user.
County	The county defaulted to or selected by the user.
Program Year	Year associated with CCC-509 that was filed by the affected producer.
Program Name	The name of the selected program.
Program Type	The name of the selected program type.
Producer Name	Name of the affected producer.
ID Number/Type	Last 4 digits of the producer's ID number and type.
Business Type	Business type associated with the selected producer.
Farm Number	Farm number from CCC-509.
Crop	Name of the crop from CCC-509. *--Note: The following crops will only print on the Nonpayment Register during DCP CC payment processing: <ul style="list-style-type: none"> • Beans - Desi • Beans - Kabuli • Lentils • Peas.--*
Payment Amount	Amount of the nonpayment associated with the affected farm number, producer, and crop.
Reason	Reason the payment cannot be issued. See subparagraph B for the nonpayment reasons.

228 Nonpayment Register Information (Continued)

B Nonpayment Register Reasons

If a producer has multiple invalid subsidiary eligibility conditions, only the highest priority ineligible condition will be printed on the Nonpayment Register. The priority order is as follows.

*--

Priority	Determination/Certification
1	FCIC fraud
2	Conservation Compliance
3	Controlled Substance
4	Actively Engaged
5	AD-1026
6	AGI
7	Foreign Person

--*

County Offices shall resolve exception messages printed on the Nonpayment Register according to the following.

Note: Some messages also apply to member of entities and joint operations. The word “producer” in the following messages will be replaced by “member” if the nonpayment message applies to a member.

Message	Reason for Message	County Office Action
Eligibility record not found.	The producer or member does not have an eligibility record.	Resubmit the SCIMS record for the producer.
Producer is not eligible due to actively engaged certification status.	The producer or member eligibility information is not updated to an eligible payment value in the subsidiary web application.	Update the subsidiary web-based application according to 3-PL.
Producer is not eligible due to AD 1026 certification status.		
Producer is not eligible due to conservation compliance violation.		
Producer is not eligible due to controlled substance violation.		
Producer is not eligible for part or all of the payment due to Adjusted Gross Income certification status.		
Producer is not eligible due to non-compliance of FCIC Fraud provisions.		
Producer is not eligible due to a contract violation.	DCP-ACRE Contract has the “Contract Violated” flag set to “Y”.	Ensure the “Contract Violation” flag is set correctly.

228 Nonpayment Register Information (Continued)

B Nonpayment Register Reasons (Continued)

Message	Reason for Message	County Office Action
Entity data has not been created for the producer.	The producer on CCC-509 is an entity or joint operation and member information has not been updated in the system.	Ensure the member information is loaded correctly for the entity or joint operation according to 2-PL.
Producer and/or member does not have a valid tax ID number.	The producer or member does not have a valid TIN.	Ensure the correct TIN is in SCIMS and on CCC-509.
Producer and/or members business type is not valid.	The producer or member does not have a valid business type for payment.	Correct the business type if it is not loaded correctly in SCIMS.
Producer's business type not valid under attribution rules.	Producer or member business type is not valid under attribution rules.	Ensure the business type has been updated correctly.
Joint Operation/Entity has 1 or more members that are ineligible for payment.	Joint operation or entity has 1 or more members that are not eligible to be paid so their share of the joint operation or entity will not be paid.	Verify if the condition causing the member to not get paid is correct.
Producer is not eligible due to cropland reported status.	<p>Producer is not compliant with cropland reporting provisions.</p> <p>*--Note: Cropland reported nonpayment reason does not apply during advance direct payments.--*</p>	Ensure FSA-578 has been entered in the system correctly.
<p>Producer has reached payment limitation.</p> <p>Member has reached payment limitation.</p>	Payments issued to the producer or member have reached the effective payment limitation.	<p>Review the Payment History Report for all of the following to determine if payment limitation has been reached for:</p> <ul style="list-style-type: none"> • producer, member of an entity, or joint operation, as applicable • any producer combined with the affected producer or member.

