FSA
HANDBOOK

Loans and Loan Deficiency Payments for Honey

To access the transmittal page click on the short reference.

For State and County Offices

SHORT REFERENCE

2-LP Honey
(Revision 11)

UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

Loans and Loan Deficiency Payments for Honey 2-LP Honey (Revision 11)	Amendment 14

Approved by: Acting Deputy Administrator, Farm Programs

Amendment Transmittal

A Reasons for Amendment

All references to the "2012" crop year, where applicable, have been updated to "2013" because the American Taxpayer Relief Act of 2012 provided for continuing the MAL and LDP program for the 2013 crop year.

Subparagraph 1 B has been amended to reference the American Taxpayer Relief Act of 2012, as a source of authority for honey MAL's and LDP's.

Subparagraph 3 A has been amended to update a form reference.

Subparagraph 111 A has been amended to clarify eligible container requirements for storing honey under MAL.

Subparagraph 200 B has been amended to clarify that all LDP's will be processed through the eLDP web-based software.

Subparagraphs 201 B and 427 A have been amended to correct paragraph references in 8-LP.

Subparagraphs 602 B, 610 A, 611 A, and 848 A, and paragraph 903 have been amended to either delete reference to CCC-184, or replace with Treasury check, because CCC-184's are no longer issued by CCC.

Subparagraph 650 D has been amended to edit the instructions for obtaining the honey repayment rates that are announced on the last day of each month for the following month.

Subparagraphs 800 C and 848 A have been amended to update the name of the lab responsible for adulteration testing.

A Reasons for Amendment (Continued)

Exhibit 16 has been amended to:

- remove the 2011 crop year premiums and discounts, as applicable
- add 2013 crop year premiums and discounts.

Exhibit 45 has been amended to correct the names, addresses, and phone numbers of AMS grading laboratories.

B Effective Date

These premiums and discounts are effective **April 1, 2013**.

Page Control Chart		
TC	**Text**	**Exhibit**
1, 2 7, 8	1-1, 1-2 1-5, 1-6 2-3 through 2-22 2-22.5, 2-22.6 3-1, 3-2 4-1, 4-2 4-5, 4-6 5-47 6-1, 6-2 6-5 through 6-24 6-101 through 6-120 8-1, 8-2 8-103, 8-104 8-203 through 8-206	1, pages 1, 2 16, page 1 45, pages 1-6 pages 7, 8 (remove)

Table of Contents

Page No.

Part 1 Basic Program Provisions

Section 1 Handbook Provisions

1	Handbook Purpose and Authority	1-1
2	Administrative Responsibilities	1-2
3	Signatures, Authorizations, and Approvals	1-6
4	Related Handbooks	1-8
5-14	(Reserved)	

Section 2 General Provisions

15	Loan and LDP Common Provisions	1-27
16	Maturity Notification to Producers	1-28
17	Beneficial Interest	1-31
18	Availability Date for Loan and LDP's	1-34
19-99	(Reserved)	

Table of Contents (Continued)

Page No.

Part 2 Eligibility Requirements

Section 1 Producer Eligibility

100 Eligible Producer 2-1
101 Ineligible Producer 2-2
102 Market Loan Gain, LDP Payment, and AGI Limitation for 2009 Through 2013 Crop Years 2-3
103 (Withdrawn--Amend. 11)
104-109 (Reserved)

Section 2 Commodity Eligibility

110 Honey Eligibility 2-19
111 Container Eligibility 2-22
112 Storage Requirements 2-23
113-119 (Reserved)

Table of Contents (Continued)

Page No.

Part 3 Loanmaking Provisions

120 Basic Loan Provisions 3-1
121 Loan Service Fee 3-3
122 Lien Searches 3-3
123 Filing or Recording Financing Statements 3-5
124 Repledging Provisions 3-5
125 Recording Data on CCC-633 (Honey) 3-6
126 Quantity Determination 3-9
127 Pre-Loan Inspections 3-10
128-199 (Reserved)

Table of Contents (Continued)

Page No.

Part 4 Loan Deficiency Payments

200 Basic LDP Provisions 4-1
201 Requests for LDP's 4-4
202 FAXed LDP Applications 4-6
203 LDP Rates 4-9
204 Eligible Quantity 4-11
205 Completing CCC-633 EZ 4-14
206 (Withdrawn--Amend. 11)
207-399 (Reserved)

Part 5 Compliance Provisions

Section 1 Spot Checking

400 Notification 5-1
401 On-Farm Visits 5-3
402 Spot-Checking Storage Facility, Storage Containers, and Honey 5-6
403 Completing Spot Checks 5-10
404 Spot-Check Review 5-11
405-424 (Reserved)

Section 2 Production Evidence

425 Requirements 5-41
426 Dates for Submitting Evidence 5-46
427 Failure to Provide Acceptable Production Evidence 5-47
428-599 (Reserved)

Table of Contents (Continued)

Page No.

Part 6 Repayments

Section 1 Types of Repayments

600 Principal Plus Interest Repayments 6-1
601 Marketing Loan Repayments 6-2
602 Lump-Sum Repayments 6-4
603-609 (Reserved)

Section 2 Interest

610 Applicable Interest Rates 6-21
611 Manual Interest Calculations 6-24
612-619 (Reserved)

Section 3 Farm-Stored Loan Repayments

620 Farm-Stored Repayments 6-41
621 Repayment Schedules 6-42
622-629 (Reserved)

Table of Contents (Continued)

Page No.

Part 6 Repayments (Continued)

Section 4 CCC-681-1 Provisions

630 Requesting Release of Farm-Stored Commodity Before Repayment 6-61
631 Locking-In Repayment Rates 6-62
632-649 (Reserved)

Section 5 Calculating Alternative Repayment Rate (CCC-Determined Value)

650 General Information..... 6-101
651-659 (Reserved)

Section 6 (Withdrawn--Amend. 11)

660 (Withdrawn--Amend. 11)
661-699 (Reserved)

Table of Contents (Continued)

Page No.

Part 7 (Reserved)

700-799 (Reserved)

Part 8 Basic Loan Settlements

Section 1 Basic Provisions

800 Final Settlement Procedures 8-1
801-819 (Reserved)

Section 2 Local Sales

820 Local Sales Preparation 8-41
821 Announcement of Sale 8-42
822 Handling Bids 8-44
823 Completing Delivery 8-51
824-844 (Reserved)

Page No.

Part 8 Basic Loan Settlements (Continued)

Section 3 Grading, Testing, and Drawing Samples

845 AMS-Prepared Specifications for Unprocessed Honey 8-95
846 Sampling Schedule and Inspection Requirements 8-96
847 Drawing Honey Samples 8-97
848 Adulteration Test 8-103
849 Moisture Tests 8-106
850-859 (Reserved)

Section 4 Completing Producer Settlement

860 Completing CCC-691, Parts B and C 8-125
861 Completing Settlements 8-129
862-900 (Reserved)

Section 5 Unusual Cases

901 Ineligible Honey Inadvertently Placed Under Loan 8-201
902 Abandonment Cases 8-203
903 Returning Unnegotiated Treasury Checks 8-204
904 Deceased Producers 8-206
905-950 (Reserved)

Table of Contents (Continued)

Page No.

Part 9 APSS

Section 1 General Provisions

951 Automated Procedures 9-1
952 County Office-Maintained Table Files 9-2
953-955 (Reserved)

Section 2 Producer Information

956 New Honey Producers 9-11
957 Producer and Loan Identification 9-12
958-965 (Reserved)

Section 3 Loanmaking

966 Honey Loanmaking Transaction 9-31
967-969 (Reserved)

Section 4 Repayments

970 Honey Loan Repayments 9-47
971-975 (Reserved)

Section 5 LDP's

976 Honey LDP's 9-65
977-979 (Reserved)

Section 6 (Withdrawn--Amend. 11)

980 (Withdrawn--Amend. 11)
981-986 (Reserved)

Section 7 Honey Loan Settlements

987 Processing Honey Loan Settlements 9-101

Table of Contents (Continued)

Exhibits

1	Reports, Forms, Abbreviations, and Redelegations of Authority
2	Definitions of Terms Used in This Handbook
3	(Reserved)
4	Floral Sources and Applicable Codes
5-15	(Reserved)
16	2011 and 2012 Support Rates for Honey Loans
17-39	(Reserved)
40	FV-237 Example
41	Example of CCC-169
42-44	(Reserved)
45	AMS Grading Laboratories

Part 1 Basic Program Provisions

Section 1 Handbook Provisions

1 Handbook Purpose and Authority

A Purpose

[7 CFR Part 1434] This handbook provides general instructions for administering loans and LDP's for honey.

Use this handbook with 8-LP, as applicable.

B Sources of Authority

Authority for the policies prescribed in this handbook is in:

- ***--**American Taxpayer Relief Act of 2012**--***
- Food, Conservation, and Energy Act of 2008
- 7 CFR Part 1434.

2 Administrative Responsibilities

A Responsibilities

The responsibilities of the administrative levels for loan and LDP programs are provided in the following table.

IF the administrative level is...	THEN...

National Office	• the CCC Board and Executive Vice President shall determine policy and program provisions
	
	• the Executive Vice President, CCC, or designee, shall:
	
	  • make a determination on any question arising under this program
	
	  • revise or rescind an incorrect determination made by COC, STC, KCCO, KCAO, or KCFO
	
	• PSD shall administer loan and LDP programs under the general supervision and direction of DAFP.

State Office	STC shall:
	
	• determine State-wide policy according to this handbook, *--8-LP, and guidance received from the National Office--*
	
	• administer all phases of the program in the State through SED.
	
	Note: STC may:
	
	  • correct, or require COC to correct, any action taken that contradicts this handbook and other current policy
	
	  • require COC to withhold taking any action that is not consistent with this handbook and other current policy.

A
Responsibilities
(Continued)

IF the administrative level is...	THEN...
County Office	COC shall: • determine policy according to this handbook and guidance from the State Office • administer the programs in the county through CED.

	the County Office shall:
	
	• determine that:
	
	  • a producer is eligible for loans and LDP's, according to Part 2, Section 1
	
	  • the commodity is eligible for loans and LDP's, according to Part 2, Section 2
	
	  • the quantity offered for loan and LDP is reasonable based on producer's share of the honey
	
	  • loan computations and disbursements and LDP computations and payments are based on handbook procedures

Continued on the next page

A
Responsibilities
(Continued)

IF the administrative level is...	THEN...
County Office (Continued)	• annually publicize provisions of the honey loan and LDP program **before**: • the beginning of each crop year • making loans and LDP's for the current crop year. **Note:** At a minimum, publicity shall include: • a handout or newsletter mailed to all eligible producers before extracting begins for the first honey crop eligible for loans or LDP's • beneficial interest requirements • at the time the loan or LDP is made, a brief but complete explanation of the producer's required actions • a reminder to producers: • of the administrative actions that apply for loan and LDP violations • that it is the producer's responsibility to maintain the quality of the honey in farm storage through the term of the loan.

Continued on the next page

2 Administrative Responsibilities (Continued)

A Responsibilities (Continued)

IF the administrative level is...	THEN...
KC-ITSTO	KC-ITSTO shall: • certify and distribute reports of loan and LDP activities • maintain all required interfaces with accounting to reflect loan and LDP activity • provide automation support to implement loan and LDP program policies when requested by PSD.

B Nondiscrimination Responsibilities

STC or COC shall **not**, on the basis of race, color, age, sex, national origin, disability, religion, or marital status, bar any producer from participation in, or otherwise subject any producer to discrimination with respect to any benefits resulting from its approval to participate in a loan or LDP program.

C Outreach Responsibilities

STC and COC shall ensure that price support marketing assistance loan and LDP program information and awareness is communicated to underrepresented individuals, groups, and communities. Underrepresented individuals, groups, and communities may include, but are not limited to minority farmers and cooperatives.

3 Signatures, Authorizations, and Approvals

A Signatures

County Offices shall follow 1-CM for producers' signature and authorization provisions.

See 1-CM, Exhibit 80 for a list of forms for which FAX signatures are **not** acceptable.

Persons may sign loan or LDP documents, repay a loan, or act in a representative or fiduciary capacity **only** when evidence of authority is granted by completing 1 of the following and filing the document in the County Office:

- FSA-211
- *****--CCC-902E signed by an officer.--*****

Exception: A husband and wife may sign loan or LDP documents for each other, **unless** written documentation denying this authority is provided to the County Office.

3 Signatures, Authorizations, and Approvals (Continued)

B Redelegation of Authority by COC or CED

The authority to approve all loan and LDP forms and documents prepared according to this handbook may be redelegated in writing:

- by COC to CED, except those in which CED has a monetary interest
- by CED to Federal and non-Federal County Office employees, except those in which the person approving has a monetary interest.

Reminder: Cross training in all applicable program areas shall be completed before redelegation of signing authority is made.

Follow this table for exceptions to redelegate authority for approval of loans and LDP's.

IF the producer is...	THEN the approval authority shall be...
a State, Federal, or County Office employee	CED.
COC member	
DD	
STC member	
SED	
CED	COC.

Note: Questionable cases may be referred to the next higher authority for determination.

4 Related Handbooks

A FSA Handbooks

FSA handbooks related to honey loan and LDP programs are listed in the following.

Handbook	Purpose
9-AO	Audits and investigations
1-APP	Program appeals
25-AS	Records operations at State and County Offices
1-CM	Common management and operating provisions
2-CM	Common farm and program provisions
3-CM	Alternative County Office (remote access) provisions
2-CP	Acreage and compliance determinations
4-CP	Failure to fully comply
6-CP	HELC and WC provisions
7-CP	Collections under the finality rule and misaction and misinformation provisions
1-FI	*--Processing payments initiated through NPS--*
3-FI	CCC deposits and refunds
* * *	* * *
50-FI	Interest rates
58-FI	Managing FSA and CCC claims
61-FI	Prompt payments
62-FI	Reporting to IRS
63-FI	Assignments and joint payment system
*--64-FI	Establishing and reporting receipts and receivables on the National Receipts and Receivable System--*
8-LP	Additional provisions for loans and LDP's
1-PL	Payment limitations
--4-PL--	Payment eligibility, payment limitation, and average adjusted gross income
12-PS	Automated price support procedures and common functions for grains, oilseeds, and rice

5-14 (Reserved)

15 Loan and LDP Common Provisions

A 8-LP General Provisions Reference

8-LP provisions for general loans and LDP requirements are as follows.

8-LP	Provisions
--Part 1, Section 3--	• Actions for overdisbursements, overpayments, and receivables • appeals • bankruptcy cases • CCC-770 LDP/eLDP and CCC-770 MAL policy • finality rule and IRS reporting • lobbying activities • misaction/misinformation • prompt payment.
*--Part 5, Sections 1 and 2	CCC-10's/filing UCC-1's.
Part 3, Section 3	Failure to provide production evidence.
Part 4	Violations.
Part 7--*	• Administrative actions • CCC-681-1's • CCC-697's * * * • general repayment.

16 Maturity Notification to Producers

A Preparing Loan Maturity Report

County Offices shall prepare loans open after maturity report through APSS, according to 12-PS.

B Loan Maturity Notification

Send the notification letter to producers according to subparagraph D:

- with maturing honey crop loans
- at least 45 calendar days, but not more than 60 calendar days, before the loan maturity date.

C Producer Options

Producers with maturing honey crop loans may select either of the following options:

- redeem the loan collateral by repaying the loan
- settle the CCC honey loan at maturity.

* * *

D
Producer Notification Letter
***--**

The following is an example of the producer notification letter.

Dear _____:

According to our records, you have a 20__ crop year honey loan. (Month/day/year), is the loan maturity date. You may repay the loan on or before the maturity date. The only option available to you after the maturity date is to settle your loan with the Commodity Credit Corporation (CCC) through a local sale. If you have not already notified the FSA office of your intentions, please do so at once. If you intend to settle the honey to CCC, the following provisions will apply:

- you will be notified of the local sale and date to deliver the honey to the purchaser
- settlement is limited to the quantity of honey in the number of containers originally certified on the loan less the number of repaid containers
- you or your authorized agents must be at the storage location AT THE TIME OF SAMPLING to designate the lots by color and floral source, and to sign the necessary documents
- even though your containers may have been previously inspected, the FSA representative will make the final container eligibility
- your honey will be weighed by an FSA representative to determine the quantity delivered
- title to the container passes to the highest bidder at time of delivery
- you are responsible for inspection and testing fees.

--*

Continued on the next page

D
Producer
Notification
Letter
(Continued)

An FSA representative will sample the honey for color, moisture, and adulteration. Determinations will be made by AMS. The value of the settlement of your honey shall be the loan rate for the quality times the quantity to be settled adjusted by the applicable discounts. The following provision will apply:

- the settlement rate for positive adulteration or moisture content in excess of 18.5 is “zero”
- the color of honey will be determined according to AMS
- the FSA representative will not remove residue or defects on top of the honey before drawing samples
- you will be given 5 workdays after the date of notification to appeal the quality determination made by AMS, and you must pay for any expenses resulting from the appeal
- if the settlement value of the honey is less than the amount due on the loan, the amount of any deficiency and charges plus interest thereon shall be paid to CCC
- if the settlement value of the honey exceeds the amount due, CCC will provide you a check for the excess amount.

If you have any questions about any of the above provisions, please contact this office for more information.

Sincerely,

County Executive Director

17 Beneficial Interest

A Applicability

--[7 CFR 1421.6]** To be eligible for a loan or LDP, the eligible producer, heirs of the**-- producer, or another producer who succeeds in interest to the farming unit, according to paragraph 100, **must**:

- have beneficial interest in honey
- be in compliance with HELC and WC provisions.

Honey produced on land owned by the Federal government is not eligible, if the land is occupied without lease, permit, or other rights of possession.

B Definitions of Conditions for Beneficial Interest

A producer is considered to have beneficial interest in the honey if **all** of the following remain with the producer:

- control of the honey

*** * ***

- title to the honey.

17 Beneficial Interest (Continued)

B Definitions of Conditions for Beneficial Interest (Continued)

The following table provides definitions of the conditions for beneficial interest.

Condition	Definition
Control of the commodity	A producer has control of the commodity if the producer keeps the ability to make all decisions affecting the honey. For example: • moving or right to sell or pass title to the honey • pledging the honey for loan or requesting LDP •*--responsible for any loss or damage to the bees or honey.--*
* * *	* * *
Title to the honey	A producer may be considered to have title to the honey if the producer has: • always had title before honey was extracted • not sold or delivered the honey.

C Retaining Beneficial Interest

For a producer to retain eligibility to obtain a loan or LDP, **any** contract signed by a producer must conform to **all** provisions for beneficial interest.

Beneficial interest must be retained by a producer continuously from extraction through:

- for LDP, the date LDP is requested
- for loan, the earlier of the following date:
    - the loan is repaid
    - CCC takes title to the commodity.

17 Beneficial Interest (Continued)

D Losing Beneficial Interest

If a producer sells the equity in the honey, the honey is immediately ineligible for a loan or LDP. If the honey has been pledged as honey for a loan or LDP has been made, immediate repayment of the loan principal and charges, plus interest, or LDP amount plus interest, as applicable, is required.

When beneficial interest in the honey is lost by the producer, the honey remains ineligible for loan or LDP even if the producer regains any of the following:

- control of the commodity

*** * ***

- title to the commodity.

The producer loses beneficial interest upon signing any contract that contains, but is not limited to, the following provisions:

- buyer has the option to require the producer to obtain loan or LDP
- requires producer to obtain permission from buyer to request a loan or LDP
- requires that casualty losses be paid to the buyer's account.

E Transferring or Assigning Interest

Interest in honey or the right to redeem honey under loan may **not** be transferred or assigned except by executing FSA-211.

18 Availability Date for Loan and LDP's

A Availability Dates

Honey loans and LDP's are available to producers according to the following table.

IF loans and LDP's are requested...	THEN...
before April 1 in the year the honey was produced and extracted **and** the loan rates have been announced	do **not** allow the producer to apply for loans and LDP's until April 1.
after April 1 in the year the honey was produced and extracted **and** the loan rates have **not** been announced	allow the producer to apply for loans and LDP's as soon as the loan rates are announced.
after April 1 in the year the honey was produced and extracted **and** the loan rates have been announced	allow the producer to apply for loans and LDP's. **Note:** Loans shall be disbursed within 30 calendar days after the final loan availability date.
on or before March 31 of the year after the year in which the honey was produced and extracted	
after March 31 of the year after the year in which the honey was produced and extracted **Note:** If March 31 falls on a nonworkday for the County Office, the final date shall be the next workday.	do **not** accept a loan or LDP application.

Note: The final loan availability date for requesting loans or LDP's is March 31.

18 Availability Date for Loan and LDP's (Continued)

B Maturity Dates

Honey marketing assistance loans mature the earlier of the following:

- last day of the ninth calendar month after the month in which CCC-677 was approved by CCC

- date demanded by CCC.

Note: If the maturity date falls on a nonworkday for the County Office, the maturity date shall be the next workday.

C Requesting Marketing Assistance Loans and LDP's

Honey marketing assistance loans must be requested at the County Office that maintains the farm program records.

If a producer contacts a County Office other than the County Office where the farm records are maintained, the first County Office shall:

- accept requests
- process loans using the loan rate in the County Office where the commodity is stored
- send a copy of the loan documents to the County Office maintaining the farm records.

For LDP's, the request:

- may be received in a County Office other than the County Office maintaining the farm records

- must be submitted to the County Office where the farms records are kept for the farm on which the honey was produced, for processing and disbursement.

The request for a marketing assistance loan or LDP shall **not** be approved by CCC until all
--**producers having an interest in the honey sign CCC-677, CCC-633 EZ, or**--
CCC-633 (Honey).

18 Availability Date for Loan and LDP's (Continued)

D Losses

*--CCC will **not** assume losses for quantity or quality of loan collateral.--*

E Posting List of Honey Buyers

The names and addresses of honey buyers shall be posted in the County Office to be made available to honey producers marketing their honey.

The following table provides action to be taken when names and addresses of honey buyers are received.

Responsible Office	Action
State	Provide County Offices with a list of the names and addresses of all honey buyers who have specified an interest in acquiring honey.
County	Post, for public inspection, the list of all honey buyers: • received from the State Office • who have specified an interest at the County Office in acquiring honey. Do **not**: • post individual honey buyer's advertisements for public display • assist honey buyers or honey producers in honey sales transactions.