228 Nonpayment Register Information (Continued)

B Nonpayment Register Reasons (Continued)

Message	Reason for Message	County Office Action
Payment computed to zero for the producer.	The payment for the producer or member of an entity or joint operation is calculated to less than 50 cents.	Ensure that all application data is loaded correctly in the system.
Payment computed to zero for the member of the Entity or Joint Operation		
Producer has refused payments.	Producer has elected to refuse payments.	Verify the "Refuse Payment" flag on CCC-509 has been updated correctly.
Producer is not eligible due to HELC violation.	Producer on CCC-509 has the "HELC Violation" flag set to "Y".	Verify the "HELC Violation" flag has been updated correctly.
Entity type on the permitted entity file does not match the business type in SCIMS for the producer.	The permitted entity file and SCIMS have 2 different business types for the producer.	Ensure that the permitted entity file and SCIMS have the same business type for the producer or member.
Member shares for the producer do not total 100%.	The entity or joint operation ownership share does not equal 100 percent and the discrepancy is more than 1 percent.	Ensure the shares are updated correctly for all members of the entity or joint operation.
Entity is not linked to the County Office in SCIMS.	The entity is in the entity file, but is not linked in SCIMS to the County Office trying to issue the payment.	Update the entity in SCIMS to be associated to the County Office.
Producer is not eligible for part or all of the payment due to a cropland factor reduction.	Producer or member is partially or not compliant with cash rent tenant provisions.	Ensure the subsidiary information is updated correctly.
Producer is not eligible for part or all of the payment due to the foreign person status.	Producer or member is not compliant with foreign person provisions.	Ensure the foreign person information is updated correctly in the subsidiary system.
Producer is not eligible for part or all of the payment due to an FAV reduction.	Payment has been reduced because of an FAV reduction or violation amount.	Ensure the information entered in the Fruit and Vegetable Payment Reduction System is updated correctly.
Member is not eligible for part or all of the payment due to Substantive Change provisions.	Member's payment is reduced because of substantive change provisions.	Ensure that the "Substantive Change" flag has been updated correctly for the member of the joint operation.

228 Nonpayment Register Information (Continued)

B Nonpayment Register Reasons (Continued)

Message	Reason for Message	County Office Action
Member is not eligible for part or all of the payment due to Member Level Actively Engaged provisions.	Member’s payment is reduced because of member contribution provisions.	Ensure that the “Member Contribution” flag has been updated correctly for the member of the entity.
Member is not eligible due to Member Level provisions.	Member at the 3rd member level does not meet the definition of a person or an entity treated like a person.	Ensure that the member information has been updated correctly for the entity or joint operation.
Payment cannot be issued due to insufficient funds.	Producer met all payment eligibility requirements, but there are insufficient funds in the e-Funds process for the county to issue the payment.	Contact the State Office to request an additional e-Funds allocation.
--Farm does not meet minimum base acres provision.	Both of the following apply: <ul style="list-style-type: none"> • base acres for all crops on the farm total 10.0 base acres or less • 50 percent of the ownership interest is not SDA or limited resource farmer or rancher. 	Ensure that: <ul style="list-style-type: none"> • farm records are updated correctly • the following question on CCC-509 is answered correct, “At least 50% of the ownership interest of the farm are LR/SDA producers?”--

229-231 (Reserved)

232 Payment History Report Process**A Introduction**

The Payment History Report will include information about the processing that has been completed for a producer or member. The Payment History Report will have the following types of information available:

- “Summary” level
- “Detail” level.

B Reviewing the Payment History Report

County Offices shall access the Payment History Report process to view or print the information available for producers that had a payment sent to NPS or were eligible to receive a payment, but the payment amount was reduced to zero. The Payment History Report allows County Offices to:

- *--view “Summary” and “Detail” payment history information for DCP direct and CC, and ACRE direct, producers that had a calculated payment or a calculated payment that--* was reduced to zero
- print the Summary and Detail Payment History Report.

C Accessing the Payment History Report Process

Access the Payment History Search Options Screen according to paragraphs 218 through 220.

***--233 Payment History Search Options Screen**

A Overview

Once a user has selected to process the Payment History Report from the DCP-ACRE Payments Menu Screen the Payment History Search Options Screen will be displayed.

B Searching Payment History Report Information

The Payment History Search Options Screen allows the user to search the Payment History Report information by the following methods:

- “Producer/Member”
- “Date Range”
- “Farm Number”.

The following is an example of the Payment History Search Options Screen.