19-99 (Reserved)

Part 2 Eligibility Requirements

Section 1 Producer Eligibility

100 Eligible Producer

A Producer Eligibility

An eligible producer is a person who:

- produced honey in the United States during the calendar year for which the loan is requested and extracted the honey on or before December 31 of the applicable crop year
- for loans, has a continuous beneficial interest in the honey from the time the honey was extracted through the date of repayment of the loan
- is responsible for the risk of keeping the bees and producing the honey.

101 Ineligible Producer

A Ineligibility

Ineligible producers are producers who:

- have **not** reported acreage on FSA-578 for the current crop year according to 2-CP

  Note: Acreage reports must be obtained before benefits are received **only** if the producer has cropland.

- ***--**do **not** comply with and/or violate WC and HELC provisions according to 6-CP

  Note: If a producer does **not** have cropland, the producer must write in AD-1026, item 13, "I am not associated with any specific farm" and sign and date AD-1026.**--***

- are convicted under Federal or State law of a controlled substance violation according to 1-CM, Part 38

- ***--**have an unresolved delinquent non-tax debt to the Federal Government.**--***

*--102 Market Loan Gain, LDP Payment, and AGI Limitation for 2009 Through 2013 Crop Years

A Payment Limitation for 2009 Through 2013 Crops

For the 2009 through 2013 crop years, CCC will not limit market loan gains and LDP's.

B AGI Limitation Rule for 2009 Through 2013 Crop

A person or legal entity shall not be eligible to receive Market Loan Gains or LDP benefits during the 2009 through 2013 crop program if the average nonfarm AGI exceeds--* $500,000.

Exception: The person or entity is eligible for MAL, but the loan must be repaid at principal plus interest.

103 (Withdrawn--Amend. 11)

104-109 (Reserved)

Section 2 Commodity Eligibility

110 Honey Eligibility

A Eligible Honey

--**To be eligible for a 2008 through 2013 crop year honey loan, the honey must:**--

- have been produced by an eligible producer
- have been produced in the United States during the applicable calendar year
- be of merchantable quality deemed by CCC to be suitable for loan
- be stored in acceptable containers.

110 Honey Eligibility (Continued)

B Eligible Floral Source

The following table lists honey floral sources that are eligible for a nonrecourse marketing assistance loan and LDP.

Table Class	Nontable Class
Alfalfa	Aster
Apple	Athel
Basswood	Avocado
Bird's-foot Trefoil	Brazilian Pepper
Blackberry	Buckwheat
Blueberry	Cabbage Palmetto
Brazil Brush	Christmas Berry
Catsclaw	Cranberry
Chinese Tallow	Dandelion
Clover	Eucalyptus
Cotton	Goldenrod
Fireweed	Heartsease (Smartweed)
Gallberry	Horsemint
Huajillo	Kiawe
Knapweed (American)	Loosestrife
Lima Bean	Macadamia
Mesquite	Mangrove
Orange	Manzanita
Raspberry	Mint
Sage	Partridge Pea
Saw Palmeto	Rattan Vine
Snowberry	Safflower
Sourwood	Salt Cedar (Tamarix Gallica)
Soybean	Spanish Needle
Star Thistle (Barnaby's Thistle)	Spikeweed
Sunflower	Titi
Sweet Clover	Toyon
Tupelo	Tulip Poplar
Vetch	Wild Cherry
Western Wild Buckwheat	Yaupon
Wild Alfalfa	

110 Honey Eligibility (Continued)

C Ineligible Floral Source

Honey derived from the following floral sources is **not** eligible for a marketing assistance loan or LDP:

- andromeda
- bitterweed
- broomweed
- cajeput (melaleuca)
- carrot
- chinquapin
- desert hollyhock
- dog fennel
- gumweed
- mescal
- onion
- prickly pear
- prune
- queens delight
- rabbit brush
- snowbrush (ceanothus)
- snow-on-the-mountain
- spurge (leafy spurge)
- tarweed.

111 Container Eligibility

A Container Requirements

--**To be eligible for a loan, the honey must be packed in 5-gallon metal or plastic containers, plastic IBC's, or steel drums that meet the following conditions:**--

- clean
- sound
- uncased
- free from appreciable dents or rust.

--**See subparagraph B for waiving eligible container requirements for LDP's.**--

The following table provides additional requirements for specific types of containers.

Container	Requirement	Eligibility
5 gallon plastic or 5 gallon metal container	Shall: *** * *** • be equipped with a cover providing a tight seal • have handles strong enough to permit carrying a filled container • **not** be punctured or have been punctured and resealed by soldering • 5-gallon container must hold 60 pounds of honey. *** * *** Five gallon plastic containers must be lined with a new plastic pail liner or plastic bag that is FDA-approved low-density polyethylene.	Meets eligibility requirements if **all** conditions are met.
Plastic IBC	Shall hold 275-300 gallons of honey.	

111 Container Eligibility (Continued)

A Container Requirements (Continued)

Container	Requirement	Eligibility
Steel drums	Shall: •*--be a capacity of not less than 5 gallons or greater than 70-gallons--* • be open-end, fitted with gaskets that provide a tight seal • be filled no closer than 2 inches from the top of the drum • be new **Exception:** If used, containers must be: • reconditioned inside and out • in suitable condition to adequately protect the storability and quality of the honey • free of appreciable dents and rust. • be clean and treated inside and outside to prevent rusting • have an inside food coating suitable for honey storage. ***--Notes:** 30-gallon containers must hold 360 pounds of honey (steel drums). 55-gallon containers must hold 660 pounds of honey (steel drums).--*	Meets eligibility requirements if **all** conditions are met.
Severely dented drums	Have any of the following characteristics: • sharp dents that that would crease the inside lining • dents affecting the upper or lower rims • dents that may leak • dents that would affect stacking capability.	Containers having these characteristics are not eligible containers.
55-gallon steel drums	*--Have a tare weight of less than 38 pounds.--*	
30-gallon steel drums	Have a tare weight of less than 26 pounds.	

111 Container Eligibility (Continued)

A Container Requirements (Continued)

*--

Container	Requirement	Eligibility
Other containers	• bulk tanks • rusted drums with corroded areas that may affect the storage capability of the drum • used 5-gallon cans • closed-end, bung-type drums • drums containing removable liners	Containers having these characteristics are not eligible.

--*

B Waiver of Requirements

If the producer agrees to forgo a marketing assistance loan and request LDP, eligible container requirements are considered waived.

112 Storage Requirements

A General Requirements

Marketing assistance loans will **only** be available on honey in eligible storage.

--**County Offices **must** conduct visual pre-loan inspections, according to paragraph 127, before loan approval to ensure that the collateral is:**--

- in existence
- being maintained.

Honey that is pledged as collateral for a loan or LDP must be segregated to preserve the identity of the honey securing each loan or LDP if the honey is located in a storage structure that:

- secures more than 1 loan or LDP
- stores honey **not** pledged as collateral for a loan or LDP.

B Honey Stored on the Farm

Eligible farm storage shall consist of a storage structure located on or off the farm that provides safe storage for the honey collateral through the maturity date for the loan.

Note: The storage structure may be on or off the farm of the producer requesting the loan.

Honey stored outside in an open area or a temporary structure that does not protect the honey from natural elements will **not** be considered stored in eligible storage, even though the container requirements are met.

112 Storage Requirements (Continued)

B Honey Stored on the Farm (Continued)

The County Office representative must ensure that during the visual pre-loan inspection all containers have been properly identified and labeled by the producer with the following:

- producers name
- ***--**type of honey (see Exhibit 4)**--***
- number of containers
- net weight.

Reminder: Requests shall **not** be approved for the following if COC has reason to question producer control of honey:

- loans stored at the location of the processor
- farm-to-farm transfer to the storage location of the processor.

Exception: If the producer is the processor, the loan request or transfer may be approved if:

- honey is segregated from other honey stored at that location and each lot is identified by name of producer, State and county code, loan number, and lot number

- all other requirements are met.

113-119 (Reserved)

Part 3 Loanmaking Provisions

120 Basic Loan Provisions

A Basic Loanmaking Provisions

A marketing assistance loan is available for honey stored on the farm and will be:

- considered farm-stored loans
- made on CCC-677.

For honey stored on the farm, use CCC-633 (Honey) for producers to:

- request honey loans
- certify the following:
    - quantity
    - single predominant floral source
    - color.

Complete CCC-633 (Honey) according to paragraph 125.

Use the applicable crop year loan rate in Exhibit 16 to calculate the loan amount.

Note: Additional containers of honey shall not be added to lots of honey pledged as collateral at any time after the loan is disbursed.

Distribute the following to the contact producer:

- CCC-601
- ***--**copy of the approved CCC-677
- copy of the transaction summary report.

B 2008 Through 2013 Crop Honey Loan Rate

The national average loan rate for the 2010 through 2013 crop year honey is 69 cents per pound. For 2008 through 2009 crop year honey the rate was 60 cents per pound.

County Offices shall use 69 cents per pound to calculate initial disbursements and transfers for the 2010 through 2013 crop year honey.**--***

120 Basic Loan Provisions (Continued)

C Initial Loan Requests

Eligible producers may obtain a honey loan up to 100 percent of certified quantity stored in eligible containers and stored in approved farm storage.

D Loan Number Register

APSS will assign a loan number sequentially with LDP numbers for each crop year.

Note: If a manual loan is prepared for entry into APSS at a later date, assign a 90000 series number sequentially with the 90000 series LDP numbers obtained from CCC-676 for the applicable crop year.

E Joint Loans and LDP's

Loans and LDP's must be disbursed jointly if the honey is jointly owned or stored in the same eligible container.

F Maturity Date

The loan will mature 9 months after the month in which CCC-677 is approved by CCC.

***--**The following table shows applicable maturity months. Loans **cannot** be extended.

Month Disbursed/Approved	Maturity Month (Last Day)
June	March
July	April
August	May
September	June
October	July
November	August
December	September
January	October
February	November
March	December
April	January
May	February

--*

121 Loan Service Fee

A Loan Service Fee Rates

The loan service fee is the smaller of the following:

- $45, plus $3 for each lot over 1
- 1/2 of 1 percent multiplied times the gross loan amount.

The loan service fee is nonrefundable.

122 Lien Searches

A General Information

***--**A lien search shall be performed in the appropriate recording official's office according to State law for **all** loan requests that meet the criteria in subparagraph B, according to 8-LP, Part 5, Section 1.

For multi-county producers, the loanmaking County Office shall conduct or obtain lien searches at the appropriate location according to State law.**--***

Contact the regional attorney, through the State Office:

- when assistance or advice is needed
- for assistance when any of the following conditions apply:
    - producer has farming operations in more than 1 State
    - commodity is stored in another State
    - commodity is moved to another State during the loan period.

122 Lien Searches (Continued)

B When to Perform Lien Searches

*****--County Offices shall conduct lien searches and file UCC-1 documents according to this table.

Loan Amount / Loan Type	Conduct Lien Search		UCC-1 or Applicable Financing Statement	
	Yes	No	Yes	No
<$50,000				
Farm-Stored		X	X	
>$50,000				
Farm-Stored	X		X	
Note: If conducting lien searches is a free service provided through the State, lien searches may be conducted on all loans regardless of the dollar amount.				

County Offices shall perform lien searches and perfect the security interest, regardless of the loan amount, **if** 1 of the following applies:

- producer is, at the time of the loan request, either of the following:
  - involved in a bankruptcy
  - under investigation by OIG
- producer committed a MAL/LDP violation in the current or preceding crop year
- CCC is notified by the producer, lending institution, or lien holder that a lien exists on the commodity
- aggregate loan principal for the crop year will exceed $50,000.

Note: County Offices shall file applicable UCC-1's required by State law, to protect CCC's security interest according to 8-LP, paragraph 521, regardless of MAL principal.--*****

C Action After Lien Search Performed

When a lien search is completed, the County Office shall:

- file the results of the search in the applicable loan folder
- *****--require the producer to provide CCC-679, according to 8-LP, paragraph 505, for each--***** lienholder discovered on the lien search.

D Paying Lien Search Fee

Issue the payment, according to 1-FI, for the lien search fee.

123 Filing or Recording Financing Statements

A Provisions for Financing Statements

*****--Complete CCC-10's and file UCC's according to 8-LP, Part 5, Sections 1 and 2.--*****

124 Repledging Provisions

A Repledging Eligible Honey Provisions

Eligible producers may, before the final loan availability date, repledge a quantity of eligible honey that has previously been mortgaged to CCC as collateral.

The maturity date of repledged loans shall be the same as the original note and security agreement maturity date.

B Honey Not Eligible to be Repledged

A quantity of honey having any of the following conditions is **not** eligible to be repledged for loan:

- honey loans repaid at an announced repayment rate
- honey loans called because of:
  - incorrect certification
  - unauthorized disposition
  - unauthorized removal
- honey for which LDP was received.

125 Recording Data on CCC-633 (Honey)

A Preparing and Distributing CCC-633 (Honey)

County Offices shall:

- prepare an original CCC-633 (Honey) and 1 copy for each loan request for honey stored on the farm or in an approved warehouse
- distribute copies of CCC-633 (Honey) as follows:
  - file the original in the producer's loan folder
  - provide the copy to the contact producer.

B Completing CCC-633 (Honey)

County Offices shall complete CCC-633 (Honey) according to the following table.

Item	Action
1	Enter name, address, and telephone number of the FSA County Office where farm records are maintained.
2	Enter name and address of the individual producer, entity, partnership, joint venture, trust, estate, or corporation that is requesting the loan.
3	Enter the location where the honey is stored by entering a check mark in the box for "Farm". Warehouse storage is not applicable.
4	Enter the crop year of the honey.
5	Enter State and county code, and loan number.
6	Entering a check mark in the box for "Table" or "Nontable".
7	Enter the number of bee colonies that produced the honey for this loan.
8	Enter lien holder's name and address if there are any liens on the commodity. If there are no liens against the commodity: • ENTER "None" • initial.

125 Recording Data on CCC-633 (Honey) (Continued)

B Completing CCC-633 (Honey) (Continued)

Item	Action
9	Enter the number associated with the first lot of honey pledged for this loan.
10	Enter the location where the commodity is stored (i.e., land description or other descriptions to indicate where the commodity is stored).
11	The quantity **must** be certified.
12	Enter the predominate source of vegetation used to produce this lot of honey.
13	Enter the number and size of containers in which the honey is being stored.
14	Enter the estimated quantity in pounds in the containers entered in item 13, as certified by the producer. Quantities cannot exceed the following: • 60 pounds for 5-gallon metal containers • 360 pounds for 30-gallon metal containers • 660 pounds for 55-gallon metal containers • 3300 to 3960 pounds, as applicable, for IBC containers.
15	Enter the quantity in pounds that is pledged for this loan. **Note:** Enter the information in items 9 through 15 for each additional lot of honey pledged for this loan.
16	Enter the sum of the quantities for loan.
17	Producers shall read the certification statement before signing this document. Contact the FSA County Office before signing and dating this document if there are any questions or concerns.
18	Producers shall answer the question, “Are you or any co-applicant delinquent on any federal non tax debt?”
***--**19A and 20A	Enter the signatures of the producers of the honey. This producer shall also be responsible for providing the evidence, upon request.
19B and 20B	If the individuals signing in Items 19A and 20A are signing in a representative capacity for the participant, a title/relationship shall be listed. If the signatory in Items 19A and 20A is the participant, then no entry is required.
19C and 20C	Enter the date signed.**--***

125 Recording Data on CCC-633 (Honey) (Continued)

B Completing CCC-633 (Honey) (Continued)

*--The following is an example of CCC-633 (Honey).

This form is available electronically.

CCC-633 (Honey)
(03-21-11)

U.S. DEPARTMENT OF AGRICULTURE
Commodity Credit Corporation

HONEY NONRECOURSE MARKET ASSISTANCE LOAN CERTIFICATION AND WORKSHEET

1A. COUNTY FSA OFFICE NAME AND ADDRESS
Monroe County FSA Office
1843 Wayson Rd
Jersey, CA 13613

1B. TELEPHONE NUMBER *(Include Area Code)*
555-222-1100

NOTE: *The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 1421, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.) and the Food, Conservation, and Energy Act of 2008 (Pub. L. 110-246). The information will be used to determine eligibility in accordance with the regulatory requirements for applicants requesting honey marketing assistance loans. The information collected on this form may be disclosed to other Federal, State, and local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in the applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated) and USDA/FSA-14, Applicant/Borrower. Providing the requested information is voluntary. However, failure to furnish the requested information may result in a determination of ineligibility to request of honey marketing assistance loan.*

The information collection is exempted from the Paperwork Reduction Act, as it is required for administration of the Food, Conservation, and Energy Act of 2008 (see Pub. L. 110-246, Title 1, Subtitle F – Administration). The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. ***RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.***

2A. NAME AND MAILING ADDRESS OF PRODUCER
John Adams
123 Countyside Road
Farmington, CA 13820

2B. TELEPHONE NUMBER *(Including Area Code)*
555-222-7789

3. STORAGE LOCATION
☒ FARM ☐ WAREHOUSE

4. CROP YEAR
20XX

5. ST & CO. CODE AND LOAN NO
30 129 1808

6. CLASS OF HONEY
☒ TABLE
☐ NONTABLE

7. NUMBER OF COLONIES PRODUCING HONEY FOR THIS REQUEST
8

8. LIENHOLDER(S)
None

9. LOT NUMBER	10. LOCATION OF INDIVIDUAL LOT	11. BASIS OF QUANTITY DETERMINATION	12. FLORAL SOURCE	13. CONTAINERS A. Number	13. CONTAINERS B. Size	14. ESTIMATED QUANTITY (LBS.)	15. QUANTITY FOR LOAN (LBS.)
1	N.E. corner behind barn	Based on container size and weight	Alfalfa	6	55	3,862	3,862
2	N.E. corner behind barn	Based on container size and weight	Alfalfa	4	55	2,568	2,568

16. TOTAL LOAN QUANTITY: 6,430

17. PRODUCER'S CERTIFICATION
The undersigned producer(s) ("Producer") requests a Commodity Credit Corporation (CCC) nonrecourse loan on the commodity identified in Item 6 with respect to the quantity specified in Item 15. The Producer certifies that, (1) the Producer produced the honey and has beneficial interest in the quantity of the honey shown in Item 15; (2) the honey is eligible to be pledged as collateral for a CCC nonrecourse loan; (3) the Producer has retained control of the commodity at all times; (4) the quantity of the honey shown in Item 16 above is in existence and is stored in the location noted; (5) the honey is in storable condition and such condition will be maintained; (6) the honey is stored in containers that meet the specifications of eligible containers; (7) the structure will safely store the honey through the loan period; and (8) the honey on which the loan is requested is free and clear of all liens, security interests, and encumbrances, except as shown above. The Producer further agrees to (1) identify each container with the crop year, loan number, lot number, and State and county code as instructed by CCC; (2) maintain the identity of the above identified honey; and (3) not move or commingle the honey with any other quantity without prior written approval of CCC.

21. REMARKS

18. Are you or any co-applicant delinquent on any federal non tax debt? *(If "YES", provide details)* ☐ YES ☒ NO

19A. PRODUCER'S SIGNATURE (BY)
/s/ John Adams

19B. TITLE/RELATIONSHIP OF THE INDIVIDUAL SIGNING IN A REPRESENTATIVE CAPACITY

19C. DATE *(MM-DD-YYYY)*
02-01-20XX

22. LIEN SEARCH DATE *(MM-DD-YYYY)*
02-05-20XX

23. DATE UCC-1/UCC-1F FILED
02-05-20XX

20A. PRODUCER'S SIGNATURE (BY)

20B. TITLE/RELATIONSHIP OF THE INDIVIDUAL SIGNING IN A REPRESENTATIVE CAPACITY

20C. DATE *(MM-DD-YYYY)*

24A. FOR CCC BY:
/s/ Sam Kelly

24B. TITLE

24C. DATE *(MM-DD-YYYY)*
02-05-20XX

The U.S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, DC 20250-9410, or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.

--*

126 Quantity Determination

A Loan Quantity Determinations

Require the producer to certify the quantity for honey stored on the farm on CCC-633 (Honey).

*****--For 2008 and subsequent crop years, the initial maximum quantity eligible for honey--*****
stored on the farm shall be 100 percent of the quantity certified by the producer.

Exception: If a producer-packer, at the time of loan request, provides a signed certification for the total loan quantity requested to be disposed of through bee feeding, personal sales for quantities packaged for retail, gifts, or personal use, process the request:

- for 100 percent of the quantity indicated on CCC-633 EZ
- as LDP. See Part 4.

127 Pre-Loan Inspections

A Conducting Pre-Loan Inspections

County Offices **must visually** conduct pre-loan inspections. Pre-loan inspections are performed to ensure that producers who applied for loans:

- have honey packaged in acceptable containers
- containers are properly labeled
- loan collateral is segregated from nonloan collateral.

All pre-loan inspections **must** be conducted:

- before loan disbursements
- documented on CCC-633 (Honey), in the remarks section.

128-199 (Reserved)

Part 4 Loan Deficiency Payments

200 Basic LDP Provisions

A Definition of LDP's

LDP's are payments made to producers who, although eligible to obtain a CCC loan, agree to forgo the loan in return for a payment on eligible honey.

B General Provisions

LDP's:

- will be processed through *** * *** eLDP web-based software
- will be made in cash subject to assignment according to 63-FI
- will be issued by EFT or check, as applicable
- are subject to administrative offset according to 58-FI

*** * ***

- must be approved when all eligibility requirements are met
- cannot be canceled or repledged once a request has been made or disapproved
- cannot be repaid to secure a subsequent loan or LDP on the same quantity
- are not subject to State commodity assessments
- are subject to spot check according to Part 5
- will be paid when approved.

Lien searches and lien waivers are not required.

200 Basic LDP Provisions (Continued)

C Producer Eligibility Requirements

Producers applying for LDP must:

- meet eligibility requirements in Part 2, as applicable
- agree to forgo obtaining a loan for the quantity on which LDP is requested.

D No Storage Requirements

--**Approved storage requirements are waived for LDP's; however, all other MAL eligibility requirements **must** be met including beneficial interest, to receive LDP's instead of MAL's.**--

E CCC-676

APSS will assign an LDP number sequentially with loan numbers for each crop year.

F Filing LDP's

LDP's shall be maintained in 1 of the following:

- separate LDP file for each request received
- 1 LDP file for each producer
- 1 LDP file for each producer by commodity.

200 Basic LDP Provisions (Continued)

G LDP Amount Reported to IRS

The amount of LDP is reported to IRS.

H Denied LDP Amounts

Part or all of a producer's calculated LDP amount shall be denied if any of the following apply:

- payment limitation is reached
- percent of cropland factor is less than 1.0000
- permitted entity share is less than 100 percent.

201 Requests for LDP's

A Request

LDP requests are complete when a County Office receives a completed and signed *** * *** CCC-633 EZ.

LDP's must be requested:

- before beneficial interest is lost according to Part 1, Section 2
- on or before March 31 of the applicable crop year
- at the County Office where the farm records are kept for the farm on which the commodity was produced in person, by FAX, or eLDP's.

If the producer farms in more than 1 county, the County Office **first** contacted shall:

- accept requests
- contact other County Offices when either of the following applies:
  - the request covers eligible production from more than 1 farm and the farm program records are kept in more than 1 County Office
  - LDP's were received from more than 1 County Office
- FAX LDP requests to the applicable administrative County Office for completion.

201 Requests for LDP's (Continued)

A Request (Continued)

LDP requests must be:

- approved when all eligibility requirements are met
- date-stamped when CCC-633 EZ, pages 1 and 2 are received in the County Office to indicate the request date.

Issue payments when the completed CCC-633 EZ is approved.

B Prompt Payment

--**See 8-LP, paragraph 35 for the prompt payment due date.**--

202 FAXed LDP Applications

A Acceptable FAXed LDP Applications

Properly signed and dated FAXed LDP application requests are considered completely filed when *** * *** CCC-633 EZ is:

- correctly completed by the producer, including all producer signatures
- received in the County Office, as applicable.

*** * ***

B Unacceptable FAXed LDP Applications

FAXed LDP requests submitted on any form other than *** * *** CCC-633 EZ are not acceptable.

202 FAXed LDP Applications (Continued)

C Incorrect FAXed LDP Requests

If *** * *** CCC-633 EZ is not correctly completed by the producer according to paragraph *** * *** 205, return the incomplete or invalid LDP request to the producer and explain the circumstances of the request denial. **If a request is denied for not providing information that is absolutely necessary to determine LDP**, the County Office **must** ***--**provide the producer with written notification that:

- the request did not contain adequate information to process the request
- a new LDP rate will be established based on the date a new acceptable CCC-633 EZ, page 2, 3, or 4 is received in the County Office.**--***

* * *

Note: Quantities included on LDP requests that are disapproved, cannot be requested for LDP or repledged.

202 FAXed LDP Applications (Continued)

D Signatures

Original copies are not required if *** * *** CCC-633 EZ is FAXed.

E Applications Requested But Not Received

If a producer inquires about a FAXed LDP application that was transmitted, and the application was not received in the County Office, County Offices shall:

- require producer to submit documentation to verify the date and time of the FAXed transmission of *** * *** CCC-633 EZ
- accept producer's completed LDP application
- document the date the LDP application was FAXed and the reason the FAX was not received
- use the LDP rate in effect on the date printed by the FAX machine on the original LDP request transmittal
- **not** accept or approve producer's LDP application unless the producer can provide verification of the actual FAXed date.

203 LDP Rates

A Effective LDP Rate

The LDP rate is the rate in effect on the day of the request.

The request date is the date *** * *** CCC-633 EZ is received in the County Office. County Offices shall date-stamp *** * *** CCC-633 EZ to verify the date the request is received.

If the FAXed *** * *** CCC-633 EZ includes date and time printed by the FAX machine, a date-stamp is not required.

B LDP Rate

The LDP rate is determined by the amount the applicable commodity loan rate exceeds the CCC-determined value for where the commodity is stored for CCC-633 EZ.

The LDP rate will be announced on a monthly basis. Use the rate in effect until the next rate change.

--**For eligible commodities stored or marketed out of the United States, determine the LDP**--
rate based on the County Office where LDP is requested.

203 LDP Rates (Continued)

C Determining LDP

LDP is calculated by multiplying the LDP rate times the LDP quantity requested.

D LDP Rate for FAXed * * * CCC-633 EZ's

For *** * *** CCC-633 EZ FAXed applications, the LDP rate is the rate in effect when *** * *** CCC-633 EZ is received in the County Office, if the LDP request is completed.

204 Eligible Quantity

A Commodity Eligibility Requirements

To be eligible for LDP, the quantity of commodity must:

- meet eligibility requirements in Part 2
- have been produced by an eligible producer
- not have been previously pledged as collateral for a loan and repaid with cash at a rate less than the principal, plus interest
- not have been previously requested or paid for LDP.

A quantity of a commodity eligible to be repledged for a nonrecourse loan is eligible for LDP.

B Quantity Requested

Eligible producers may request LDP quantities by:

- certifying the quantity
- certifying date of delivery sale for quantities packaged for retail, gifts, or personal use
- providing delivery evidence.

Continued on the next page

204 Eligible Quantity (Continued)

C
Certified Quantity

Producers may request LDP by certifying the quantity. All certified LDP's are subject to spot check according to Part 5.

Exception: If a producer-packer, at the time of the LDP request, provides a signed certification for the total LDP quantity requested to be disposed of through bee feeding, personal sales for quantities packaged for retail, gifts, or personal use, process the LDP request according to subparagraph E.

D
Quantity Supported by Production Evidence

If producers do not wish to certify to the quantity or date delivered, requests can be completed by providing production evidence according to Part 5, Section 2.

If production evidence is provided at time of payment request, LDP will not be subject to spot check.

Continued on the next page

204 Eligible Quantity (Continued)

E Producer-Packer Quantity

A producer-packer may receive LDP for 100 percent of the quantity certified to and indicated on CCC-633 EZ, if **all** of the following conditions are met:

- a spot check is performed at the producer's expense **before** disbursement of LDP
- signed certification is provided as disposition evidence by the producer-packer who:
  - certifies to the quantity on CCC-633 EZ
  - packages and **will** dispose of the certified quantity of honey through bee feeding, personal sales for quantities packaged for retail, gifts, or personal use.

F Production Evidence for Fed Quantities

For fed honey, LDP's should be requested as direct LDP's according to paragraph 201.

The maximum quantity allowed is based on 4 pounds of honey fed to each colony on a monthly basis during the months of February, March, and April.

Example: Producer has 150 colonies, which were fed during February, March, and April. Producer will be eligible for 1800 pounds of fed honey.

--Note:** If the feeding dates are within reason, use the LDP rate in effect for the date the producer certifies that the commodity was fed.**--

205 Completing CCC-633 EZ

A Page 1

Complete CCC-633 EZ, **page 1**, according to the following.

*--

Item	Instructions
1	Enter name and address of the producer (individual, joint operation, or legal entity) for which benefits may be requested.
2	Enter telephone/cell number, including area code, of the producer.
3	Enter last 4 digits of TIN for the producer in item 1.
4	Enter crop year for the commodities covered by CCC-633 EZ.
5	Enter States and the counties where the producer has an interest for the designated crop year. **Note:** CCC-633 EZ covers interests in all eligible LDP commodities of the producer in item 1. The County Office that first receives page 1, shall forward to other County Offices, as applicable, by FAX or mail.
Part A – Terms and Conditions	
All producers requesting LDP shall review and understand the terms and conditions of this agreement.	
Part B – Methods of Payment Request	
All producers requesting LDP shall review and understand the methods by which a payment request may be initiated under this agreement. **Note:** Page 2 **must** be received in the County Office **before** the final loan availability date for the applicable commodity.	
Part C – Producer Signature and Certification	
6 and 7	After reading the certification statement, the producer needs to sign and date in Items 6 and 7. The signature(s) indicate the producer has reviewed and agrees to the conditions listed. There will be 1 form per individual, joint operation or entity. Multiple signature lines are provided for cases where multiple signatures are required to act for an operation or entity. If additional signature lines are needed, the producer shall use CCC-633 EZ, page 5, Continuation, Part C, In item 6B, “Title/Relationship”, the signatory shall enter their relationship authorizing them to sign on behalf of the producer; for example, power of attorney, position in the company, spouse, etc. **Example:** Treasurer of Smith Bros., Inc.

--*

205 Completing CCC-633 EZ (Continued)

A Page 1 (Continued)

*--

Item	Instructions
Part C – Producer Signature and Certification (Continued)	
6 and 7 (Cntd)	If the applicant is **not** signing in the representative capacity, leave field 6B blank. If "**SELF**" is written to indicate the producer is signing on behalf of their own self, it is acceptable; however, **not** necessary. **Note:** Generally, there will be one CCC-633 EZ page 1 per producer. Multiple signature lines are provided for cases where multiple signatures are required to act for the operation or legal entity. If additional signature lines are needed, the producer shall use page 5, Part C.
Part D – CCC Agreement (FSA Use Only)	
8	Enter signature of authorized CCC representative.
9	Enter title of authorized CCC representative.
10	Enter date of CCC representative's signature.
11	Enter additional information pertinent to the approval or disapproval of agreement.
12	Enter name and address of the County FSA Office, LSA, or DMA receiving and signing the original page 1. The County Office may enter their assigned State and county code in place of their name and address.

Note: CCC-633 EZ, page 2 **must** accompany all requests for payment. If additional--* information is needed to determine eligible producer, net quantity, and payment rate, then the request will not be paid until evidence is provided.

205 Completing CCC-633 EZ (Continued)

B Page 2

Complete CCC-633 EZ, **page 2**, according to the following.

*--

Item	Instructions
	Part E – Request for LDP
13A and 13B	Enter producer's name, address, and phone number, including area code. **Note:** This should be the same as in item 1. Enter the last 4-digits of the Social Security number or tax ID umber of the producer (individual, operation, or entity) listed in Item 13A of CCC-633 EZ, page 2, Request for LDP.
14	Enter alternate phone number, including area code, of producer in item 13A (optional).
15	Enter crop year for which LDP is requested.
16	Enter State and county where the farm records are maintained.
17	Check (✓) either "Yes" or "No" to the question, "Are you or any co-applicant delinquent on any Federal Non-tax debt?" If "Yes" is checked, explain in item 32.
18	**For FSA use only.** Enter processing system-assigned LDP number.
19	Enter commodity for which LDP is requested along with the class, variety, or type, as applicable. For honey, ENTER floral source "**table**" or "**nontable**", as applicable.
20	Enter net quantity and unit of measure requested for this payment. **Note:** User may enter "**All**" if the producer selects the "date of delivery" option or a measured LDP.

--*

205 Completing CCC-633 EZ (Continued)

B Page 2 (Continued)

*--

Item	Instructions
	Part E – Request for LDP (Continued)
21	Check (✓) the box from the following that corresponds with the source of the quantity in item 20: • "A", "Certified", if no acceptable production and/or sales evidence is provided at the time of payment request **Note:** Certified quantities are subject to spot check and CCC may require production evidence to support the certification. • "B", "Measurement Service", if measurement service is requested to determine quantity **Note:** The servicing County Office will initiate a measurement service at the location described in item 22. By requesting measurement service, the applicant agrees the quantity determined by measurement service will be the maximum quantity eligible for LDP and the request for payment is irrevocable. • "C", "Production Evidence", if request for payment is accompanied by production and/or sales evidence. **Note:** When acceptable production and/or sales evidence is provided at the time of payment request, no additional documentation will be required.
22	Enter: • State, if necessary, and county where the quantity in item 20 is stored • location within the same county where the commodity is stored. **Example:** Bin number, legal description, and/or land description; enter the warehouse name if commodity is warehouse-stored. A separate LDP request must be completed for quantities stored in a different county.
23A and 23B	Enter date of this request, date BI was lost, or the date of delivery. If a request has multiple dates (such as date of feeding or sale) and production evidence or schedule/ledger that is provided shows when BI is lost, this item can be left blank. **If** page 2 is filed before delivery and the producer wants to use the "date of delivery" option, Box "B" **must** be checked.

--*

205 Completing CCC-633 EZ (Continued)

B Page 2 (Continued)

*--

Item	Instructions
Part E – Request for LDP (Continued)	
24	**For FSA use only.** Enter LDP rate in effect according to the applicable date as provided in item 23. For multiple dates of delivery, ENTER "**See Attached Production Evidence**". **Note:** All commodities grown on ACRE-elected farms must be included on one CCC-633 EZ.
Part F – Producer Certification	
25 through 27	After reading the certification statement, the producer **must** sign, enter share percentage of the LDP quantity, and date in items 25A, 26, and 27. The signatures indicate the producer has reviewed and agrees to the conditions listed. There will be one CCC-633 EZ per producer. Multiple signature lines are provided for cases where multiple signatures are required to act for an operation or entity. If additional signature lines are needed, the producer shall use page 5, Part F. The approval date will be the date all required signatures are in the County Office. In item 25B, "Title/Relationship", the signatory shall enter their relationship authorizing them to sign on behalf of the producer; for example, power of attorney, position in the company, spouse, etc. **Example:** Treasurer of Smith Bros., Inc. If the applicant is **not** signing in the representative capacity, leave field 25B blank. If "**SELF**" is written to indicate the producer is signing on behalf of their own self, it is acceptable; however, **not** necessary. If beneficial interest has **not** been lost, the effective LDP rate will be based on the time and date a properly completed request for payment is received in the FSA County Office.
Part G – CCC Approval	
28	Enter signature of authorized CCC representative.
29	Enter title of authorized CCC representative.
30	Enter date of CCC representative's approval.
31	FSA office will check (✓) either "Approved" or "Disapproved".
32	Enter any additional information pertinent to the approval or disapproval of this payment request. Second party review initials are **required**. **Note:** For commodities produced on ACRE-elected farms, enter "**ACRE-elected commodities from ACRE-elected farms only**".

--*

205 Completing CCC-633 EZ (Continued)

C Example of CCC-633 EZ

The following is an example of CCC-633 EZ, pages 1 and 2.

*--

This form is available electronically.

CCC-633 EZ (07-31-09) U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation	1. Name and Address of Producer (Include ZIP Code) (Please Print)
LOAN DEFICIENCY PAYMENT (LDP) AGREEMENT AND REQUEST	William Green 510 Hwy 123 Anywhere, ST 00001
	2. Telephone or Cell Number *(Include Area Code)* (999) 555-5544
All eligible producers entering into this agreement MUST meet marketing assistance loan eligibility and have beneficial interest in the quantities covered by this agreement for the applicable crop year when signing this form. A producer is considered to have beneficial interest in the specified quantities if the producer has ALL of the following: • title to the commodity • control of the commodity	3. ID Number *(Last 4 Digits)* XXXX; 4. Crop Year 20XX; 5. State(s) and County(s) State, Jones County

File this form **BEFORE** loss of beneficial interest (title and control) to indicate your intentions to receive Loan Deficiency Payment (LDP) benefits for this crop year for all counties and all eligible harvested, sheared, or slaughtered commodities for the individual, joint operation, or entity identified in Item 1. The CCC-633 EZ - LDP Request (Page 2), Cotton LDP Request (Page 3), or Request for Wool, Mohair, or Unshorn Pelt LDP (Page 4) must be completed **BEFORE** the final loan/LDP availability date to receive LDP benefits.

PART A - TERMS AND CONDITIONS

- The LDP rate will be based on the earlier of: a) the date beneficial interest is lost as applicable to specific commodity provisions; or b) the LDP request date as submitted on the CCC-633 EZ (Page 2) Part E, or CCC-633 EZ (Page 4) for wool, mohair, and unshorn pelts. For cotton LDP's requested on CCC-633 EZ Cotton (Page 3), the LDP rate will be based on the information provided on Page 3.
- Quantities covered by this agreement were produced by the producer and not purchased or acquired directly or indirectly from any other source or committed under a marketing agreement to a Cooperative Marketing Association (CMA.)
- As a condition of receiving an LDP, a producer (or members of a CMA) must first resolve delinquent federal non-tax debt(s). The debt(s) must be resolved before the final loan/LDP availability date.
- CCC may request copies of contracts and supplemental documentation to determine eligible quantity and when beneficial interest was lost.
- If a Marketing Assistance Loan (MAL) is disbursed for a quantity covered by this agreement and the MAL is repaid at a price less than principal and interest, this agreement becomes null and void for that specific quantity.
- All producers with an interest in the quantity covered by this agreement must sign a CCC-633 EZ Part C, to obtain LDP benefits.

PART B - METHODS OF PAYMENT REQUEST *(Request must be submitted by final loan/LDP availability date.)*

- For quantities represented by verifiable production evidence under this agreement, submission of evidence in combination with Part E, Part N, or Part O of this form as applicable shall be considered a request for payment. Evidence must include sufficient data to determine producer and commodity eligibility and LDP rate.
- For quantities for which verifiable evidence is unavailable (i.e., certified quantities, fed quantities, quantities used for seed, silage, etc.), the request for payment shall be initiated by recording a certification of quantity on Part E, Part N, or Part O of this form as applicable. Additional information may be requested by CCC to determine producer and commodity eligibility and LDP rate.
- Submission of an eLDP shall be a request for payment. The CCC-633 EZ Part E is not required for that specific quantity.
- **For Cotton Producers Only**: Producer agrees: a) any request for a module lock-in or post-ginning LDP is irrevocable and cannot be cancelled or revised unless the LDP is denied due to AGI; b) any request for a gin-direct LDP is irrevocable on or after the date of ginning; c) entry of information on Page 3 of this application constitutes an irrevocable application for the Adjusted World Price (AWP) to be locked in on the date an accurately completed application is submitted for an LDP based on gin-provided documentation identifying the bales produced from the module/storage unit for which the AWP lock-in applies.

PART C - PRODUCER SIGNATURE AND CERTIFICATION *(For additional signatures, complete CCC-633 EZ Continuation, Part C)*

I/we certify all information entered on this form is true and correct. By certifying to the terms and conditions in Part A, the producer(s) hereby enters into this agreement with CCC for all eligible commodities. The producer(s) agrees: 1) any false claim or false statement may lead to civil liability or criminal prosecution; 2) LDP's may be selected for spot-check and the producer will be required to provide supplemental documents to determine program eligibility; 3) to forgo a commodity loan on the quantity requested for LDP unless a quantity is denied LDP due to payment limitation; 4) not to refund any LDP amount in order to obtain a commodity loan; 5) this agreement and subsequent payment request is subject to CCC determination of producer and commodity eligibility subject to 7 CFR Parts 1421, 1425, 1427 and 1434; 6) that CCC shall require refund of LDP, plus interest, from the date of payment if producer(s) and/or commodity is later determined ineligible by CCC; 7) CCC shall assess administrative penalties and/or liquidated damages in accordance with 7 CFR Parts 1421, 1425, 1427 or 1434, as applicable, if producer(s) misrepresented the eligible quantity and/or commodity covered by this agreement; 8) the maximum eligible quantity and yield determinations must equal the quantity and yield determinations for disaster or crop insurance e indemnity payments, when and if applicable; and 9) to submit the applicable CCC-633 EZ, Page 2, Page 3, Page 4 or an eLDP online request before obtaining LDP amounts.

6A. Producer's Signature (BY)	6B. Title/Relationship *(Individual Signing in a representative capacity)*	7. Date *(MM-DD-YYYY)*	6A. Producer's Signature (BY)	6B. Title/Relationship *(Individual Signing in a representative capacity)*	7. Date *(MM-DD-YYYY)*
/s/ William Green		08-01-20XX			

PART D - CCC AGREEMENT *(FOR CCC USE ONLY)*

8. Signature of CCC Representative	10. Date *(MM-DD-YYYY)*	11. Additional Information	12. Name and Address of County FSA Office or LSA or DMA
/s/ John Dee	08-01-20XX		Jones County FSA Office 1521 Main Street Anywhere, St 00001
9. Title of CCC Representative CED			

NOTE: *The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 1421, 7 CFR Part 1425, 7 CFR Part 1427, 7 CFR Part 1434, and the Food, Conservation, and Energy Act of 2008 (Pub. L. 110-246). The information will be used to determine eligibility for program benefits. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility for program benefits. This information collection is exempted from the Paperwork Reduction Act as it is required for the administration of the Food, Conservation, and Energy Act of 2008 (see Pub. L. 110-246, Title I, Subtitle F-Administration). The provisions of criminal and civil fraud, privacy and other statutes may be applicable to the information provided.* ***RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.***

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Page 1

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205 Completing CCC-633 EZ (Continued)

C Example of CCC-633 EZ (Continued)

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CCC-633 EZ (07-31-09)

PART E - REQUEST FOR LDP

13A. Contact Name and Address of Producer *(Include Zip Code)* *(Please Print)*	13B. ID Number *(Last 4 digits)*	14. Telephone or Cell Number *(Include Area Code) (Optional)*	15. Crop Year	17. Are you or any co-applicant delinquent on any federal non-tax debt? If "YES", explain in Item 32.
William Green 510 Hwy 123 Anywhere, ST 00001	XXXX	(999) 555-5544	20XX	☐ YES ☒ NO
	16. State and County where Farm Records are Maintained State, Jones County			

A completed CCC-633 EZ, Page 1 must be on file before beneficial interest (title and control) is lost in the requested quantity for this to be considered a valid request for payment. This request for payment, with acceptable production evidence (if applicable), must be submitted to the County FSA office that administers the farm records for the requested commodity and quantity.

Complete Items 19 through 23 and sign/date below. Indicate in Item 21 if this is a certified LDP, request for measurement service, or indicate production evidence is attached, as applicable. When beneficial interest has been lost, indicate date of sale, fed, used for seed, etc, as applicable, in Item 23. If additional entries are needed, provide data on an additional CCC-633 EZ, Page 2.