--*

Section 4 Overpayments

251 General Provisions for Overpayments

A Introduction

*--Overpayments will be determined during the DCP direct and CC and ACRE direct payment calculation process. How the overpayment is transferred to NRRS will depend on which payment cycle the overpayment occurred in. See subparagraphs 251 B and 251 C for information on transferring overpayments to NRRS.

B Overpayments Determined During the Advance Payment Cycle

If an overpayment is determined during the DCP direct and ACRE direct advance payment cycle, users will be required to transfer the overpayment to NRRS. An Overpayment Register will be provided according to paragraph 253. Users will select to transfer the overpayment for the farm and payment entity according to paragraph 258.

If the total amount of the overpayment determined for the farm and producer during the advance payment cycle is less than the total amount of the final payment that will be due the producer, then the County Office should not transfer the overpayment to NRRS. Notate the Overpayment Register, as applicable.

Note: The Overpayment Register will only be available during the advance payment cycle.

C Overpayment Determined During the Final Payment Cycle

If an overpayment is determined during the DCP direct and CC and ACRE direct final payment cycle, the overpayment for the farm and payment entity will automatically be transferred to NRRS without user intervention. The Overpayment Register will not be available during the final payment cycle.--*

***--252 Collecting Overpayments**

A Introduction

Overpayment amounts will be determined by farm, producer, and crop, but only one total overpayment amount will be provided to NRRS. Overpayments can occur for a number of reasons and County Offices are required to take necessary action to collect overpayments. However, there are exceptions during the advance payment cycle which are provided for in this paragraph.

B Overpayments and Due Dates

The following table lists:

- situations that may cause an overpayment
- overpayment due dates

Note: If an overpayment is determined during the advance payment cycle and the total amount of the overpayment is less than the total final payment that will be issued, the overpayment should not be transferred to receivables.

Time of Determination	Situation	Overpayment Due Date
Any time.	Payment was issued for the wrong farm, producer, or crop.	Immediately
After something affecting the payment amount is changed on the CCC-509.	The advance payment was issued and later something affecting the advance payment amount changes on the CCC-509. The total amount of the advance overpayment exceeds the amount of the final payment.	Immediately
After producer misrepresentation is determined.	The producer received an advance payment and the COC determines that the producer misrepresented their interest on the CCC-509.	Immediately
After payment limitation exceeded.	It is determined that payments have been issued exceeding the producer's effective payment limitation amount.	Immediately
After an eligibility value changes that make the producer ineligible for payment.	The producer's eligibility value changes which makes the producer ineligible for payment.	Immediately

--*

*--252 Collecting Overpayments (Continued)

B Overpayments and Due Dates (Continued)

Time of Determination	Situation	Overpayment Due Date
After FAV acreage report or determination.	The advance payment was issued and the FAV reduction amount is greater than the final payment due October 1 of the applicable program year.	Immediately.
After cropland acres have been reported on the FSA-578.	The advance payment was issued and all cropland acres have not been reported on the FSA-578 as of October 1 of the current fiscal year.	October 1 of the current fiscal year. Note: If a producer is determined as overpaid on or after October 1 of the current fiscal year and the overpayment is subsequently transferred to receivables and then claims, claims interest will apply even though the condition causing the overpayment is later resolved. See paragraph 253.
Any time CCC-509 is canceled.	CCC-509 was canceled after payments were issued to the producer.	Immediately.

--*

--253 Charging Interest*A Introduction**

Interest shall be charged on all DCP and ACRE direct overpayments to producers who become ineligible after the producer's application was approved and the payment was issued.

B Ineligible Producers

A producer is considered ineligible if:

- COC determines that the producer:
 - erroneously or fraudulently represented any act affecting a determination
 - knowingly adopted a scheme or device that tends to defeat the purposes of the program
 - misrepresented their interest and subsequently received a DCP or ACRE payment
- the producer does not meet AGI provisions
- conservation compliance provisions are violated
- controlled substance provisions are violated
- FAV reduction or violation is determined.

Interest for ineligible producers will be charged from the date of disbursement. The system will compute this interest when the overpayment is established in NRRS.

C When Not to Charge Interest

Interest will not be charged if the producer:

- is not determined to be ineligible
- returns the Treasury check without being cashed
- refunds the payment voluntarily.--*

--254 Overpayment Register*A Introduction**

When an overpayment is determined during the DCP direct and ACRE direct advance payment calculation process, an Overpayment Register will be available to provide information about the determined overpayment.