18. LDP No. (CCC Use Only)	19. Commodity Class, Variety, Type	*20. Net Quantity Requested and Unit of Measure (bu., tons, cwt., lbs., etc.)	21. Source of Quantity (Check one of the following)			22. Stored or Delivery Location, if applicable (State, County, Warehouse, or Bin Site)	23. Effective Date of LDP Rate *(MM-DD-YYYY)*		24. LDP Rate (CCC Use Only)
			A. Certified	*B. Measure-ment Service	C. Production Evidence	**Examples:** Warehouse-Stored: Ohio, Athens Co., ABC Warehouse Farm-Stored: Texas, Webb Co., 30' Butler Bin, North of House	A. Date of LDP Request or Date Beneficial Interest Was Lost	B. Check to Request Date of Delivery	
99052	Corn-YC	10,000 Bu	☒	☐	☐	Farm Stored: Steel Building, west of barn	10-14-20XX	☐	Non-Acre .67
99053	Corn-YC	5,725 Bu	☐	☐	☒	Warehouse Stored: Farmers Elevator, State, Jones Co.	10-14-20XX	☐	Non-Acre .67
			☐	☐	☐			☐	
			☐	☐	☐			☐	

* If measurement service is requested, I agree to pay the required fee(s) and agree this request is irrevocable. The quantity determined by measurement service will be the maximum quantity eligible at the time of this request. Producer must enter in Item 20, a specific quantity or "ALL" for this LDP application to be valid.

PART F - PRODUCER CERTIFICATION *(For additional signatures, complete CCC-633 EZ Continuation, Part F)*

I certify all information entered on this form is true and correct. By completing Part E and signing and dating this form, I hereby make a request for payment from the Commodity Credit Corporation (CCC) for the commodity described above under the terms and conditions as provided on the CCC-633 EZ, Loan Deficiency Payment (LDP) Agreement and Request. I also understand that a CCC-633 EZ, Page 1 MUST be on file at the FSA County Office for this LDP request to be considered complete.

25A. Producer's Signature *(By)*	25B. Title/Relationship *(Individual Signing in a Representative Capacity)*	26. Share %	27. Date *(MM-DD-YYYY)*	25A. Producer's Signature *(By)*	25B. Title/Relationship *(Individual Signing in a Representative Capacity)*	26. Share %	27. Date *(MM-DD-YYYY)*
/s/ William Green		100	10-14-20XX				

PART G - CCC APPROVAL *(FOR CCC USE ONLY)*

28. Signature of CCC Representative	29. Title of CCC Representative	30. Date *(MM-DD-YYYY)*	31. Action:	32. Additional Information/Second Party Review
/s/ John Dee	CED	10-14-20XX	☒ APPROVED ☐ DISAPPROVED	

--*

206 (Withdrawn--Amend. 11)

207-399 (Reserved)

Part 5 Compliance Provisions

Section 1 Spot Checking

400 Notification

A Contacting Producers

--When loans and LDP's have been selected for spot check according to 8-LP, Part 3,-- Section 1, County Offices shall:

- notify the contact producer by telephone or memorandum, as applicable
- inquire if the honey has:
  - been sold
  - is still on the farm.

B Initiating Loans and LDP's Selected for Spot Check

*--Producers will be selected based on their participation in various programs. FSA employees, STC and COC members, and other required producers are included in the national selection.

FSA employees, STC and COC members, and other required producers **are** included in the selection; therefore, County Offices shall no longer conduct separate spot checks on required producers.

Early each calendar year, the National Office will post the list of producers selected for annual spot check reviews on the Intranet at **http://dc.ffasintranet.usda.gov/farmbill/ccc/default.htm**.--*

Determine how to proceed with the visual spot check as follows.

IF the honey...	THEN...
is still on the farm and a spot check has not been performed	complete a farm visit according to paragraph 401. The producer **must** provide production evidence by the earlier of the following: • 15 calendar days after the honey has been sold • loan maturity date • the last day of the ninth calendar month after the month in which LDP was disbursed. If production evidence has not been submitted by the due date, the producer may have to refund the market gain or LDP amount.

400 Notification (Continued)

B Initiating Loans and LDP's Selected for Spot Check (Continued)

IF the honey...	THEN...
has been previously spot checked and the producer requests to use the spot checked quantity for production evidence	*** * *** no farm visit is required except for outstanding loans, as applicable.
has been sold	request delivery, sales, or other types of production evidence to verify the quantity and delivery dates of: • certified LDP's • loan repayments when market gain was earned. Review the loan for a violation according to paragraph 404 if loan is not repaid.

Require the producer to submit evidence on commodities **sold** within 15 calendar days from date of request.

401 On-Farm Visits

A When to Complete On-Farm Visits

Complete on-farm visits if honey is still stored on the farm for:

- outstanding loans
- outstanding loans and a market gain has been earned
- certified LDP's.

B * * * Spot-Check Process

At the storage site, the inspector shall complete the spot check by **visually** inspecting
***--**farm-stored quantities for producers selected in the compliance review/spot check selection process.

For selected loans and LDP's, the commodity inspector shall:**--***

- visually inspect containers for signs of fermentation

- visually inspect only those that are located at the same storage site as each random selection

- determine that quantity and quality are being maintained

- when visual inspection indicates a significant quantity shortage or a quality problem,
--**record results in the National Compliance Review Database at **http://www.agcounts.usda.gov**.**--

If the honey has been sold, request delivery, sales, or other types of production evidence to verify the quantity and delivery dates of:

- certified LDP's
- loan repayments when market gain was earned.

Review the loan for violation according to paragraph 404 if the loan is **not** repaid.

Require the producer to submit evidence on commodities **sold** within 15 calendar days from the date of request.

401 On-Farm Visits (Continued)

C Reducing On-Farm Visits for LDP's

For LDP's only, County Offices, **with State Office concurrence**, may elect to forgo the farm visit by sending the producer a notification letter that includes all of the following:

- identification of LDP selected for spot check, as applicable
- options to the producer for quantities still on the farm to provide production evidence by the earlier of the following:
  - 15 calendar days after the commodity is sold
  - the last day of the ninth month after the month in which LDP was disbursed
- the following statement, "Failure to provide acceptable production evidence may result in repayment of the entire LDP amount plus applicable interest."

County Offices shall:

- consider the spot check complete when the producer:
  - does **not** respond within 7 calendar days, thus agreeing to provide required production evidence by the deadlines
  - agrees to provide required production evidence by the deadline

  *** * ***

- monitor all letters and determine when production evidence is due

•*****--collect unearned LDP amounts, plus interest, according to 8-LP, paragraph 31.**--***

401 On-Farm Visits (Continued)

*--D Adding Producers for Spot Check

Additional producers may be added to the list of producers selected during the annual spot check reviews, when it is reported or determined that the:

- quantity of the loan collateral or the applicable LDP quantity is questionable
- storability of the loan collateral is questionable.

MAL and LDP spot check results for the additional producers selected for spot check will **not** be required to be entered in the national database. County Offices shall record the following:

- reasons why the producer was selected for spot check in the COC minutes
- results on CCC-677-1.

If a shortage or violation is determined as a result of the spot check, County Offices shall record the shortage or violation in APSS, as applicable.

E STC-Established Guidelines for Conducting Additional Spot Checks

STC's shall:

- establish guidelines for conducting additional spot checks

- determine how and when County Offices should select additional producers for spot check

- record the established guidelines in the STC minutes for auditing purposes.--*

402 Spot-Checking Storage Facility, Storage Containers, and Honey

A General Information

Arrange for the producer or a representative to be present at the storage facility during the spot check. The CCC representative may spot-check the honey at any reasonable time.

Note: If the producer refuses to permit entry, contact the State Office for guidance.

--**Record spot check results in the National Compliance Review Database at **http://www.agcounts.usda.gov** and **if necessary**, provide additional information in the**-- "Remarks" section on CCC-633 (Honey).

Advise the producer that acceptance of honey for loan does not alleviate the responsibility of delivering acceptable honey in eligible containers if the honey under loan is delivered to CCC.

Note: If the honey is **not** in eligible containers when a spot check is performed, see subparagraph C.

B Spot-Checking Storage Facility

Determine whether the facility is eligible. An acceptable storage facility:

- shall provide safe storage and will protect the honey from natural elements
- shall be under the producer's control if stored on the farm
- may be in leased space
- may be on or off the farm.

402 Spot-Checking Storage Facility, Storage Containers, and Honey (Continued)

C Spot-Checking Outside of Containers

Make a visual spot check of containers.

To be eligible, the containers shall meet the following conditions for metal containers and IBC's:

- be at least a 5-gallon but **not** greater than 330-gallon capacity
- be suitable for use in contact with honey
- free from applicable dust or rust.

Reject the lot if at least 5 percent or more containers do not meet the requirements in this subparagraph.

Give producers an opportunity to transfer honey into eligible containers before continuing with the spot check.

Notify the producer that the lot of honey must be transferred into eligible containers within 15 calendar days from notification and follow this table.

IF...	THEN...
the producer does **not** transfer the lot of honey into eligible containers within 15 calendar days from notification	call the loan according to 8-LP, ***--**Part 4.**--***
the producer transfers the lot of honey into eligible containers within 15 calendar days from notification	spot-check the containers to verify eligibility.

402 Spot-Checking Storage Facility, Storage Containers, and Honey (Continued)

C Spot-Checking Outside of Containers (Continued)

The following table provides additional requirements for specific types of containers.

Container	Requirement	Reject
5-gallon *--metal and plastic--* containers	Shall: • contain approximately 60 pounds of honey • be new (metal) •*--be lined with a plastic pail liner with FDA-approved low-density polyethylene (plastic)--* • be clean • be sound • be uncased • be free from appreciable dents and rust • be equipped with a cover providing a tight seal • have handles strong enough to permit carrying a filled container • **not** be punctured or have been punctured and resealed by soldering.	* * * • Used 5-gallon *--metal containers.--*
IBC	Shall: • contain approximately 3300 to 3960 pounds for honey • be clean • be sound • be uncased.	

402 Spot-Checking Storage Facility, Storage Containers, and Honey (Continued)

C Spot-Checking Outside of Containers (Continued)

Container	Requirement	Reject
Steel drums (30-gallon) (55-gallon)	Shall: • be open-end, fitted with gaskets that provide a tight seal •*--be filled about 2 inches from the top of the drum--* • be new **Exception:** If used, producers must certify that containers: • have been reconditioned • are in suitable condition to adequately protect the storability and quality of the honey • are free of appreciable dents and rust. • be clean and treated to prevent rusting • have an inside food coating suitable for honey storage, as certified by the producer. Inspectors shall not open containers during the spot check procedure. **Notes:** Thirty gallon steel drums must contain approximately 360 pounds of honey. Fifty-five gallon steel drums must contain approximately 660 pounds of honey.	• Severely dented drums that have any of the following: • sharp dents that would crease the inside lining • dents affecting the upper or lower rims • dents that may leak or affect stacking capability. • Rusted drums with corroded areas that may affect the storage capability of the drum. • Closed-end bung type drums.

403 Completing Spot Checks

A Reviewing Documentation

Once the site visit is complete or production evidence is submitted, County Offices shall:

- calculate the quantity provided on submitted documentation, as applicable

  Example: One gallon of honey equates to 12 pounds of honey; therefore, the following calculations may be used:

  - 5-gallon metal container equals 60 pounds
  - 30-gallon steel drum equals 360 pounds
  - 55-gallon steel drum equals 660 pounds.

- review the documentation submitted to ensure that all production evidence requirements are met.

B Verifying Loan and LDP Quantity

County Offices shall:

- verify the quantity determined in subparagraph A
- compare the determined quantity to the:

  - outstanding loan quantity
  - market gain quantity
  - LDP quantity.

C Tolerance Level

The tolerance level for loans and LDP's is 10 percent.

For spot-check shortages **within** the tolerance level, CED's have the authority to determine *****--whether a violation occurred according to 8-LP, Part 4.--*****

404 Spot-Check Review

A Reviewing Spot Check Results

County Offices shall:

- notify the producer of any discrepancies using the applicable notification letter, according to 8-LP:

  •*--paragraph 322 for:--*

  - storability problem
  - storage structure damage

  •*--Exhibit 11, subparagraph A, page 6 for other conditions, as applicable

- record spot check results in the National Compliance Review Database at **http://www.agcounts.usda.gov**.--*

B Reviewing County Office Spot Checks

State Offices shall:

- establish controls to monitor County Office completion of spot checks
- annually review County Office spot-check folders to ensure that:

  - spot checks are being performed in a timely manner
  - appropriate followup action is taken to correct problems detected.

* * *

404 Spot-Check Review (Continued)

C Reviewing Loans Open After Maturity

State Offices shall monthly review the List of Loans Open After Maturity to ensure that matured or unsettled loans are being properly handled and, when applicable, transferred to claims on a timely basis.

405-424 (Reserved)

425 Requirements

A
Required Production Evidence

Production evidence **is required** for loan quantity or LDP **selected for spot check** as follows:

- any honey loan repaid at a rate less than principal, plus interest, under the marketing loan provisions and only for the quantity repaid on which the producer earned a market gain

- certified LDP's.

B
Production Evidence Not Required

Production evidence is **not** required for any loan or LDP that is not selected for spot check.

Outstanding loans repaid under the CCC-681-1 provisions are not subject to spot check if delivery or production evidence was submitted at time of repayment.

LDP's are not subject to spot check if production evidence was submitted at time of LDP request.

Continued on the next page

C
Production Evidence Requirements

The following table describes the requirements for production evidence.

Type of Evidence	Requirement

Acceptable evidence shall be 1 of the following:
 	
• copies of sales documents that include the name and address of the processor or broker who is purchasing the honey
 	
* * *
 	
Note: The seller shown on the evidence **must** be the producer.
 	
• signed certification for a quantity of honey provided by the producer-packer that the quantity of honey has been or will be disposed of through:
 	
  • bee feeding
 	
  • personal sales for quantities packaged for retail
 	
  • gifts or personal use.
 	
  Note: A producer-packer shall provide sales evidence for a quantity of honey sold in bulk that is **not** packaged for retail sale.
	The documentation **must** include enough information to provide County Offices with the following:
	
	• an accurate record of eligible quality and quantity of honey
	
	• net weight of quantity marketed
	
	• floral source and class
	
	• color
	
	•*--number and size of containers that were--* marketed
	
	  Note: The container is the eligible loan container certified on the loan or LDP.
	
	• date sales transaction completed
	
	• price received for quantity marketed.

Continued on the next page

425 Requirements (Continued)

D Production Evidence From Producer-Packer

Evidence shall be submitted in the form of:

- signed certification by a producer-packer for a quantity of honey that **will be** or **has been** disposed of through 1 or all of the following methods:

  - bee feeding
  - gifts
  - personal use
  - quantities packaged for retail sale

  Notes: The producer-packer shall indicate in the certification to the quantity and number of eligible containers for **each type** of disposition.

  Disposition evidence submitted in this manner may be accepted without a sales price.

- acceptable sales documentation for a quantity of honey sold in eligible loan containers by a producer-packer.

  Note: Signed certification by a producer-packer shall not be acceptable for honey sold in bulk.

425 Requirements (Continued)

E Unacceptable Production Evidence

Unacceptable production evidence may be documentation that:

- indicates someone other than the producer
- does **not** meet the requirements for acceptable production evidence.

If the producer submits production evidence with a different person/entity name, COC shall review the evidence thoroughly to verify whether the production is eligible. Different names on the production evidence should be reviewed to determine relationships to producer and other farming interests and to ensure that beneficial interest has been maintained.

These different person/entity names are, but not limited to, the following:

- spouse
- minor child
- church organizations
- other charitable entities
- owners.

County Offices:

- shall ensure that the quantity recorded on the documentation is consistent with the following:

  •*****--number of colonies recorded on CCC-633 (Honey) and indicated on CCC-633 EZ--*****
  - crop year production levels

- may require certified weights from a local scale, if practical.

Note: Producer shall provide the number of eligible loan containers and pounds for the disposition evidence submitted. This information shall **not** be estimated or calculated by the County Office.

425 Requirements (Continued)

F Production Evidence Voluntarily Submitted

County Offices shall accept production evidence when producers **voluntarily** provide production evidence and were not selected for spot check.

If the quantity supported by production evidence is less than the market gain or LDP
--**quantity, record and collect the shortage according to 8-LP, paragraph 318 or 319, as**--
applicable.

Good faith determinations are necessary for any quantity that is **not** within tolerance.

426 Dates for Submitting Evidence

A Final Dates to Submit Evidence

Producers must submit production evidence for:

- sold quantities within 15 calendar days from date of request
- commodities stored on the farm, the earlier of the following:
    - 15 calendar days of when the commodity has been sold
    - loan maturity date
    - the last day of the ninth calendar month after the month in which LDP was disbursed.

B Production Evidence Not Submitted

If producers have **not** submitted production evidence by the final date to submit evidence, County Offices shall notify applicable producers in writing that:

- production evidence must be submitted within 30 calendar days

- LDP's and market gains, plus interest, must be refunded to CCC if production evidence is not received in the County Office within 30 calendar days.

COC may accept production evidence **after** the deadline and rescind the demand for refund, if it is determined the delay in submitting production evidence resulted from circumstances beyond the producer's control.

427 Failure to Provide Acceptable Production Evidence

A Loan Provisions

County Offices shall follow the procedures in 8-LP, Part 3, Section 3 for market loan repayments when the producer receives a market gain and when:

- **no** acceptable production evidence is received in the County Office within 30 calendar ***--**days from date notified according to 8-LP, subparagraph 337 B**--***

- the total loan quantity is determined ineligible.

428-599 (Reserved)

Part 6 Repayments

Section 1 Types of Repayments

600 Principal Plus Interest Repayments

A General Repayment Provisions

--See 8-LP, Part 7, Section 1 for general repayment provisions.--

B Applicability of Repayment at Principal Plus Interest

Producers are required to repay loans at principal plus interest for the following reasons:

- after 15th calendar day after expiration of CCC-681-1 for the quantity delivered
- incorrect certification determination
- loan has been called
- quantity removed or disposed of without prior authorization
- for any quantity delivered on CCC-681-1 after maturity.

* * *

601 Marketing Loan Repayments

A Cash Marketing Loan Repayments

Market loan repayments with cash are at the **lesser** of the following:

- principal plus interest
- CCC-determined value.

The CCC-determined value, in some cases, may be higher than the loan rate, but less than the loan principal plus interest.

B Determining CCC-Determined Value

The CCC-determined value for the day the repayment is received in the County Office that disbursed the loan shall be used in determining the repayment rate.

See paragraph 631 for locking-in repayment rates on CCC-697.

C Payment Limitation

--**Payment limitation is **not** applicable during 2009 through 2013 crop years.**--

D
Production Evidence Required

For loans that are repaid under the marketing loan provisions **and** are selected for spot check, require the producer to submit production evidence to the County Office. See:

- Part 5 for:
  - determining acceptable production evidence
  - submitting production evidence
- paragraph 425 and 12-PS, Part 7, Section 4 for recording production evidence.

E
Market Gain Reported to IRS

The market gain is the difference between the loan principal that is liquidated and the amount needed for the marketing loan repayment, when the marketing loan repayment amount is less than the loan principal amount that is liquidated.

The amount of market gain is reported to IRS.

F
Denied Market Gains

Part or all of a producer's calculated market gain shall be denied if **any** of the following apply:

- payment limitation is reached
- percent of cropland factor is less than 1.0000
- permitted entity share is less than 100 percent.

---

602 Lump-Sum Repayments

A When to Manually Calculate Lump-Sum Repayments

County Offices shall manually calculate lump-sum repayments only when the following situations apply:

- computer is not working
- to explain to producers how lump-sum repayments are calculated by APSS and attributed to applicable lots or containers under loan.

B Applying Lump-Sum Repayment Amounts

The following table provides how repayment amounts are determined and applied by lot or container, for **each** lot or container included on a loan for which a lump-sum repayment is made.

Determine the following amounts, as applicable:

- principal
- interest
- quantity redeemed when a lump-sum repayment is used to repay a partial lot or container.

Note: Repay receivables and overdisbursements first. Apply any remaining amount as a lump-sum repayment.

Continued on the next page

602 Lump-Sum Repayments (Continued)

B Applying Lump-Sum Repayment Amounts (Continued)

Step	Action		
1	Determine the number of days applicable at each interest rate for the lot or container being repaid.		
2	Multiply the number of days at each interest rate times outstanding principal amount for the selected lot or container.		
3	Add outstanding principal and calculated interest amounts for the selected lot or container to determine the payoff amount for the selected lot or container.		
4	**IF the lump-sum amount received is...**	**AND any remaining amount will be...**	**THEN...**
	equal to or greater than the amount determined in step 3	refunded to the producer or buyer, as applicable	• complete the repayment using the amount determined in step 3 • prepare a refund *** * *** according to 1-FI.
		applied to another lot or container	note the calculated lot or container repayment amount and go back to step 1 for the next selected bin.
	less than the amount determined in step 3		calculate a liquidation factor according to step 5.

602 Lump-Sum Repayments (Continued)

B Applying Lump-Sum Repayment Amounts (Continued)

Step	Action
5	To determine a liquidation factor for the selected lot or container, divide the lump-sum amount received by the amount determined in step 3. Round this factor to 9 decimal places.
6	Multiply the liquidation factor determined in step 5 times the outstanding quantity for the selected lot or container. Round any partial unit up to the next whole unit.
7	Multiply the quantity determined in step 6 times the loan rate for the selected lot or container to determine the principal amount to be repaid.
8	Subtract the amount determined in step 7 from the lump-sum amount received. The difference is the interest amount for the lump-sum repayment.
9	Complete the repayment and prepare a manual CCC-500 using the total repayment amounts calculated for all lots or containers selected for the lump-sum repayment.

603-609 (Reserved)

Section 2 Interest

610 Applicable Interest Rates

A Interest Applicable to Loans

The interest rate:

- applicable to CCC loans shall be:
  - equal to the interest rate plus 1 percent announced by CCC for the month in which the loan is disbursed
  - adjusted on January 1 to equal the interest rate announced for the month of January by CCC
- is assessed at the rate applicable to the loan, subject to January 1 adjustment, from the disbursement date to the **earlier** of the following:
  - second day before date of repayment for loans disbursed by EFT
  - ***--**repayment date for loans disbursed by Treasury check**--***
  - settlement date.

See 50-FI for applicable interest rates.

610 Applicable Interest Rates (Continued)

B Interest Applicable to Receivable, Overpayment, and Overdisbursement Amounts

For receivable, overpayment, and overdisbursement amounts, follow this table to determine the following:

- applicable interest rate
- time period for interest assessment.

IF...	THEN interest is assessed...

a receivable was created	• at the rate applicable to CCC loans disbursed in the month that the receivable was created
	• from the date the receivable was created to the **earlier** of the following:
	  • date of repayment
	  • 31st calendar day after the date of demand letter.

an LDP overpayment occurred	• at the rate applicable to CCC loans, excluding the additional 1 percent, for the month in which LDP was made
	• from the date LDP was made to the **earlier** of the following:
	  • date of refund
	  • 31st calendar day after the date of demand letter.

an overdisbursement occurred	• at the interest rate applicable to the loan
	• from the loan disbursement date to the **earlier** of the following:
	  • date of repayment
	  • 31st calendar day after the date of demand letter.

Note: After an interest rate is established for a receivable, overpayment, or overdisbursement, the interest rate will:

- **not** change on January 1
- remain in effect until the amount due is repaid or a claim is established on the 31st calendar day.

610 Applicable Interest Rates (Continued)

C Interest Applicable to Violations

The interest rate for:

- loan violations is the interest rate applicable to the loan, according to subparagraph A
- LDP violations is the interest rate applicable to CCC loans, excluding the additional 1 percent, for the month in which LDP was made.

611 Manual Interest Calculations

A Manually Calculating Interest

Interest is calculated by APSS for transactions processed through APSS. When APSS is inoperable, interest may be manually computed.

For regular loan repayments for loans:

- ***--**disbursed by Treasury check, interest is computed on a daily basis from the date of**--***
  disbursement to, but not including, the date of repayment

- disbursed by EFT, interest is computed on a daily basis from the date of disbursement to, but not including, the second day before the date of repayment

- when different interest rates apply, interest is computed from:

  - date of disbursement to, but not including, the effective date interest changed

  - date of interest change to, but not including, date of repayment, or another rate change occurs.

Note: If the interest period includes February 29, include February 29 in the number of days computed, **but** divide the total number of days by **365** when computing the interest.

B
Total Aggregate Amount of $500,000 or More

Producers repaying a loan that has a total aggregate principal amount of **$500,000 or more**, by:

- other than a wire transfer, shall be assessed interest beginning on the loan disbursement date **through the day after** the date of repayment
- wire transfer, shall be assessed interest beginning on the loan disbursement date up to the **second day before** the date of repayment.

C
Farm-Stored Nonrecourse Loan Deficiencies

For farm-stored nonrecourse loan deficiencies on settlements, determine applicable interest rate and time period for interest assessment as follows.

- Interest is assessed on the deficient principal amount:
  - at the interest rate applicable to the loan
  - for the period from the date of disbursement, subject to January 1 adjustment, up to the date the settlement is completed in APSS.
- The resulting receivable, created through the settlement process:
  - consists of deficient loan principal and applicable loan interest
  - shall be assessed interest, according to subparagraph 610 B, applicable to receivables.

612-619 (Reserved)

--

Section 3 Farm-Stored Loan Repayments

620 Farm-Stored Repayments

A Payment Before Movement

A producer shall make repayment **before** the loan collateral is moved, unless prior arrangements have been made.

B Payment After Movement

A producer may request release of loan collateral for sale to a buyer and provide payment ***--after** movement of the commodity, according to CCC-681-1 provisions in 8-LP, Part 7.**--***

C Repaying Loan Quantity

A producer may repay a farm-stored loan in full or in part by paying an amount representing the quantity redeemed.

621 Repayment Schedules

A Establishing a Repayment Schedule

When the collateral will be fed to the producer's own bees, COC shall establish a repayment schedule with the producer to ensure repayment before:

- removal of the commodity to be fed
- loan maturity.

622-629 (Reserved)

Section 4 CCC-681-1 Provisions

630 Requesting Release of Farm-Stored Commodity Before Repayment

A Purpose of CCC-681-1

CCC-681-1 shall be used to:

- authorize the removal and delivery of the farm-stored loan collateral to a buyer for sale **if** the proceeds of the sale are used to immediately repay the loan
- notify the buyer that CCC:
  - has a perfected security interest in the specified quantity
  - will **not** release CCC's security interest in the collateral sold until repayment is received.

B When to Use CCC-681-1

Producer may request that a commodity pledged as collateral for CCC farm-stored loan be released for delivery to a buyer before repayment because the sales proceeds are needed to repay the loan.

CCC-681-1 shall be issued **only** when a producer needs to deliver and sell the commodity to repay the loan.

--**See 8-LP, Part 7, Section 4 for CCC-681-1 provisions.**--

631 Locking-In Repayment Rates

A Locking-In on CCC-697

Producers may lock in a repayment rate for 60 calendar days.

Lock-in rates:

- can be requested on disbursed loans **only**
- cannot be requested within 14 calendar days of loan maturity.

Loans that have been requested but not disbursed are not eligible for lock-in repayment requests.

B Expiration

CCC-697 will expire on the earlier of the following:

- 60 calendar days from date of approval
- 14 calendar days before loan maturity.

If the expiration date falls on a nonworkday, the expiration date shall be the next workday.

--**See 8-LP, Part 7, Section 2 for CCC-697 provisions.**--

632-649 (Reserved)

Section 5 Calculating Alternative Repayment Rate (CCC-Determined Value)

650 General Information

A CCC-Determined Value

The CCC-determined value (lesser of subparagraph C) is the amount used to determine:

- LDP rates
- market loan repayment rates.

B LDP Rate

The LDP rate is determined by the amount the applicable commodity loan rate exceeds the CCC-determined value where the honey is either stored or marketed. See Part 4 for LDP's.

C Market Loan Repayment Rate

Market loan repayment rates are at the lesser of the following:

- principal plus interest
- 30-calendar-day repayment rate.

Complete market loan repayments according to Section 1.

D Repayment Rate Announcement

The repayment rates announced for honey will be available on the last day of each month at 3 p.m. EST and can be found on the FSA Internet at *--**http://www.fsa.usda.gov/FSA/webapp?area=home&subject=ecpa&topic=dsa**. Scroll down to the middle of the Web page, and CLICK "**Monthly CCC Honey 30-Day Repayment Rate**"--*

651-659 (Reserved)

Section 6 (Withdrawn--Amend. 11)

660 (Withdrawn--Amend. 11)

661-699 (Reserved)

Part 7 (Reserved)

700-799 (Reserved)

Part 8 Basic Loan Settlements

Section 1 Basic Provisions

800 Final Settlement Procedures

A Basic Provisions

Because there are no approved CCC warehouses for honey, all nonrecourse marketing assistance loans not repaid by the loan maturity date must be disposed through local sales.

The value of the settlement for eligible honey shall be made on the basis of the color for unprocessed honey. Discounts will be applied in final settlement.

--Calculate the settlement value from the information on CCC-691, FV-237, and the-- applicable crop year loan rate and discounts in paragraph 861 and Exhibit 40.

Complete settlements according to Part 9, **after** receiving all of the following:

- CCC-691
- *--FV-237 from AMS grading laboratory--*
- moisture test results
- adulteration test results.

800 Final Settlement Procedures (Continued)

B State Office Action

For all honey loans that will be settled by local sale, State Offices shall:

- instruct County Offices to immediately follow Section 3 for drawing samples, producers fees, etc.
- remind County Offices that producers are responsible for all expenses associated with the local sale, including sampling, weighing, and advertising.

C County Office Action

For all honey loans that will be settled by local sale, County Offices shall:

- immediately sample all honey nonrecourse marketing assistance loans according to Part 8, Section 3
- contact the AMS laboratory according to Exhibit 45, to receive instruction on processing samples
- remind producers that they are responsible for all expenses involved with conducting a local sale
- complete, send, and attach CCC-169 to each sample drawn according to Exhibit 41 and mail to the designated AMS laboratory according to Exhibit 45
- send each sample for color and moisture to the designated AMS laboratory according to Exhibit 45
- send sample or samples for adulteration only to the following:

  COASTAL SCIENCE LABORATORY * * *
  6000 MOUNTAIN SHADOWS DR
  AUSTIN TX 78735-8012

- immediately notify the producer of the AMS laboratory results by sending a copy of FV-237
- inform the producer that he or she has 5 calendar days to appeal the results.

800 Final Settlement Procedures (Continued)

D AMS Action

--**After reviewing the submitted samples, AMS will return FV-237 to the County Offices**--
that will display the official results from the laboratory.

801-819 (Reserved)

820 Local Sales Preparation

A
Authorizing Local Sales

County Offices shall request authorization of a local sale from the State Office:

- **after** a claim has been established according to 58-FI
- **before** announcing the sale.

B
State Office Action

The State Office shall:

- authorize all local sales **before** the County Office announces the sale
- maintain a register of assigned authorization numbers
- notify the County Office of the authorization number.

Note: The County Office shall enter the authorization number on:

- CCC-639
- CCC-638
- CCC-691, item 31.

C
Sales to Employees

FSA employees may purchase honey offered for local sale **only** when the sale of this honey is based on competitive bids.

No purchase may be made, either directly or indirectly, by:

- the employee who was formerly accountable for the commodity or who was in any way connected with its condemnation or sale

- State Office employees without prior approval of SED

- County Office employees without prior approval of the State Office representative.

821 Announcement of Sale

A
Announcing the Sale

A formal announcement of sale is not required, but an informal announcement should be provided to as many of the known buyers in the area as possible.

See subparagraph B for an example of an informal announcement of sale.

Any other format must contain at least the information contained in the applicable examples.

Paid advertisements to publicize sale may be used, if authorized by SED.

Post a copy of the announcement in a prominent place in the County Office.

Continued on the next page

821 Announcement of Sale (Continued)

B Example

The following is an example of an informal announcement of sale.

*--

Reproduce locally.

Announcement of Sale and Invitation to Bid on
Commodity Credit Corporation Loan Collateral

Logan County FSA Office
P.O. Box 257
Oakley, KS 67582
Telephone 913-447-2315

Offer No.___*1*_____ Kind of Commodity_____*HONEY*____

The_____*Logan*_____County FSA Office at_____*Oakley, KS*_____hereby announces the sale of commodity and invites bids on the following lots of grain subject to the terms and conditions of this Invitation to Bid. Such disposition will be for domestic unrestricted use unless otherwise indicated below. Bids will be opened on____*January 27*____, 20*XX*__at__*2:00*__p.m. Bids will be considered only if received before such opening time.

1 Quantity and Location of Commodity

Lot No.	Approximate Quantity	Location of Commodity
1	*457 pounds*	*2 miles south of Oakley, KS on Highway 6*

2. All bids must be submitted in writing, signed by the bidder, and specify the price per unit (such as bushel, hundredweight, pound) and "as is" and "where is" basis.

3. Alternate or tie-in bids will not be accepted.

4. CCC reserves the right to accept or reject, in whole or part of, any or all bids, and in considering bids to take into account the financial responsibility of the bidder.

5. CCC does not warrant the grade/or quality of any commodity in this lot(s) or the fitness of this commodity for any particular use. The buyers may make arrangements to inspect any lots offered before bidding by making arrangements with the CED at the above named County FSA Office.

6. Quantities in the lots indicated are approximate. Buyer is responsible for all accrued charges not paid or provided for.

7. The sales proceeds due CCC shall be paid based on the net weight of the commodity received by the buyer. Payment shall be cash, postal money order, certified check, or draft guaranteed by the banking institution on which shown, or if approved by the CED, uncertified personal or firm check.

8. Payment must be made at the time of delivery of the commodity and not later than 15 workdays after the date of the sale.

9. Delivery basis is by buyer's conveyance at the storage site.

10. CCC reserves the right to cancel this announcement at any time.

11. Use restriction, if applicable:

A Lot No.(s)_____shall be used **only for animal feed (other than human); and/or industrial use (other than human food or beverage).**

B Lot No.(s)_____shall be used only for industrial use (other than human food or beverage).

January 10, 20XX /s/ *Carl E. Davis*
Date For CCC

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--*

822 Handling Bids

A Receiving, Opening, and Accepting Bids

Bids must be in writing and signed by the bidder.

County Offices shall:

- time and date-stamp bids upon receipt
- keep bids in a locked file until bids are opened
- allow at least 15 days, but no later than 30 calendar days, after the date the announcement before opening bids, unless the State Office specifically waives this requirement.

Record bids on CCC-639 at the time bids are opened.

Before acceptance of the successful bid, State Offices verbal approval is required.

Note: State Offices shall follow up with written approval within 3 calendar days after verbal approval is given.

B
Completing CCC-639

Complete CCC-639 according to the following table and keep in the County Office.

Note: Items not listed are self-explanatory.

Item	Instructions
1	Number serially by calendar year.
8	Use loan number.
11	Bid price will be on an “as is” and “where is” basis as provided for in the informal announcement.
12	Enter F.O.B. buyer and location of honey.
13-21	Leave blank.
22	Give local market price.
23	Enter information pertinent to the sale.

Continued on the next page

C Completing CCC-639

The following is an example of CCC-639.

REPRODUCE LOCALLY. *Include form number and date on reproductions.*

CCC-639 (09-12-90) U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation	1. ANNOUNCEMENT NO.	2. SALES NO.(S)	3. DATE
COMPETITIVE BID PRICING WORKSHEET	1	5	2-18-0X
	4. LOCATION OF COMMODITY: T.M. Honey Farms, LaPlata, ND	5. COUNTY: Calvert, ND	
	6. COMMODITY: Honey	7. TYPE OF SALE: AS IS X / GRADE BASIS	

PART A - BIDS RECEIVED *(If additional space is needed, use reverse side.)*

8. LOT NO. *(Include Loan No. or Bin No.)*	9. NAME AND ADDRESS OF BIDDER *(Check successful bidder(s))*	"✓"	10. TIME AND DATE	11. BID PRICE *(Per Unit)*	12. DELIVERY BASIS *(Location of Commodity)*
14-127-23 Seal No. 38	Honey Bears Farm LaPlata, ND 30391		9:35 a.m. 2-20-0X	$ 0.44	
14-127-27 Seal No. 67	Sweet Farms LaPlata, ND 30391		11:17 a.m. 2-20-0X	$ 0.38	
14-127-33 Seal No. 80	William and Sons, Inc. Rte. 32 LaPlata, ND 30391		2:23 p.m. 2-21-0X	$ 0.50	
14-127-38 Seal No. 96	Faith Johnson R.R. 3 LaPlata, ND 30391	X	1:15 p.m. 2-23-0X	$ 0.53	

PART B - ADJUSTED TERMINAL PRICE(S)

13. Terminal Market					
14. Grade and Quality					
15. Terminal Market Price					
16. Terminal Marketing Charges and Weighing and Inspection 1/					
17. Freight					
18. UGRSA Load Out Charge					
19. Constructed Cost (if applicable)					
20. Other (specify)					
21. Adjusted Terminal Price					

22. LOCAL MARKET INFORMATION

23. REMARKS

1/ Do not deduct these charges if not borne by CCC in the commodity office area.

This program or activity will be conducted on a nondiscriminatory basis without regard to race, color, religion, national origin, age, sex, marital status, or disability.

Continued on the next page

D Notifying Successful Bidders

County Offices shall:

- complete CCC-638 according to the following table
- mail copy of CCC-638, or a similar letter, to the successful bidder on the opening day
- keep original CCC-638 in County Office.

Item	Instructions
1	Numbers shown on CCC-639, item 2.
2	ENTER “Informal”.
5	All sales will be F.O.B. buyer where stored.
10 C	Enter F.O.B. buyer and location of commodity.
10 F	Enter price shown on applicable CCC-639, item 11.
10 H	Enter the results by multiplying items 10 B times 10 F.
11	Enter any information pertinent to the delivery of the commodity.
16	CED or designee shall sign.
17-22	Leave blank.

Continued on the next page

E
Example of CCC-638

The following is an example of CCC-638.

This form is available electronically.

Form Approved - OMB No. 0560-0087

CCC-638 (04-13-98) **U.S. DEPARTMENT OF AGRICULTURE**
Commodity Credit Corporation

CONFIRMATION OF SALE

(See Privacy Act and Public Burden Statements on Page 2)

1. SALES NUMBER: 3
2. TYPE OF SALE: Informal
3. STATE AND COUNTY CODES: 14 127
4. DATE ISSUED (MM-DD-YYYY): 2-24-0X
5. DELIVERY POINT *(Include bin site or warehouse number & location or name)*: T.M. Honey Farms, LaPlata, ND
6. NAME AND ADDRESS OF BUYER:
Faith Johnson
R.R. 3
LaPlata, ND 30391
7. WEIGH POINT *(If other than delivery point)*: XBC Scales, LaPlata, ND
8. UNIT OF MEASURE: BU. ☐ CWT. ☐ Other *(Specify)*: Pounds
9. COMMODITY: Honey

10. CCC agrees to sell the lot(s) described below to the buyer subject to the terms and conditions specified herein and any applicable regulations or announcements governing such sales.

A. LOT IDENTITY	B. ESTIMATED QUANTITY	C. DELIVERY BASIS	D. QUALITY BASIS	E. DELIVERY DATE	F. CONTRACT PRICE	G. ADVANCE PAYMENT
14 127 38	212	FOB Buyer T.M. Honey Farms	"As Is"		$ 0.53	
					H. TOTAL ➡	$ 112.36

11. REMARKS
Payment must be received within 5 calendar days after date issued.
Contact this office at your earliest convenience for delivery arrangements.

12. BUYER TO SIGN ORIGINAL AND RETURN TO COUNTY OFFICE ☒ 13. BUYER SIGNATURE NOT REQUIRED ☐

14. NAME AND ADDRESS OF FSA COUNTY OFFICE
Calvert County FSA Committee
P.O. Box 7245
LaPlata, ND 30391

15. SIGNATURE OF BUYER: */s/ Faith Johnson* DATE (MM-DD-YYYY): *2-25-0X*
16. FOR THE FSA COUNTY COMMITTEE *(Signature)*: */s/ Sidney Watkins* DATE (MM-DD-YYYY): *2-26-0X*

17. SETTLEMENT INFORMATION

A. REFERENCE NUMBER	B. NET PREMIUM OR DISCOUNT PER UNIT	C. BIN EMPTYING CREDITS PER UNIT *(Bin Sale Only)*	D. NET PRICE PER UNIT	E. DOCK-AGE	F. NET QUANTITY *(In Units)*	G. NET PROCEEDS *(In Dollars)*	H. FORM CCC-257 *(Numbers and Amounts)*
				I. TOTALS ➡			

18. FORM 55 NO. *(Bin sales only)*
19. REFUND CHECK NUMBER
20. AMOUNT OF REFUND $
21. TOTAL NET PROCEEDS ADJUSTED FOR DAMAGES $

22. FOR THE OFFICE MANAGER
DATE (MM-DD-YYYY)

Continued on the next page

F
Posting Bills

When a sale is made:

- prepare a list showing the names of the bidders, bid, and successful bidder
- post the list in the County Office on the date that CCC-638 is mailed and leave posted for at least 5 calendar days.

The County Office shall retain CCC-638, CCC-639, and all bids successful and unsuccessful bids on file in the County Office for 5 years.

G
Making Payment for Sales

Payments for the sale of the honey must be:

- made by the successful bidder before or at the time of delivery
- in cash or other acceptable remittance
- received in the County Office within 5 calendar days after notification of the successful bid.

H
Applicable Charges

The producer is responsible for applicable charges incurred as necessary to complete the sale of loan collateral.

Examples: Weighing, sampling, or grading.

Document all charges on CCC-691, Part C, as applicable. These charges shall be recorded as other charges when processing the local sale settlement in APSS.

Continued on the next page

I
Applying Sale Proceeds

The proceeds from the sale of the honey shall be applied to the CCC account.

Settlement with producers shall be based on the discounts applicable to the honey *****--samples submitted to AMS and the adulteration lab.--*****

The loan principal plus interest shall not be applied to the sales proceeds.

The sale proceeds shall be deposited according to 3-FI, using program code "COMMLOSA".

823 Completing Delivery

A
Scheduling Delivery to Purchaser

After the sale has been completed, the County Office shall:

- schedule delivery of the honey to the purchaser
- issue CCC-691 to the producer, directing delivery to the purchaser F.O.B. purchaser conveyance at the storage location.

B
Supervising Delivery

The County Office representative shall:

- supervise the delivery, including weight and sampling, when applicable
- draw a representative sample for :
  - color determination
  - adulteration
  - moisture
- issue payment, as applicable.

Continued on the next page

C
Determining Quantity

The FSA representative supervising honey delivery at local sale shall follow this table.

Step	Action
1	Weigh all containers to ensure that accurate gross weight of the honey and containers is obtained for each lot of honey. **Note:** Individual container weights are not required. However, for 5-gallon cans, if it is not practical to weigh the entire lot, do the following: • weigh at least 10 percent but not fewer than 25 cans • multiply the number of cans times the average per-can gross weight.
2	Determine the appropriate tare weight as follows: • 2.5 pounds for cans holding approximately 5 gallons of honey • 32 pounds for drums holding approximately 30 gallons of honey • 53 pounds for drums holding approximately 55 gallons of honey. ***--**Tare weight will vary for IBC containers; however, quantity cannot exceed 3300 to 3960 pounds.**--*** **Exception:** A lower honey container tare weight may be used based on: • actual empty weight of containers or representative containers weighed by County Office personnel at the producer's request • written certification from the producer, provided by a person or firm who: • purchased honey from the producer • accepted the producer's declared tare weight in making a settlement with the producer • has been contacted by the County Office to determine whether the transaction, using a lesser tare weight, was satisfactory. **Note:** Evidence of a lesser tare weight **must** be established before honey is delivered.
3	Calculate net weight by subtracting the correct tare weight from the gross weight.

Continued on the next page

823 Completing Delivery (Continued)

D
Determining Quality

The FSA representative supervising honey delivery at settlement shall follow this table.

Step	Action
1	***--**Draw honey samples from cans, drums, or IBC containers at the delivery point after producer has designated lots according to Section 3. **Note:** Do **not** sample cans, drums, or IBC containers until producer has designated lots.**--*** Single containers do not constitute a lot for settlement purposes unless necessitated by color or floral source.
2	Send samples to the applicable AMS laboratory according to Exhibit 45.
3	Verify and approve AMS bills for inspection services for payment. *** * ***
4	Deduct additional AMS fees from the producer's settlement transaction.
5	Process the settlement through APSS, according to 12-PS, based on the actual quantity and quality of honey delivered: • based on AMS official grade • using the settlement values for the applicable crop year.

824-844 (Reserved)

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Section 3 Grading, Testing, and Drawing Samples

845 AMS Prepared Specifications for Unprocessed Honey

A Introduction

AMS prepared CCC specifications for unprocessed honey at FSA's request. These specifications have been prepared using AMS grammatical constructions.