Note: An Overpayment Register will be available during the DCP direct and ACRE direct advance payment cycle **only**.

B Reviewing the Overpayment Register

The Overpayment Register will be updated after the payment calculation process is completed. If conditions causing the overpayment have been corrected so that an overpayment is no longer determined for the producer, then that overpayment information will automatically be removed from the Overpayment Register. County Offices shall review the Overpayment Register to ensure that:

- information causing the overpayment is corrected, if applicable
- producers are timely notified of overpayments
- the finality rule will **not** apply.

C Accessing the Overpayment Register Process

Follow paragraphs 218 through 220 to access the Overpayments Screen.

D DD Review

DD's shall review the Overpayment Register to ensure that County Offices are

- timely notifying producers of overpayments
- collecting overpayments in a timely manner
- correcting information in the system that causes an erroneous overpayment to be determined.--*

***--255 Overpayments Screen**

A Overview

After a user has selected to process the Overpayment Register from the DCP-ACRE Payments Menu, the Overpayments Screen will be displayed.

B Sorting Overpayment Register Information

The Overpayments Screen allows users to sort the Overpayment Register information by the following:

- producer
- farm number
- overpayment reason.

Following is an example of the Overpayments Screen.

--*

***--255 Overpayments Screen (Continued)**

C Action

The following table provides the sorting methods available for the Overpayment Register that will be displayed based on user selection. See paragraph 256 for an example of the Overpayment Register.

Sort Methods		Action
By Producer	For all producers.	<ul style="list-style-type: none"> • Use drop-down menu to select “Producer”. • CLICK “Search”.
	By a specific producer.	<ul style="list-style-type: none"> • Use drop-down menu to select “Producer”. • Enter name by which to search. • CLICK “Search”.
By Farm Number	For all farm numbers.	<ul style="list-style-type: none"> • Use drop-down menu to select “Farm Number”. • CLICK “Search”.
	By a specific farm number.	<ul style="list-style-type: none"> • Use drop-down menu to select “Farm Number”. • Enter farm number by which to search. • CLICK “Search”.
By Overpayment Reason	For all overpayment reasons.	<ul style="list-style-type: none"> • Use drop-down menu to select “Overpayment Reason”. • CLICK “Search”.
	By a specific overpayment reason.	<ul style="list-style-type: none"> • Use drop-down menu to select “Farm Number”. • Enter farm number by which to search. • CLICK “Search”.

--*

***--256 Overpayment Register Screen**

A Overpayment Register

When users access the Overpayment Register process from the DCP-ACRE Payments Home Page and select a sort order, a list of all producers that are determined to be overpaid will be displayed.

B Example of the Overpayment Register

The following is an example of the Overpayment Register Screen when sorted by producer.

USDA United States Department of Agriculture
Farm Service Agency Direct and Counter-Cyclical Program (DCP) & Average Crop Revenue Election (ACRE) Payments

DCP-ACRE Payments Home About FSA Help Contact Us Exit DCP-ACRE Payments Logout of eAuth

DCP-ACRE Payments
 Welcome: Bobbie Butler.

Registers
[Nonpayment Register](#)
[Overpayment Register](#)

Reports
[Estimated Calculated Payment Report](#)
[Payment History Report](#)

Overpayments

State: MS
 County: Coahoma
 Program Year: 2010
 Program-Type: DCP-DIRECT

Sort Results By:

Filter By Name: Farm:

Reason:

<input type="checkbox"/> All	Date	Producer/Joint Operation	ID/Type	Farm Number	Total amount to be transferred to NRRS
<input type="checkbox"/>	01/20/2010	Smith, John A.	S	971	\$39
<input type="checkbox"/>	01/20/2010	Farmer, Jim	S	293	\$1,388
<input type="checkbox"/>	01/20/2010	ABC Farms	E	293	\$2,777

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--*

***--256 Overpayment Register Screen (Continued)**

C Options Available on the Overpayment Register Screen

The following table provides the field descriptions and actions for the Overpayment Register Screen.

Button	Result
"All" radio or individual producers	<p>After clicking the radio buttons for the applicable nonpayments, CLICK "Submit". The Overpayment Summary Screen will be displayed.</p> <p>Note: See paragraph 258 for information on transferring an overpayment to NRRS.</p>
"View Report"	Overpayment Register will be displayed.
"Search"	The Overpayment Register will be sorted based on the selected sort method.
"Clear"	The sort method information will be deselected.
"Submit"	The selected overpayment will be transferred to NRRS.

D Printing the Overpayment Register

In addition to the displayed information provided on the Overpayment Register Screen, users have the ability to view or print an Overpayment Register based on the sorted information described in paragraph 255.

If a printed report is needed, County Offices shall click "**View Report**" on the Overpayment Register Screen.

A new Internet Explorer browser will open and the report can be printed by clicking the following.

- "**File**", from the menu options
- "**Print**"
- "**OK**".

When completed, the Internet Explorer browser can be closed in the normal manner and the Overpayment Register information will continue to be displayed in the window that was opened originally.--*

***--257 Overpayment Register Information**

A Information Displayed/Printed on the Overpayment Register

The following information will be displayed/printed on the Overpayment Register.

Field	Description
Program Year	Year associated with CCC-509 that was filed by the affected producer.
Program Name	Name of the selected program.
Program Type	Name of the selected program type.
State	State defaulted to or selected by the user.
County	State defaulted to or selected by the user.
Producer Name	Name of the affected producer.
ID/Type	Last 4 digits of the producer's ID number and type.
Business Type	Business type associated with the selected producer.
Farm Number	Farm number from CCC-509.
Debt Basis Code	Numeric value assigned by the system based on the reason for the overpayment.
Date Overpayment Determined	Date overpayment amount was determined.
Overpayment Amount	Amount of overpayment associated with the affected farm number, producer, and crop.
Reason	Reason for overpayment (see subparagraph B for the overpayment reasons).

--*

***--257 Overpayment Register Information (Continued)**

B Debt Basis Codes and Overpayment Reasons

The overpayment reasons that will be displayed on the Overpayment Register will determine the appropriate debt basis code for the overpayment. The overpayment reason and debt basis code will be assigned by the system when the overpayment is determined.

The following table lists the reasons for overpayment and the associated debt basis code.

Note: The debt basis code information in the table will be listed in priority order with the highest priority debt basis code listed first and the lowest priority debt basis code listed last.

Overpayment Reason	Debt Basis Code
Contract not approved for payment.	429
Payment Entity or member has an Invalid ID Number.	
Payment Entity or member has an Invalid Business Type.	
Payment Entity member information is not found on the entity file.	
Payment Entity is not eligible due to cropland reported status.	
Payment Entity does not have a business type that is eligible for payment under attribution rules.	
Accumulated payment entity ownership share for the Payment Entity does not equal 100% and the discrepancy is more than 1%.	
Payment Entity is in the entity file, but the Payment Entity is not linked in SCIMS to the county office trying to issue the payment.	
Member is not eligible for part or all of the payment due to Member Contribution provisions.	
Member is not eligible for part or all of the payment due to Substantive Change provisions.	
Member is not eligible due to Member Level provisions.	
Entity type on the permitted entity file does not match the business type in SCIMS for the member.	
Total Payment Issued to the Payment Entity Exceeds the Earned Payment Amount.	
Payment Entity has refused payment.	
Eligibility record not found.	427
Payment Entity or member is not eligible due to AD-1026 certification status.	
Payment Entity or member is not eligible due to conservation compliance violation.	
Producer is not eligible due to controlled substance violation.	
Producer is not eligible due to adjusted gross income certification status.	
Payment Entity or member is not eligible due to non-compliance of FCIC Fraud provisions.	
Payment Entity or member is not eligible due to actively engaged status.	
Payment Entity or member does not meet Foreign Person Provisions.	
Payment Entity or member is not eligible due to cropland factor reduction.	
Base acres for all crops on the farm are 10.0 or less acres and 50 percent of the ownership is not SDA or limited resource producer.	
Payment Entity or member has reached Payment Limitation.	426
Payment Entity has an FAV Violation or Reduction Amount.	431

--*

--258 Transferring Overpayments*A Introduction**

After overpayments are determined, the overpayments may be selected and transferred to NRRS. Transferring overpayments to NRRS will:

- remove the overpayment information from the Overpayment Register
- send the overpayment information to NRRS.