These specifications will be used by:

- AMS laboratories for grading unprocessed honey delivered to CCC
- County Offices for information purposes only.

B Scope, Purpose, and Classification

The specifications listed in this section are for determining the following for unprocessed honey acquired by CCC:

- adulteration
- moisture content
- color designation.

Regulations governing CCC honey price support (7 CFR Part 1434) provide for determination of the quality of honey by the Processed Products Branch, Fruit and Vegetable Division, AMS.

C Shipping or Delivering Samples

Ship or deliver all samples using the best available service to the AMS grading laboratory serving the State. See Exhibit 45 for the appropriate AMS address.

846 Sampling Schedule and Inspection Requirements

A Sampling Schedule and Inspection Charges

The following table provides the schedule for the number of samples to be taken for adulteration test and grading, and the applicable inspection charge.

Number of Containers				Required Number of Samples for Adulteration Test	Required Number of Grading Samples
5 gallon	**30 gallon**	**55 gallon**	**IBC**		
1	1	1	1	1	1
2	2	2	2	1	2
3-151	3-25	3-13	3-7	1	3
152-607	26-101	14-55	8-124	1	6
608-1,974	102-329	56-179	125-265	2	13
1,975-4,253	330-709	180-386	266-401	3	21
4,254-7,341	710-1,224	387-667	402-559	3	29

Note: The maximum number of grading samples shall be 29 per lot. Divide lots when the number of containers exceed the maximum number required for 29 samples.

B Moisture Testing Fees

Approve charges for moisture tests based on the time required to determine the moisture content.

***--**AMS charges $62 per hour for moisture tests.

Example: If the time required to conduct the moisture test is 1/2 hour, the applicable charge will be $31.**--***

847 Drawing Honey Samples

A Drawing Samples

Draw samples from each lot according to the sampling schedule in paragraph 846.

Ensure that the samples are representative of each container sampled and the lot as a whole from which they are drawn. To obtain a representative sample, do **both** of the following:

- insert the sample trier through the top portion of the container
- obtain a core from a diagonal probe to the bottom on the opposite side of the container.

Note: It may be necessary to make a second or third probe, withdrawing cores from other portions of the container to extract a sufficient sample.

Draw approximately 1 pint from each container sampled. Place the sample in a pint glass or plastic jar. If containers are not locally available:

- County Offices shall contact State Offices for suitable plastic containers
- State Offices shall contact PSD for assistance.

B Identifying Samples

Identify each sample with:

- State and county codes
- loan and lot number.

Continued on the next page

847 Drawing Honey Samples (Continued)

***--C**

Spot-Check Schedule

The following table provides the schedule for the number of containers to be checked when a spot check is performed.

Number of Containers in Lot				Number of Containers To Be Checked
5 gallon	**30 gallon**	**55 gallon**	**IBC**	
1	1	1	1	1
2	2	2	2	2
3-151	3-25	3-13	3-7	3
152-607	26-101	14-55	8-124	6
608-1,974	102-329	56-179	125-265	13
1,975-4,253	330-709	180-386	266-401	21
4,254-7,341	710-1,224	387-667	402-559	29
7,342-11,544	1,225-1,924	668-1,049	560-1,011	38
11,545-17,012	1,925-2,835	1,050-1,546	1,012-1,480	48
17,013-24,303	2,836-4,051	1,547-2,209	1,481-1,973	60

--*

D
Shipping or Delivering Samples

Ship or deliver all samples using the best available service to the AMS grading laboratory serving the State. See Exhibit 45 for the appropriate AMS address.

E
Trier for Liquid or Partially Crystallized Honey

A satisfactory trier for liquid or partially crystallized honey is a 3/4 inch or 1 inch copper, aluminum, or stainless steel tube, stainless steel preferable, with a tight fitting plunger.

See subparagraph I for an example of a trier. The tube should be long enough to reach the bottom of the container to be sampled.

A satisfactory plunger is a piece of doweling 5/8 inch or 3/4 inch in diameter with a rubber stopper to fit snugly inside the tube attached to the end with a flat head wood screw. The plunger should be about 6 inches longer than the tube.

***--**If triers, probes, or plungers are not available, State Offices shall:

- contract the making of this instrument according to specifications in subparagraph I or J in the normal manner
- provide triers to applicable County Offices.**--***

F
Drawing Sample of Liquid or Partially Crystallized Honey

Draw a sample of liquid or partially crystallized honey according to the following table.

Step	Action
1	Insert the trier into the container with the plunger in a position flush with the end. **Note:** Do **not** touch sides or bottom of container with trier.
2	As the tube is drawn out of the container, draw the plunger up the tube in the container.
3	Wipe off excess honey that accumulates on the outside of probe.
4	Pump sample into the sample bottle.

Continued on the next page

G
Sampler for Crystallized Honey

A satisfactory sampler for crystallized honey is an instrument similar to a butter trier.

The sampler is a spoon constructed by cutting in half longitudinally an even-tapered cylindrical metal tube, stainless steel preferable, with approximately 1 1/4 inch diameter on 1 end and approximately 1 inch on the other end.

- The top portion has a 1/2 circle cross section of approximately 1 1/4 inch diameter with a cross bar “T” handle.
- The tip end has a 1/2 circle cross section of approximately 1 inch diameter and has a lightly beveled edge.
- The leading longitudinal edge and tip are sharpened.

For sampling containers larger than 5-gallon cans, use an instrument similar to the 1 described in this subparagraph.

Note: Make sure the instrument is long enough to reach the bottom of the containers to be sampled.

Continued on the next page

H
Drawing Sample of Crystallized Honey

Draw a sample of crystallized honey according to the following table.

Step	Action
1	Push trier directly to the bottom of container without rotating.
2	When reaching the bottom, rotate with trier at least once.
3	Remove the trier from the container with the tapered core.

To sample hard crystallized honey:

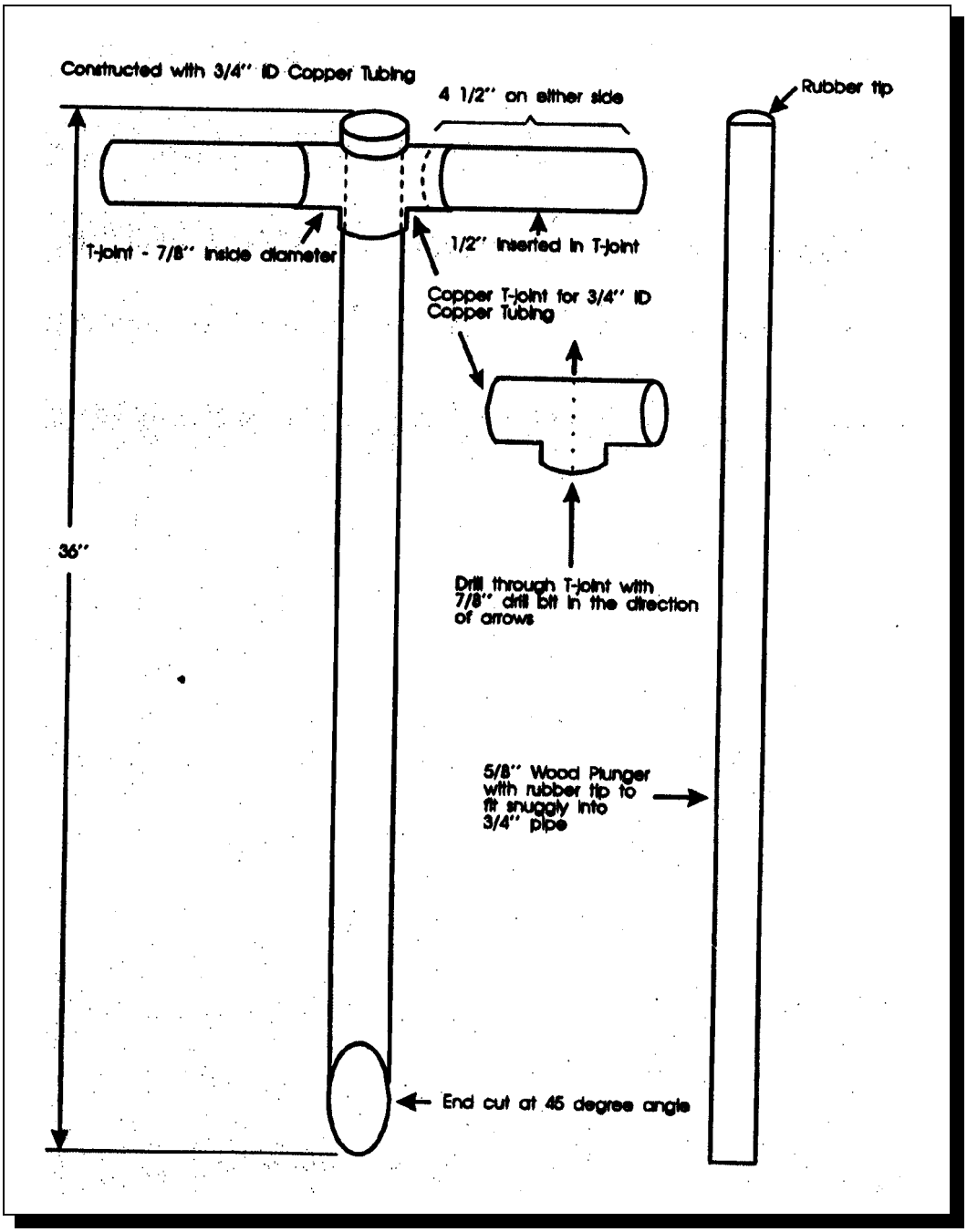
- use an instrument similar to the drill bit described in subparagraph J
- use a 1/2 inch heavy-duty electric drill to power the probe into the honey.

Continued on the next page

847 Drawing Honey Samples (Continued)

I Satisfactory Trier

The following is a diagram of a satisfactory trier.

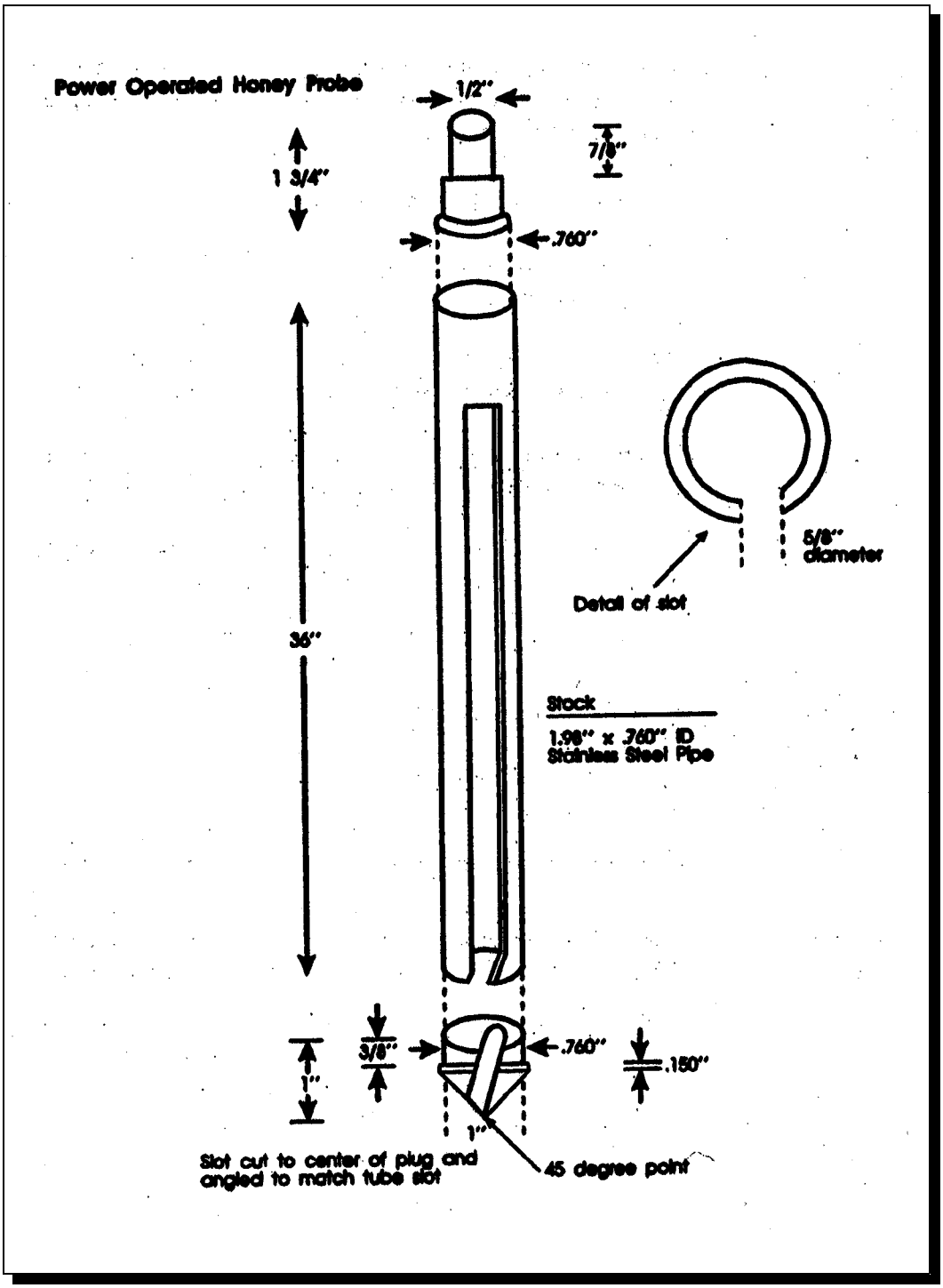


Continued on the next page

847 Drawing Honey Samples (Continued)

J
Satisfactory Sampler

The following is a diagram of a satisfactory sampler.



848 Adulteration Test

A Samples for Adulteration Test

The FSA representative supervising the delivery shall follow this table for preparing adulteration test samples.

Step	Action
1	Draw at least 1 honey test sample from each lot. See paragraph 846 for the number of samples to draw for adulteration testing. Adulteration test samples shall be: • approximately 1/2 pint of honey • placed in glass or plastic containers, suitable for honey storage • drawn from any part of the container • requested for the protein test.
2	Mark test sample container with: • State and county codes • loan and lot number • a letter code, if more than 1 test sample is required per lot. **Example:** 49 085 36 A.
3	Pack test samples for mailing.
4	Mail the test samples to the adulteration test laboratory: • as soon as possible • at the following address: *--COASTAL SCIENCE LABORATORY 6000 MOUNTAIN SHADOWS DR AUSTIN TX 78735-8012.--* Additional information for Coastal Science Laboratory is at **www.csl-sira.com**.

848 Adulteration Test (Continued)

A Samples for Adulteration Test (Continued)

Step	Action
5	Adulteration test laboratory will return test results to the loanmaking County Office.
6	After receiving bill for collection from adulteration testing laboratory, loanmaking County Offices shall: • confirm and pay bill for adulteration charges •*--request Treasury check, according to 1-FI, using program code “LAB”.--*
7	If the honey fails the adulteration, then immediately notify the producer that the settlement rate is “zero”.

848 Adulteration Test (Continued)

B
Adulteration Test Results

County Offices will receive the adulteration test results reported in 13 CPDB values from the adulteration test laboratory. The following is the format of the test results.

Loan and Lot Number	SCIRA Results in 13 CPDB Values
49 - 045 - 16 Lot # 2	- 23.2 0/00
49 - 045 - 17 Lot # 1	- 23.7 0/00

C
Eligibility Table

Determine eligibility according to the following table.

SCIRA Adulteration Test Results in 0/00 Values	Eligibility
-22.9 0/00 or more positive -23.0 0/00 -23.1 0/00 -23.2 0/00 -23.3 0/00	"Zero" settlement rate.

849 Moisture Tests

A
Excessive Moisture

AMS will test the moisture contents of each lot for excessive moisture.

B
Where to Submit

Send all moisture test samples to AMS grading laboratories according to Exhibit 45.

C
Moisture Test Results

AMS will notify the County Office with the official moisture test results.

D
Settlement Rate of Zero

Any honey with a moisture content in excess of 18.5 is “zero”.

850-859 (Reserved)

Section 4 Completing Producer Settlement

860 Completing CCC-691, Parts B and C

A Completing CCC-691, Part B

The FSA representative shall complete CCC-691, Part B:

- at the delivery sight
- at the time of delivery
- according to the following table.

Item	Action
A	Enter loan lot number.
B-I	*--Enter data, as applicable, from FV-237 received from AMS.--*
20	Enter date delivery was completed.
23	After delivery, the producer or the producer's authorized agent shall date and sign CCC-691 agreeing to the following: • the quantity delivered • that a representative sample has been drawn for determining class and grading factors on which settlement will be based.

24	FSA representative taking delivery shall:
	
	• sign and date CCC-691
	• return the following to the County Office:
	
	  • CCC-691 for processing the settlement
	  • all documentation received from AMS.

860 Completing CCC-691, Parts B and C (Continued)

B Completing CCC-691, Part C

--**Loanmaking County Offices shall complete items 31 through 35 according to 8-LP, Part 8**--
after inspection certificates have been received from AMS.

860 Completing CCC-691, Parts B and C (Continued)

C Completing CCC-691, Parts B and C

(See Reverse for Privacy Act and Public Burden Statements.) Form Approved - OMB No. 0560-0087

CCC-691
(04-23-98)

U.S. DEPARTMENT OF AGRICULTURE
Commodity Credit Corporation
COMMODITY DELIVERY NOTICE

1. Farm Number	2. Name and Mailing Address	3. Crop Year	4. Commodity	5. ST & CO. Code	6. Loan No.
1284	John Adams 123 Countryside Road Farmington, CA 13820	20X	Honey	30 129	1000

7. Weed Control Discount is Applicable	8. Voluntary Early Delivery Subject to Storage Deduction

9. Outstanding Loan Quantity	10. Balance To Be Settled	11. Disbursement Date
1,335	$ 883.17	8-13-0X

PART A - DELIVERY INSTRUCTIONS

If you have an outstanding CCC commodity loan, you must deliver to the storage point specified below, by the date specified below, a quantity of the eligible commodity specified above having a loan value equivalent to the amount specified above as "Balance to be Settled".

12. Maximum Quantity for Delivery	13. Quantity
[X] Pounds [ ] Bushels [ ] CWT [ ] Bales [ ] Other (specify):	1,469

14. Deliver to (Name, code number, and location of warehouse or other approved storage)	15. Weighing Location	16. Final Date To Deliver
Sweet Bees 3300 Swal Rd Jersey, CA 13613	Same	7/22/0X

17. Commodity Credit Corporation	Date	18. Name and Address of County FSA Office
By: /s/ Bobby Turner	7/07/0X	Monroe County FSA Office 1843 Wayson Rd Jersey, CA 13613

PART B - GRADE AND QUANTITY DETERMINATION (If additional space needed, use Form CCC-691-1)

19. The undersigned hereby certify (1) that a representative sample was secured from each lot of the commodity described above at the time it was delivered, and (2) that it is mutually agreed such commodity is of the quantity, grade and quality delivered in the schedule below and on continuation sheets thereto. The undersigned warehouse operator further certifies (1) that they have received in their warehouse from the undersigned producer the quantity, grade(s) and quality of the commodity described in the schedule below and on continuation sheets thereto and, in the case of deliveries for local storage, that they will issue acceptable warehouse receipt(s) and; when requested, scale tickets for each commodity and (2) that the quantity of the commodity listed below was, in fact, delivered to the receiving warehouse, and does not include any quantities purchased from or already in store at the receiving warehouse and substituted without prior approval.1/ The undersigned producer further certifies that (1) the commodity delivered by them is the commodity described in the schedule below and is free and clear of all liens and encumbrances, including landlord's liens except in favor of lienholders from whom waivers have been secured and that the commodity delivered is eligible for delivery by him/her under the applicable program regulations, (2) for all commodities, the quantity delivered does not exceed the quantity that was produced on the farm(s) listed on the original commodity loan agreement entered into with CCC. 1/ The warehouse operator further certifies that all services invoiced including handling, weighing, grading, storage, or servicing were actually performed. The parties signing this certification understand that the making of any fraudulent representations shall render the parties subject to criminal prosecution under Federal law and may render the entire quantity ineligible for any loan benefits (see Part F on reverse of this document).

1/ If there is a disagreement as to grade or quality, the certification shall nonetheless be signed but the items as to which there is a disagreement in Part B shall be lined through. A representative sample of the lot as to which there is disagreement shall be submitted for an appeal determination in accordance with Part E (on reverse here.). Such determinations shall be binding on all signators to this part.

A. Warehouse Receipt Number 2/	B. Grade, Class & Sub-Class	C. Test Weight (lb.)	D. Moisture %	E. D.M. (%) 3/	F. Other Applicable Factors	G. Gross Weight (lb.)	H. Dock (%)	I. Net Weight (bu., cwt., lb.)	J. Storage Start Date

2/ If undesirable wheat variety, place an "" following applicable lot identity. 3/ For corn, includes also B.C.*

20. Date Delivery Completed	21. Type of Delivery	22. Loading Order Number
	Whse. Ctgs. [ ] Land. Only [ ] Gale [ ] Dins [ ] Track Load [ ]	

23. Signature of Producer	Date	24. Signature of Warehouse Representative	Date
►		►	

PART C - SETTLEMENT DATA

Itemize Charges (storage, etc.)	Itemize Credits (hauling, trackload, etc.)
25. Reserve Storage Refund $	27. Excess Haul Total Miles
26. CCC Incurred Costs: Bu. Cents $ = @	28. Excess Hauling: Bu. Cents $ = @
	29. Reserve Storage Payment $
	30. Rate Basis (ST & CO. Code or terminal pt.)

LOCAL SALES	31. Authorization Number (if any)	32. Quantity Sold (bu., cwt., lb.)	33. Rate	34. Amount	35. CCC-257 Number
			$	$	

PART D - CERTIFICATION AND APPROVAL FOR COUNTY FSA COMMITTEE

36. Delivery of commodity in Part B has been completed subject to final settlement. Date

COUNTY OFFICE COPY

Continued on the next page

C Completing CCC-691, Parts B and C (Continued)

PART E - PROCEDURE WHEN THERE IS A DISAGREEMENT AS TO GRADE AND QUALITY

(a) **Grade Determination by Federally Licensed Inspector.**

For all commodities, in case of disagreement on grade and quality determined by a Federally licensed inspector on lot(s) delivered, the determination may be appealed through the regular Federal Grain Inspection Service procedures. The producer will be responsible for all appeal expenses. The grade and quality determination resulting from the appeal shall serve as the basis for settlement.