B Transferring Overpayments to NRRS

The Overpayment Register Screen has radio buttons for each overpayment displayed on the Overpayment Register. Overpayments can be selected as follows:

- CLICK “**All**”, all overpayments displayed will be transferred to NRRS
- click individual overpayments, selected overpayments will be transferred to NRRS.

The Overpayment Summary Screen will be displayed after an overpayment is selected for transfer based on user selection. See subparagraph C for an example of the Overpayment Summary Screen.

Note: If the advance overpayment amount is less than the final payment amount that will be issued, the overpayment should **not** be transferred to receivables. Print and notate the Overpayment Register, as applicable.--*

*--258 Transferring Overpayments (Continued)

C Overpayment Summary Screen

When users select to transfer overpayments, the selected overpayments will be displayed on the Overpayment Summary Screen.

The following is an example of the Overpayment Summary Screen.

USDA United States Department of Agriculture
Farm Service Agency Direct and Counter-Cyclical Program (DCP) & Average Crop Revenue Election (ACRE) Payments

DCP-ACRE Payments Home | About FSA | Help | Contact Us | Exit DCP-ACRE Payments | Logout of eAuth

DCP-ACRE Payments
 Welcome: Bobbie Butler.
Registers
[Nonpayment Register](#)
[Overpayment Register](#)
Reports
[Estimated Calculated Payment Report](#)
[Payment History Report](#)

Overpayment Summary

State: MS
 County: Coahoma
 Program Year: 2010
 Program-Type: DCP-DIRECT

Transaction Date: 01/20/2010
 Producer: ID Num: ID Type: S Business Type: 00
 Farm Number: 971

Crop	Crop Payment/Overpayment Amount
UPCN	\$-37
SOYBN	\$-2

Total amount to be transferred to NRRS: \$39

Reason For Overpayment:
 Producer is not eligible due to actively engaged status.

Debt Basis Reason:
 Overpayment because of erroneous/invalid flags (427)

Cancel Skip Submit

DCP-ACRE Payments Home | FSA Internet | FSA Intranet | USDA.gov
 Site Map | Policies and Links | FOIA | Accessibility Statement | Privacy | Non-Discrimination | Information Quality | USA.gov | White House

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***--258 Transferring Overpayments (Continued)**

D Options Available on the Overpayment Summary Screen

The following table provides the field descriptions and actions for the Overpayment Summary Screen.

Button	Result
"Cancel"	Overpayment Register Screen will be displayed.
"Skip"	<p>If only 1 overpayment was selected to be transferred, the Overpayment Register Screen will be displayed.</p> <p>If more than 1 overpayment was selected to be transferred, the overpayment on the screen will not be transferred and the next overpayment to be transferred will be displayed.</p>
"Submit"	<p>The selected overpayment will be transferred to NRRS.</p> <p>Note: If more than 1 overpayment was selected for transfer, the next overpayment for transfer will be displayed. If only 1 overpayment was selected and submitted the Overpayment Register Screen will be displayed.</p>

--*

Reports, Forms, Abbreviations, and Delegations of Authority

Reports

None.

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification		212, 216, 228
CCC-36	Assignment of Payment		216
CCC-37	Joint Payment Authorization		216
CCC-509	Direct and Counter-Cyclical Program (DCP) Contract and Average Crop Revenue Election (ACRE) Contract		Text, Ex. 2, 3
CCC-509 Appendix	Appendix to Form CCC-509, 2009-2012 Direct and Counter-Cyclical Program Contract		35, 48, 62, 63, Ex. 2, 3
CCC-509ACRE	Average Crop Revenue Election (ACRE) Program Irrevocable Election		26, 28, Part 4
CCC-926	Average Adjusted Gross Income (AGI) Statement		216
FSA-211	Power of Attorney		28, 31, 32, 168, 169,
FSA-325	Application for Payment of Amounts Due Persons Who Have Died, Disappeared, or Have Been Declared Incompetent		210
FSA-578	Report of Acreage		35, 48, 228, 252

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviations	Term	Reference
CC	counter-cyclical	Text
eACRE	electronic ACRE	197, 200
eDCP	electronic DCP	61, 62, 67
NRRS	National Receivables and Receipts System	Part 5
OO	owner/operator	28, 34, 37, 70, 166, Ex. 2
OP	operator	Text, Ex. 2
OT	other producer	28, 30, 34, 70, 166
OW	owner	Text, Ex. 2
RLMS	Representative Link Manager System	Text

Delegations of Authority

COC may redelegate authority to approve CCC-509's to CED, in routine cases.