(b) **Grade Determination by Other Than Federally Licensed Inspector.** In case of disagreement on grade or quality determined by other than a Federally licensed inspector on lot(s) delivered, the producer may appeal and shall assume the cost of tests. If delivery was to a warehouse, the representative sample of the lot in disagreement shall be sent to the county office with a remittance to cover the cost of test(s). The county office will forward the sample to a Federally licensed grain inspector for a determination which shall serve as the basis for settlement. If delivery was to other than an approved warehouse, the county office will send a portion of the representative sample of the lot(s) in disagreement to a Federally licensed inspector for a determination which shall serve as the basis for settlement.

PART F - FRAUDULENT REPRESENTATION

The making of any fraudulent representation by the producer in this instrument shall subject the producer (a) to liability under criminal and civil fraud statutes, and (b) to liability to CCC in the amount specified in the Farm Storage Note and Security Agreement. For the purpose of establishing the amount of such liability, the value of the commodity delivered to, or removed by CCC, shall be the market value, as determined by CCC, on the date of delivery or removal, or the sale price if the commodity is sold by CCC in order to determine its market value.

NOTE: *The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a) and the Paperwork Reduction Act of 1995, as amended. This information is issued to you according to the provisions of the CCC commodity loan program at 7 CFR Parts 1421, 1427, and 1435. The information is required in order to settle your outstanding loan. Failure to sign this document may delay settlement of your loan. This information may be provided to other agencies, IRS, Department of Justice, or other State and Federal Law enforcement agencies, and in response to a court magistrate or administrative tribunal. The provisions of criminal and civil fraud statutes, including 18 USC 286, 287, 371, 641, 651, 1001; 15 USC 714m; and 31 USC 3729, may be applicable to the information provided.*

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0087. The time required to complete this information collection is estimated to average 6 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. ***RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.***

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.

861 Completing Settlements

A Completing Local Sale Processing

The County Office shall:

- process local sale settlements through APSS according to Part 9
- enter weight, grade, sale information on CCC-691, Part B according to paragraph 860 and other applicable information received from AMS on FV-237
- apply the following 2011 crop honey premiums and/or discounts based on the color test received from AMS

Class	**Premiums** (cents/lbs.)	**Discounts** (cents/lbs.)
White	5.2	0
Extra Light Amber	0	0
Light Amber	0	-6.9
Amber and Nontable	0	-9.5

•*****--apply the following 2012 crop honey premiums and/or discounts based on the color test received from AMS

Class	**Premiums** (cents/lbs.)	**Discounts** (cents/lbs.)
White	3.3	0
Extra Light Amber	0.5	0
Light Amber	0	-7.1
Amber and Nontable	0	-9.4

--*

- **not** do either of the following:
  - reduce the settlement rate to less than zero
  - use the sale proceeds as the settlement value of the commodity.

861 Completing Settlements (Continued)

*--B Submitting Documents to FCMO

County Offices shall submit local sale and settlement documents to FCMO at the--* following address:

FSA/FCMO
STOP 8578
PO BOX 419205
KANSAS CITY, MO 64141-6205.

862-900 (Reserved)

Section 5 Unusual Cases

901 Ineligible Honey Inadvertently Placed Under Loan

A Basic Provisions

If ineligible honey is inadvertently placed under loan, immediately call the loan.

--Send the producer a notification letter, according to 8-LP, Exhibit 11 informing the-- producer that the:

- outstanding loan principal, plus charges, and interest must be repaid
- loan may **not** be repaid at the announced repayment rate
- honey may **not** be delivered to CCC in satisfaction of the loan
- loan may **not** be repaid with commodity certificates.

Note: Do **not** issue CCC-691.

B No Response by Producer

If the loan is **not** repaid within 15 calendar days after the date of the notification letter, and *--the producer has not appealed, send the demand letter according to 8-LP, Exhibit 11--* informing the producer that:

- the loan principal, plus charges, and interest is due and payable within 30 calendar days after payment is demanded

- if the loan is not repaid within 30 calendar days:

  - *--begin foreclosure actions, handling as a local sale according to 8-LP, Part 8

  - a receivable will be established immediately, according to 64-FI--*

  - the claim may be reported to other Federal agencies for offset from amounts that may be due the producer.

901 Ineligible Honey Inadvertently Placed Under Loan (Continued)

C Refusal to Repay

If the producer refuses to repay the called loan and CCC must foreclose by removing the honey, the settlement value shall be:

- zero
- applied to the claim as a repayment of loan principal plus charges, and interest.

902 Abandonment Cases

A Action When Collateral Abandoned

If the commodity securing a farm-stored loan is abandoned, call the loan immediately and begin the local sale process.

B Expenses Incurred

The expenses incurred by the County Office in the settlement of the commodity shall be charged against the local sale.

*--903 Returning Unnegotiated Treasury Checks

A Returning Unnegotiated Loan Treasury Checks

If unnegotiated Treasury checks for a loan disbursement are returned to the County Office, follow this table for proper action.

IF all unnegotiated Treasury checks for a loan disbursement are...	**THEN...**
returned to the County Office and no repayments have been made on the loan	cancel the loan as follows: • use the correct a loan process, according to 12-PS, Part 11, to remove the loanmaking transaction • cancel Treasury checks during the loan cancellation--* process. **Note:** LDP may be made on the quantity originally requested on the canceled loan, if eligibility requirements are met.
not returned to the County Office	• use the correct a loan process, according to 12-PS, Part 11, to remove the loanmaking transaction • a receivable will be created • notify producer of the receivable amount due CCC • do **not** release any collateral until receivable is repaid.

*--903 Returning Unnegotiated Treasury Check (Continued)

B Returning Unnegotiated LDP Treasury Checks

If unnegotiated Treasury checks for an LDP are returned to the County Office, follow this table for proper action.

IF all unnegotiated Treasury checks issued for LDP are...--*	THEN...
returned to the County Office	use the correction process to cancel LDP. **Notes:** The same LDP quantity may **not** be pledged as collateral for a loan. However, if the producer later requests another LDP for the same LDP quantity, an LDP would be made: • for the original LDP quantity • at the same LDP rate in effect for the date the original LDP was requested.
not returned to the County Office	• use the correction process to cancel LDP • a receivable will be created • notify the producer of the receivable amount due CCC.

904 Deceased Producers

A Notification to Heirs

When the County Office learns that a producer is deceased and has outstanding loans, the County Office shall:

- send a certified letter, drafted on the advice of the regional attorney, to the fiduciary representative, heirs, or other persons in charge of settling the estate that notifies them:
  - of the existing outstanding CCC loan
  - that the loan is covered by a security agreement or secured by pledged warehouse receipts
- attach a copy of the letter to the loan papers on file in the County Office.

B Application for Loan or LDP by Heirs

CCC-686 shall be completed for a deceased producer when:

- heirs want to obtain or continue a loan or request LDP
- there will be no administrator
- probate of the estate is closed.

If CCC-686 has **not** been executed by the appropriate party for a deceased producer who has outstanding loans, the:

- County Office shall immediately notify the State Office
- State Office shall forward notification of deceased producers to the regional attorney for appropriate action.

C
Completing CCC-686

Complete an original and 1 copy for each person signing CCC-686 according to the following table.

Note: Items not listed on this table are self-explanatory.

Item	Instructions
3	Enter current loan number, if applicable.
9 and 10	Enter name, address, and relationship of all persons inheriting the commodity, even though the persons are not related to the deceased.
11 and 12	Enter names and relationship of all persons assuming farming unit, even though the persons are not related to the deceased.
13-16	Enter name of any heir who is a minor or an incompetent. Enter name and address and capacity of the representative of this person.
17	Heirs, or representative of heirs, who have inherited the commodity and who are requesting a loan or LDP, must sign CCC-686.

D
Distributing CCC-686

Distribute CCC-686 as follows:

- file the original in the County Office
- provide a copy to each person signing CCC-686.

Continued on the next page

904 Deceased Producers (Continued)

E Example of CCC-686

The following is an example of CCC-686.

REPRODUCE LOCALLY. Include form number and date on all reproductions. Form Approved - OMB No. 0560-0087

CCC-686 (08-09-96) U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation

APPLICATION FOR LOAN OR LOAN DEFICIENCY PAYMENT BY HEIRS
(On a commodity produced by a person who has died)

1. NAME AND ADDRESS OF COUNTY FSA OFFICE & TELEPHONE NO.

2. ST. & CO. CODE	3. APPLICATION NO.
20-109	33
4. CROP YEAR	**5. COMMODITY**
19XX	Wheat

NOTE: *The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a) and the Paperwork Reduction Act of 1995, as amended. The authority for requesting the following information is 7 CFR Parts 718 and 1421. The information will be used to determine eligibility and the amount of program benefits. This data will be used when heirs of an estate wish to obtain or continue a loan or request an LDP. Furnishing the requested information is voluntary. Failure to furnish the requested information will result in a determination of ineligibility for program benefits. This information may be provided to other agencies, IRS, Department of Justice, or other State and Federal Law enforcement agencies, and in response to a court magistrate or administrative tribunal. The provisions of criminal and civil fraud statutes, including 18 USC 286, 287, 371, 641, 651, 1001; 15 USC 714m; and 31 USC 3729, may be applicable to the information provided.*

Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Agriculture, Clearance Officer, OIRM (OMB No. 0560-0087), STOP 7630, Washington, D.C. 20250-7630. ***RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.***

6. NAME OF DECEASED PERSON	7. DATE OF DEATH	8. DEATH OCCURRED	
John Clay	08-29-0X	BEFORE HARVEST [ ]	AFTER HARVEST [X]

9. PERSONS INHERITING COMMODITY (Name and address)	10. RELATIONSHIP TO DECEASED
Sally E. Clay RR 1, Oakley, KS 67582	Wife
Richard J. Clay RR 1, Oakley, KS 67582	Son
Mary R. Clay RR 1, Oakley, KS 67582	Daughter

11. NAMES OF PERSONS ASSUMING FARMING UNIT (Include heirs in item 9) (Address if not already listed in item 9)	12. RELATIONSHIP TO DECEASED OR CAPACITY
Sally E. Clay	Wife
Richard J. Clay	Son
Mary R. Clay	Daughter

If any person shown in item 9 or 11 above is a minor or incompetent, furnish the following:

13. NAME OF MINOR OR INCOMPETENT	14. NATURE OF DISABILITY (if any)	REPRESENTATIVE OF PERSON SHOWN IN ITEM 13	
		15. NAME AND ADDRESS	16. CAPACITY (Guardian, Custodian, Conservator, Liquidator, etc.)
Mary R. Clay	Minor	Sally E. Clay RR 1, Oakley, KS 67582	Natural Guardian

17. CERTIFICATIONS *(To be certified to and by each person shown in items 9 and 11 or his/her representative shown in item 15 who is requesting a loan or LDP.)*

The undersigned hereby certifies that 1/

A. The person shown in item 6 died on the date shown and he/she produced the commodity identified above in the crop year shown.
B. The decedent and the commodity he/she produced were eligible for loan or LDP and that the persons shown in item 9 have inherited the decedent's interest in the commodity shown above.
C. (1) There has not been nor is it contemplated that there will be administration or probate of the estate or (2) administration or probate of the estate is closed.
D. The persons listed in items 9, 11, and, if applicable 13, are the only persons who have inherited or otherwise acquired an interest in the commodity and farming unit of the decedent described in this form.
E. Each of such persons requests that (1) a loan be continued or disbursed, or (2) an LDP be made.

SIGNATURE	DATE	SIGNATURE	DATE
/s/ Sally E. Clay	1-10-0X		
SIGNATURE	DATE	SIGNATURE	DATE
/s/ Richard J. Clay	1-10-0X		
SIGNATURE	DATE	SIGNATURE	DATE

18. CERTIFICATION OF COUNTY COMMITTEE

The undersigned certifies that each applicant whose signature appears above has the authority to act in the capacity indicated; that the right of the applicant(s) to file this application was determined in accordance with the regulations of the Department of Agriculture; and that the statements contained herein have been examined and are true and correct to the best of my knowledge and belief.

FOR THE COUNTY COMMITTEE	DATE
BY /s/ Carl E. Davis	1-10-0X

1/ Section 15 (a) of the Commodity Credit Corporation Charter Act *(62 Stat. 1070)* provides a fine of not more than $10,000 or not more than five year's imprisonment for making any statements knowing it to be false for the purpose of influencing the action of the Corporation or of obtaining money under any act applicable to the Corporation.

This program or activity will be conducted on a nondiscriminatory basis without regard to race, color, religion, national origin, age, sex, marital status, or disability.

905-950 (Reserved)

Part 9 APSS

Section 1 General Provisions

951 Automated Procedures

A
Automation Used in This Handbook

Follow the instructions in this handbook when using APSS to accomplish the following types of loan activity:

- loanmaking
- loan repayments
- LDP's.

B
Location of Automation Instructions

Throughout this handbook, automation guidelines and instructions immediately follow policy and procedures that require an automated process.

952 County Office-Maintained Table Files

A
Introduction

County Offices shall maintain and update the table files in subparagraph B **before** beginning honey loan program processing.

B
APSS Procedure

County Offices shall maintain table files according to the following table.

Reference	Table File	Frequency
12-PS, Part 14	Commodity Loan Rate	Yearly
	Offer Shipping Rate	Yearly or when changed

953-955 (Reserved)

956 New Honey Producers

A Establishing Honey Producers

Follow procedure in 3-CM if an eligible honey producer is not:

- in Name and Address File
- established in the Subsidiary File
- associated with a farm number.

B Creating Subsidiary Files

The subsidiary files will be created by KC-ITSDO after the County Office completes the following requirements:

- associates the producer with a farm number for the crop year
- adds component members to joint operations and/or entity file.

The end-of-day process creates new producers eligibility records that are transmitted to KC-ITSDO. The producer's multi-county and payment limitation records are created automatically by KC-ITSDO and can take up to 2 weeks before being downloaded to the County Office.

957 Producer and Loan Identification

A
Purpose

This paragraph provides procedure for identifying the correct producer and the correct loan for APSS loan functions.

B
Procedure

The following table provides procedure for correctly identifying a producer and loan.

Step	Action	Result
1	On every loanmaking function, after the function has been started, Screen PCA11000 will be displayed to identify the correct producer and correct loan.	If producer ID and loan number are: • **not** known, go to step 2 • known, or if only the loan number is known, go to step 3.
2	On Screen PCA11000: • enter producer last name • PRESS “Enter”.	Screen FAX270-01 or PCA12500 will be displayed. Go to step 4.
3	On Screen PCA11000, enter either of the following: • producer ID and loan number • loan number and crop year. PRESS “Enter”.	Screen PCA12500 will be displayed.
4	On Screen FAX270-01 or PCA12500: • enter the number that corresponds to the contact producer • PRESS “Enter”.	Screen PCA12000 will be displayed.

Continued on the next page

957 Producer and Loan Identification (Continued)

B
Procedure
(Continued)

Step	Action	Result
5	On Screen PCA12000: • ENTER "Y" or "N" to the question, "Is this the correct producer?" **Note:** If the question, "Is this a recording of a manually made action?", is displayed, ENTER "Y" or "N". Screen PCA14000 will be displayed. Go to step 7. • PRESS "Enter".	If: • "Y", Screen PCA13000 will be displayed. Go to step 6 • "N", Screen PCA11000 will be displayed. Go to step 1.
6	On Screen PCA13000: • enter the number that corresponds to the applicable loan number • PRESS "Enter".	Screen PCA14000 will be displayed.
7	On Screen PCA14000: • ENTER "Y" or "N" to the question, "Is this the correct loan?" • PRESS "Enter".	If: • "Y", use instructions for the applicable process • "N", Screen PCA11000 will be displayed. Go to step 3.

958-965 (Reserved)

966 Honey Loanmaking Transaction

A Preparation

Verify that the offer shipping rate table, loan rates, and other tables are correctly entered into the computer according to subparagraph 952 B.

B APSS Procedure

Process honey loans according to the following table.

Step	Action	Result
1	On Menu PCA005: • ENTER “2” • PRESS “Enter”.	Screen PCA1100 will be displayed.
2	On Screen PCA11000, enter the following: • either the producer’s last name or the producer’s ID and type • the crop year • “N” for the loan number. PRESS “Enter”.	If: • Screen PCA12000 is displayed, go to step 4 • Screen MACR04-01 is displayed, go to step 3.
3	On Screen MACR04-01: • enter the number for the desired producer • PRESS “Enter”.	Screen PCA12000 will be displayed.

966 Honey Loanmaking Transaction (Continued)

B APSS Procedure (Continued)

Step	Action	Result	
4	On Screen PCA12000, ENTER "Y" or "N", as applicable, to the following questions: • "Is this the correct producer?" • "Is this the re-entry of a corrected loan?". PRESS "Enter".	**IF the producer is...**	**THEN...**
		correct and this is **not** a re-entry of a corrected loan	Menu PLA000 will be displayed. Go to step 6.
		not correct	Screen PCA11000 will be redisplayed. Return to step 2.
		correct, but this a re-entry of a corrected loan	Screen PCA12000 will be redisplayed. Go to step 5.
5	On Screen PCA12000: • enter the crop year and loan number of the original loan • PRESS "Enter".	Menu PLA000 will be displayed.	
6	On Menu PLA000: ENTER "1" "Farm Stored Regular Certified". **Note:** Option "1" is the only option available for Honey Loans.	Screen PLB10000 will be displayed.	

966 Honey Loanmaking Transaction (Continued)

B APSS Procedure (Continued)

Step	Action	Result

7	On Menu PLB10000, enter the following:
	
	•*****--commodity "Hony"**--***
	
	• class/variety
	
	  • "T" for table
	  • "N" for nontable
	
	• crop year
	
	PRESS "Enter".
		Menu PLB10005 will be displayed.

8	On Screen PLB10005, ENTER:
	
	• "Y" or "N", as applicable, to the following questions:
	
	  • "Does this loan have multiple producers?"
	  • "Is a spot check required for this loan?"
	
	• the loan application date (MMDDYY)
	
	• "Y", as applicable, to the question, "Is this a repledged loan?"
	
	  Note: The system defaults to "N".
	
	PRESS "**Enter**".
		Screen PLB10010 will be displayed.

9	On Screen PLB10010: • enter the location where the commodity is stored • PRESS "**Enter**".	Screen PLB11005 will be displayed.

966 Honey Loanmaking Transaction (Continued)

B APSS Procedure (Continued)

Step	Action	Result
10	On Screen PLB11005, enter the following: • seal number **Note:** This number has been preassigned by the system; enter new number to manually assign. • floral source (alpha-code) • estimated quantity (pounds) • number of containers (numeric) • size of containers (gallons). PRESS "Enter".	Screen PLB11015 will be displayed.

11	On Screen PLB11015:
	
	• the following fields are system generated:
	
	  • seal number
	  • certified quantity for loan
	  • maximum percent eligible for loan
	  • maximum loan quantity
	
	• enter the following:
	
	  • new percentage
	
	  • new loan quantity
	
	  • "Y" or "N", as applicable, to the question "Additional lots?".
	
	PRESS "Enter".
		Screen PLB13000 will be displayed.

B
APSS Procedure
(Continued)

Step	Action	Result
12	On Screen PLB13000, the following information will be displayed: • seal number • mortgaged quantity • loan quantity • loan rate • total loan amount. PRESS “Enter”.	Screen PLB13500 will be displayed.
13	On Screen PLB13500, the following information will be displayed: • mortgaged quantity • loan quantity • loan amount • service fees. PRESS “Enter”.	Screen PLB13505 will be displayed.
14	On Screen PLB13505, the following information will be displayed: • gross loan amount • total loan amount • service fees. PRESS “Enter”.	Screen PLB13510 will be displayed.

Continued on the next page

B
APSS Procedure
(Continued)

Step	Action	Result
15	On Screen PLB13510, the following information will be displayed: • mortgaged quantity • loan quantity • loan amount • disbursement amount. PRESS “Enter”.	Menu PLA005 will be displayed.
16	On Menu PLA005: • enter the applicable option number • PRESS “Enter”.	Screen PLA13005 will be displayed.
17	On Screen PLA13005, enter the following: • UCC-1 or chattel mortgage filing date • date of lien search • original loan approval date • “Y” to the question, “Do you wish to complete this process?”. PRESS “Enter”.	Screen PCA97000 will be displayed.

Continued on the next page

966 Honey Loanmaking Transaction (Continued)

B APSS Procedure (Continued)

Step	Action	Result
18	On Screen PCA97000: • enter the printer ID to print forms and reports • PRESS "**Enter**".	CCC-677 will be printed and Screen PCE52010 will be displayed.
19	On Screen PCE52010, ENTER "Y" or "N" to the question, "Do you want to reprint this form?".	If: • "Y", CCC-677 will be reprinted and Screen PCE52010 will be redisplayed; repeat this step • "N", CCC-677 will be printed.
20	***--**The payable request will be forwarded to NPS for further processing. See 1-FI for procedure on processing payments in NPS.	Menu PCA005 will be redisplayed once the loan has been processed.**--***

967-969 (Reserved)

970 Honey Loan Repayments

A APSS Procedure

Process honey loan repayments according to the following table.

Step	Action	Result
1	On Menu PCA005: • ENTER "**4**" • PRESS "**Enter**".	Screen PCA12000 will be displayed.
2	On Screen PCA12000, ENTER "Y" or "N", as applicable, to the following questions: • "Is this the correct producer?" • "Is this a recording of a manually made action?". PRESS "**Enter**".	Screen PCA14000 will be displayed.
3	On Screen PCA14000, ENTER "Y" or "N", as applicable, to the following questions: • "Is this the correct loan?" • "Do you wish to see bin/receipt information for this loan?". PRESS "**Enter**".	Menu PPD00000 will be displayed.
4	On Menu PPD00000: • enter the applicable repayment type • PRESS "**Enter**".	Menu PPD01000 will be displayed.