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The following screens are displayed in this handbook.

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DCP2009SignUp13	ACRE - Assign Producer Shares/Payment Selections Screen	27
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DCP2009SignUp14	Select Producer(s) – Contract Details Screen	26, 65
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DCPSignUp16	DCP-ACRE Program State User Home Page	46
DCPSignUp24	DCP State Report Selection Screen	47

DCP Direct Payment Rates

***--A DCP Advance Direct Payment Rates**

The following table provides 2009 through 2011 DCP advance direct payment rates.

Crop	Unit of Measure	Final Payment Rate
Barley	bushel	\$0.0528
Canola	pound	\$0.00176
Corn	bushel	\$0.0616
Crambe	pound	\$0.00176
Flax	bushel	\$0.09856
Mustard	pound	\$0.00176
Oats	bushel	\$0.00528
Peanuts	pound	\$0.00396
Rapeseed	pound	\$0.00176
Rice – Long Grain	pound	\$0.00517
Rice – Medium Grain	pound	\$0.00517
Safflower	pound	\$0.00176
Sesame	pound	\$0.00176
Sorghum	bushel	\$0.077
Soybeans	bushel	\$0.0968
Sunflowers	pound	\$0.00176
Upland Cotton	pound	\$0.014674
Wheat	bushel	\$0.1144

B DCP Final Direct Payment Rates--*

The following provides 2009 through 2012 DCP final direct payment rates.

Crop	Unit of Measure	Final Payment Rate
Barley	bushel	\$0.24
Canola	pound	\$0.008
Corn	bushel	\$0.28
Crambe	pound	\$0.008
Flax	bushel	\$0.448
Mustard	pound	\$0.008
Oats	bushel	\$0.024
Peanuts	pound	\$0.018
Rapeseed	pound	\$0.008
Rice – Long Grain	pound	\$0.0235
Rice – Medium Grain	pound	\$0.0235
Safflower	pound	\$0.008
Sesame	pound	\$0.008
Sorghum	bushel	\$0.35
Soybeans	bushel	\$0.44
Sunflowers	pound	\$0.008
Upland Cotton	pound	\$0.0667
Wheat	bushel	\$0.52

ACRE Direct Payment Rates

***--A ACRE Advance Direct Payment Rates**

The following table provides 2009 through 2011 ACRE advance direct payment rates.

Crop	Unit of Measure	Final Payment Rate
Barley	bushel	\$0.04224
Canola	pound	\$0.001408
Corn	bushel	\$0.04928
Crambe	pound	\$0.001408
Flax	bushel	\$0.078848
Mustard	pound	\$0.001408
Oats	bushel	\$0.004224
Peanuts	pound	\$0.003168
Rapeseed	pound	\$0.001408
Rice – Long Grain	pound	\$0.004136
Rice – Medium Grain	pound	\$0.004136
Safflower	pound	\$0.001408
Sesame	pound	\$0.001408
Sorghum	bushel	\$0.0616
Soybeans	bushel	\$0.07744
Sunflowers	pound	\$0.001408
Upland Cotton	pound	\$0.0117392
Wheat	bushel	\$0.09152

B ACRE Final Direct Payment Rates--*

The following provides 2009 through 2012 ACRE final direct payment rates. The ACRE final direct payment for each crop is 80 percent of the DCP final direct payment rate.

Crop	Unit of Measure	Final Payment Rate
Barley	bushel	\$0.192
Canola	pound	\$0.0064
Corn	bushel	\$0.224
Crambe	pound	\$0.0064
Flax	bushel	\$0.3584
Mustard	pound	\$0.0064
Oats	bushel	\$0.0192
Peanuts	pound	\$0.0144
Rapeseed	pound	\$0.0064
Rice – Long Grain	pound	\$0.0188
Rice – Medium Grain	pound	\$0.0188
Safflower	pound	\$0.0064
Sesame	pound	\$0.0064
Sorghum	bushel	\$0.28
Soybeans	bushel	\$0.352
Sunflowers	pound	\$0.0064
Upland Cotton	pound	\$0.05336
Wheat	bushel	\$0.416