970 Honey Loan Repayments (Continued)

A APSS Procedure (Continued)

Step	Action	Result
5	On Menu PPD01000: • enter the applicable repayment option • PRESS "**Enter**".	Screen PPD11200 will be displayed.
6	On Screen PPD11200, enter the following: • repayment date •***--**"Y" or "N", as applicable, to the question, "Is this a wire transfer?". ENTER "Y" to the question, "Was this loan disbursed entirely by direct deposit?" even if a Treasury check was issued.**--*** PRESS "**Enter**".	Screen PPD13800 will be displayed.

7	On Screen PPD13800:
	
	• the following information will be displayed:
	
	  • repayment date
	  • maturity date
	  • cost per pound
	  • principal remaining
	  • principal liquidated
	  • quantity remaining
	  • quantity liquidated
	  • total amount
	
	• ENTER "Y" or "N", as applicable, to the question, "Do you wish to complete the repayment?".
	
	PRESS "**Enter**".
		Screen PPD98000 will be displayed.

970 Honey Loan Repayments (Continued)

A APSS Procedure (Continued)

Step	Action	Result
8	On Screen PPD98000: • enter the "Amount Received" • PRESS "**Enter**".	Screen PCA97000 will be displayed.
9	On Screen PCA97000, enter the following: • printer ID to print forms and reports • number of copies to be printed. PRESS "**Enter**".	Screen PCE50010 will be displayed.
10	On Screen PCE50010, CCC-500 will be printed. ENTER "Y" or "N" to the question, "Do you want to reprint this form?" and PRESS "**Enter**".	Screen AGK00500 will be displayed.
11	***--**Record the collection in NRRS.	Menu PCA005 will be redisplayed.**--***

971-975 (Reserved)

Section 5 LDP's

976 Honey LDP's

A APSS Procedure

--Process honey LDP's in eLDP according to 15-PS.--

*** * ***

977-979 (Reserved)

Section 6 (Withdrawn--Amend. 11)

980 (Withdrawn--Amend. 11)

981-986 (Reserved)

987 Processing Honey Loan Settlements

A APSS Procedure

Process honey loan settlements according to the following table.

Step	Action	Result
1	On Menu PCA005: • ENTER “5” • PRESS “Enter”.	Screen PCA11000 will be displayed.
2	On Screen PCA11000: • ENTER producer last name • ENTER crop year • ENTER loan number • PRESS “Enter”.	Screen MACR04-01 will be displayed.
3	On Screen MACR04-01: • select the number for the name of the correct producer • PRESS “Enter”	Screen PCA12000 will be displayed.
4	On Screen PCA12000: • ENTER “Y” or “N” to the question, “Is this the correct producer?” • PRESS “Enter”.	Screen PCA14000 will be displayed.
5	On Screen PCA14000, ENTER “Y” or “N” to the questions: • “Is this the correct loan?” • “Do you wish to see bin/receipt information for this loan?” PRESS “Enter”.	Screen PSA10000 will be displayed.
6	On Screen PSA10000, enter: • amount to be settled • maximum quantity for delivery • final date for delivery (MMDDYY) • “Y” or “N” to the question, “Is this a partial delivery?” PRESS “Enter”.	Screen PSA10005 will be displayed.
7	On Screen PSA10005: • enter applicable “Delivery Option Number” • PRESS, “Enter”.	Screen PSA11015 will be displayed.

--*

Continued on the next page

*--987 Processing Honey Loan Settlements (Continued)

A APSS Procedure (Continued)

Step	Action	Result
8	On Screen PSA11015, enter: • date delivery completed • gross pounds • net weight (bu., cwt., lb.) • warehouse code of nearest approved warehouse • total quantity sold • amount received from proceeds • local sale authorization number. PRESS “Enter”.	Screen PSA19000 will be displayed.
9	On Screen PSA19000, enter: • lot number • class • quality • number of containers • container size • certificate number • color • floral source • moisture • adulteration. PRESS “Enter”.	Screen PSA21000 will be displayed.
10	On Screen PSA21000, calculated settlement rate will be displayed. If the calculated rate shown is **not** acceptable, special rate. See 8-LP, paragraph 1020. PRESS “Enter”.	Screen PSA21000 (Cont) will be displayed.
11	On Screen PSA21000, ENTER “Y” or “N” as applicable to the following: • are storage charges for early delivery applicable? • is storage credit over 60 days applicable? • if loan was called, enter required settlement date? (MMDDYY) • do you have additional receipts/lots to process? PRESS “Enter”.	Screen PSA24000 will be displayed.

--*

Continued on the next page

*--987 Processing Honey Loan Settlements (Continued)

A APSS Procedure (Continued)

Step	Action	Result
12	On Screen PSA24000, enter any of the following if applicable: • hauling • shelling • weighing • grading • other charges. PRESS “Enter”.	Screen PSA25000 will be displayed.

13	On Screen PSA25000:
	
	• producer owes CCC-print this screen and use to create a demand letter
	
	• the following information will be displayed:
	
	  • charges
	  • credits
	  • value of delivery
	  • outstanding principal
	  • settlement balance
	
	• PRESS “Enter”.
		Screen PCA97000 will be displayed.

14	On Screen PCA97000, enter the following: • printer ID to print forms and reports • number of copies to be printed. Local Sales Report will be printed. PRESS “Enter”.	Screen PCE60010 will be displayed.
15	On Screen PCE60010, CCC-692 will be printed. ENTER “Y” or “N” to the question, “Do you want to reprint this form?” PRESS “Enter”.	Main Menu PCA005 will be redisplayed.

--*

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None

Forms

This table lists the forms referenced in this handbook.

Number	Title	Display Reference	Reference
CCC-10	Representations for Commodity Credit Corporation or Farm Service Agency Loans and Authorization to File a Financing Statement and Related Documents		15, 123
CCC-169	Honey Sampling Worksheet		800
CCC-500	Loan Repayment Receipt		602, 970
CCC-601	Commodity Credit Corporation Note and Security Agreement Terms and Conditions		120
CCC-633 (Honey)	Honey Nonrecourse Market Assistance Loan Certification and Worksheet	125	Text
CCC-633 EZ	Loan Deficiency Payment Certification and Application	205	Text
CCC-638	Confirmation of Sale	822	820
CCC-639	Competitive Bid Pricing Worksheet	822	820

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-676	LDP and Loan Number Register		120, 200
CCC-677	Farm Storage Note and Security Agreement		18, 120, 966
CCC-677-1	Farm Storage Loan Worksheet		401
CCC-679	Lien Waiver		122
CCC-681-1	Authorization for Delivery of Loan Collateral for Sale		15, 425, 600, 620, 630
CCC-686	Application for Loan or Loan Deficiency Payment by Heirs (On a Commodity Produced by a Person Who Has Died)	904	
CCC-691	Commodity Delivery Notice	860	800, 820, 822, 823, 861, 901
CCC-692	Settlement Statement		987
CCC-697	Request to Lock in a Market Loan Repayment Rate		15, 601, 631
CCC-770 LDP/eLDP	Loan Deficiency Payment (LDP) and eLDP Program Review Checklist		15
CCC-770 MAL	Marketing Assistance Loan (MAL) Processing Checklist		15
CCC-902E	Farm Operating Plan for an Entity		3
FSA-211	Power of Attorney		3, 17
FSA-578	Report of Acreage		101
FV-237	Inspection/Reinspection/Appeal/Audit Request	Ex. 40	800, 860, 861
UCC-1	Financing Statement		15, 122

Abbreviations Not Listed in 1-CM

This table lists abbreviations not listed in 1-CM.

Approved Abbreviation	Term	Reference
CPDB	Carbon Pee Dee Belemnite	848
FCMO	Fund and Commodity Management Office, FSC	861
F.O.B.	free on board	822, 823
IBC	Intermediate Bulk Container	111, 402
SCIRA	Stable Carbon Isotope Ratio Analysis	848

Redelegations of Authority

Redelegation authority is provided in 8-LP.

Definitions of Terms Used in This Handbook

*--Alternative Repayment Rate

The alternative repayment rate is the rate for honey loans that is determined and**--*** announced by CCC.

The repayment amount could be greater than the loan rate but less than principal plus interest.

Beneficial Interest

Beneficial interest in the honey must:

- be in the producer tendering the honey as security for a loan
- always have been in the producer before this honey was extracted.

Class

Class is the rating of honey based on quality.

Eligible honey shall be segregated into 2 classes for FSA purposes:

- table
- nontable.

Definitions of Terms Used in This Handbook (Continued)

Crop Year

The crop year is the calendar year in which honey is extracted.

The loan season starts April 1 and continues through March 31 of the following year.

Example: Honey extracted:

- ***--**in January, February, and March 2012 is **not** eligible for loan **until** April 1, 2012, and is considered 2012 crop honey

- by December 31, 2012, is eligible for loan through March 31, 2013, and is considered 2012 crop honey.**--***

Extracted Honey

Extracted honey is honey which has been physically removed from the honeycomb.

LDP

LDP's are payments made to producers who, although eligible to obtain a CCC loan, agree to forgo the loan in return for a payment on eligible honey.

Lot

A lot is defined as honey offered 1 time by the applicant, in 1 container size, of 1 declared color, of 1 declared floral source, and stored at 1 location.

Lot Number

The lot number is the number assigned by the County Office that:

- begins with "1" and continues serially for each loan or LDP
- designates specific lots within a loan or LDP.

Definitions of Terms Used in This Handbook (Continued)

Nontable Honey

Nontable honey is honey that:

- has a predominant flavor of limited acceptability for table use
- may be considered suitable for table use in areas in which it is produced.

Producer-Packer

A producer-packer is a producer who packages a quantity of honey for retail sale. The same producer may also sell part of the honey production in eligible loan containers. This producer would still be considered a producer-packer.

Settlement Value

Settlement value is the value of the honey determined by AMS certifications for color, moisture, and adulteration.

Continued on the next page

Definitions of Terms Used in This Handbook (Continued)

Table Honey

Table honey is honey that:

- has a good flavor of a predominant floral source
- can be readily marketed for table use in all parts of the United States.

Third Party

A third party is a person or firm, other than CCC or the producer, that has control of a facility containing honey pledged as collateral for a price support loan.

Unauthorized Disposition

Unauthorized disposition is the disposing of collateral under loan without prior written authorization from CCC.

Unauthorized Removal

Unauthorized removal is the movement of honey loan collateral:

- from the storage structure in which the honey was stored when the loan was approved to any other storage structure, whether or not this structure is located on the producer's farm
- without prior written authorization from CCC.

Floral Sources and Applicable Codes

Table Honey		Non Table Honey	
Predominant Floral Source	**Code**	**Predominant Floral Source**	**Code**
Alfalfa	ALFA	Aster	ASTE
Apple	APPL	Athel	ATHE
Basswood	BASS	Avocado	AVOC
Bird's-Foot Trefoil	BIRD	Brazilian Pepper	BRPE
Blackberry	BLAC	Buckwheat	BUCK
Blueberry	BLUE	Cabbage Palmetto	CABB
Brazil Brush	BRBU	Christmas Berry	CHRB
Catsclaw	CATS	Cranberry	CRAN
Chinese Tallow	CHIN	Dandelion	DAND
Clover	CLOV	Eucalyptus	EUCA
Cotton	COTT	Goldenrod	GOLD
Fireweed	FIRE	Heartsease (Smartweed)	HEAR
Gallberry	GALL	Horsemint	HORS
Huajillo	HUAJ	Kiawe (Algaroba)	KIAW
Knapweed (American)	KNAP	Loosestrife	LOOS
Lima Bean	LIMA	Macadamia	MACA
Mesquite	MESQ	Mangrove	MANG
Orange	ORAN	Manzanita	MANZ
Raspberry	RASP	Mint	MINT
Sage	SAGE	Partridge Pea	PART
Saw Palmetto	SAWP	Rattan Vine	RATT
Snowberry	SNOW	Safflower	SAFF
Sourwood	SOUR	Salt Cedar (Tamarix Gallica)	SALT
Soybean	SOYB	Spanish Needle	SPAN
Star Thistle (Barnaby's Thistle)	STAR	Spikeweed	SPIK
Sunflower	SUNF	Titi	TITI
Sweet Clover	SWEE	Toyon	TOYO
Tupelo	TUPE	Tulip Poplar	TULI
Vetch	VETC	Wild Cherry	WICH
Western Wild Buckwheat	WEST	Yaupon	YAUP
Wild Alfalfa	WIAF	Other Non Table	OTHN
Other Table	OTHT		

***--2012 and 2013 Support Rates for Honey Loans**

A 2012 and 2013 Crop Loan Rate and Survey Price

The national average loan rate for the 2012 and 2013 crop year honey is 69 cents per pound.**--***

County Offices shall use 69 cents per pound to calculate initial disbursements *** * *** and transfers for the applicable crop year honey loans.

Monthly CCC honey survey prices for MAL's can be found on the FSA Internet at **http://www.fsa.usda.gov/FSA/webapp?area=home&subject=ecpa&topic=dsa**. Scroll down to find "Monthly CCC Honey 30-day Repayment Rate" located in the center of the web page.

***--B 2012 and 2013 Crop Settlement Values**

The following tables list the premiums and discounts that shall be applied to the national average loan rate to calculate settlements of delivered loan collateral to CCC for 2012 and 2013 crop honey.

Class	**Premiums/Discounts for 2012 Crop** (cents/lbs)
White	3.3
Extra Light Amber	0.5
Light Amber	-7.1
Amber and Nontable	-9.4

Class	**Premiums/Discounts for 2013 Crop** (cents/lbs.)
White	4.9
Extra Light Amber	0.8
Light Amber	-7.2
Amber and Nontable	-8.8

--*

*--FV-237 Example

The following is an example of FV-237 completed by AMS.

USDA

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
FRUIT AND VEGETABLE PROGRAMS
FRESH PRODUCTS BRANCH

REQUEST FOR: ☑ **INSPECTION** ☐ **REINSPECTION** ☐ **APPEAL INSPECTION** ☐ **AUDIT**

(This is the only acceptable form for fax or electronic submission to USDA for inspection/audit requests)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0125. The time required to complete this information collection is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

NOTE: Fill in all appropriate blocks; blocks with "*" must be completed. Inspection may be delayed because of incomplete information. Type of Inspection must be selected above.

	*Applicant's (Company) Name:	Tyrone Carr
	*Street Address:	12103 Belt Drive
	*City, State & Zip:	Little, TX 12345
	*Contact Person:	Tyrone Carr
	*Phone Number:	999-999-1234
	*E-Mail Address:	tcarr@usda.gov
Enter when different from Applicant:	*Shipper's Name:	
	City and State:	
	Receiver's Name:	
	City and State:	
	*Location of Product(s):	SW corner on producer's farm

*Date:	02-12-XX
*Time:	8:59 am

Type of Carrier:	
Type:	Car Number or License Number:
☐ Car:	
☐ Trailer:	
☐ Lot Inspection	

Applicant's P.O. Number:

Lots Separated by (Optional):	*Inspection Requested For (Must select at least one):
☐ PLI Numbers	☒ Quality and Condition (including size when applicable)
☐ Grower Numbers	☐ Condition Only
☐ Size	☐ Size
☐ Other, Specify:	☐ Net Weight
Digital Images Requested: ☐ Yes ☐ No	☐ Other, Specify:
	☐ Auditing Services (Please fill out page 2):

Products To Be Inspected

*PRODUCTS	BRANDS/MARKS	*QUANTITY	Type Container	*Size	Type/Variety
Honey		60 pounds	5 gallon		Sunflower

Remarks/Special Instructions;

FV-237 (03/07) Page 1 of 2 (Previous editions may be used)

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Example of CCC-169

The following is an example of CCC-169.

This form is available electronically.

CCC-169 (07-21-05) U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation	1. CROP YEAR	2. ACCOUNT NUMBER		
		A. ST. CODE	B. CO. CODE	C. NO.
HONEY SAMPLING WORKSHEET	200X	05	024	363

3A. NAME AND ADDRESS OF PRODUCER	4A. COUNTY OFFICE AND ADDRESS
Bobby Lewis Rt. 6 Box 18 Honeytown, PA 55221	Honeytown County FSA Office 600 Bee Drive Honeytown, PA 55221
3B. PRODUCER'S TELEPHONE NUMBER 522-123-8777	4B. COUNTY OFFICE TELEPHONE NUMBER 522-123-6060

5. LOT NUMBER	6. FLORAL SOURCE	7. CONTAINERS A. NUMBER	7. CONTAINERS B. SIZE *(Gallons)*	8. NET WEIGHT OF LOT *(lbs.)*	9. NUMBER. OF SAMPLES
08	Blackberry	100	5	6000	6

10. REMARKS

Container Condition: Good

11A. SIGNATURE OF FSA REPRESENTATIVE	11B. TITLE	11C. DATE *(MM-DD-YYYY)*:
/s/ Cordell A. Smith	***County Executive Director***	***5-14-200X***

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AMS Grading Laboratories

A Selecting Appropriate Laboratory

Select the laboratory that serves the appropriate State. If there is doubt about the correct laboratory, contact 1 of the laboratories in the appropriate area before submitting samples.

Mail samples to the following:

Officer In Charge
Processed Product Branch
F&V Division
USDA, AMS Inspection Office.

B Eastern Region

The following is a list of field locations for the eastern region.
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Laboratory	Inspection Points or Suboffice
Winter Haven, Florida 98 3RD ST SW WINTER HAVEN FL 33880-2905 Phone: 863-294-7416 FAX: 863-294-4219 Hours: 8 to 4:30 e.t.	Lincoln Square Bldg 18441 NW 2ND AVE STE 103 MIAMI FL 33169-4517 Phone: 305-999-3350 FAX: 305-652-1765 Hours: 8 to 4:30 e.t.
College Park, Georgia 1651 PHOENIX BLVD STE 1 COLLEGE PARK GA 30349-5552 Phone: 770-909-6780 FAX: 770-909-7540 Hours: 8 to 4:30 e.t.	
South Bend, Indiana 4318 TECHNOLOGY DR SOUTH BEND IN 46628-9752 Phone: 574-287-5407 FAX: 574-287-5456 Hours: 8 to 4:30 e.t.	c/o Hanson Cold Storage 1151 S GRISWOLD ST HART MI 49420-9700 Phone: 231-873-5654 FAX: 231-873-5654 Hours: 8 to 4:30 e.t.

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AMS Grading Laboratories (Continued)

B Eastern Region (Continued)

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Laboratory	Inspection Points or Suboffice
Hunt Valley, Maryland Hunt Valley Professional Bldg. 9 SCHILLING RD STE 213 HUNT VALLEY MD 21031-8604 Phone: FTS: 410-584-9008 Comm: 410-527-0400 or 410-527-0401 FAX: 410-527-0402 Hours: 8 to 4:30 e.t.	USDA, DLA Troop Support 700 ROBBINS ST RM 5D308 BLDG 5D SOUTH PHILADELPHIA PA 19111-5008 Phone: 215-737-2598 FAX: 215-737-7965 Hours: 8 to 4:30 e.t.
	102 MARYLAND AVE EASTON MD 21601-3409 Phone: 410-822-3383 FAX: 410-822-9069 Hours: 8 to 4:30 e.t.
	105 MAIN ST STE 1 SOUTH PORTLAND ME 04106-2621 Phone: 207-767-8130 FAX: 207-767-8132 Hours: 8 to 4:30 e.t.
North Brunswick, New Jersey Park Plaza Professional Bldg 622 GEORGES RD STE 304 NORTH BRUNSWICK NJ 08902-3377 Phone: 732-545-0939, 732-545-0958, 732-214-1866 FAX: 732-545-1909 Hours: 8 to 4:30 e.t.	Genesee Valley Regional Market 900 JEFFERSON RD STE 200 ROCHESTER NY 14623-3238 Phone: 585-424-2096 or 585-424-2092 FAX: 585-424-2169 Hours: 8 to 4:30 e.t.

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AMS Grading Laboratories (Continued)

B Eastern Region (Continued)

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Laboratory	Inspection Points or Suboffice
Puerto Rico Federal State Inspection Service General Service Administration Center Tadeo Rivera St Pda 5 1/2 Entrance Pier 13 Pta De Tierra PO BOX 10163 SAN JUAN PR 00908-1163 Phone: 787-783-8777 or 787-977-6330 FAX: 787-722-3447 Hours: 8 to 4:30 e.t.	
San Antonio, Texas Specialty Crops Inspection Division 3453 IH 35 N STE 103 SAN ANTONIO TX 78219-2337 Phone: 210-228-9695, 210-228-9663, 210-228-9626 FAX: 210-224-0729 Hours: 8 to 4:30 c.t.	3622 MORELAND DR WESLACO TX 78596-9131 Phone: 956-514-5562 or 956-514-5439 FAX: 956-825-7296 Hours: 8 to 4:30 c.t.
	716 S 2nd ST STE 106 STILLWELL OK 74960-4806 Phone: 918-696-6333 FAX: 918-696-5568 Hours: 8 to 4:30 c.t.
	Federal Bldg 2320 LA BRANCH ST RM 12 HOUSTON TX 77004-1002 Phone: 713-652-3171 FAX: 713-659-3836 Hours: 7 to 3:30 c.t.
	2732 SHAMROCK AVE STE 100 FORT WORTH TX 76107-1312 Phone: 817-348-9323 FAX: 817-348-8133 Hours: 8 to 4:30 c.t.

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AMS Grading Laboratories (Continued)

B Eastern Region (Continued)

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Laboratory	Inspection Points or Suboffice
Richmond, Virginia Federal State Inspection Service 600 N 5TH ST RM B38 RICHMOND VA 23219-1439 Phone: 804-786-2422 FAX: 804-786-7130 Hours: 8 to 4:30 e.t.	
Oshkosh, Wisconsin 2490 ENTERPRISE DR OSHKOSH WI 54904-6321 Phone: 920-232-0295 FAX: 920-232-0341 Hours: 8 to 4:30 c.t.	2126 HOFFMAN RD MANKATO MN 56001-5863 Phone: 507-387-6101 FAX: 507-387-3201 Hours: 8 to 4:30 c.t.

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AMS Grading Laboratories (Continued)

C Western Region

The following is a list of field locations for the western region.
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Laboratory	Inspection Points or Suboffice
Covina, California 720 E ARROW HWY STE A COVINA CA 91722-2103 Phone: 626-967-9790 FAX: 626-967-6267 Hours: 7:30 to 4 p.t.	83-912 AVE 45 STE 3 INDIO CA 92201-6040 Phone: 760-347-2571 FAX: 760-347-2591 Hours: 7 to 3:30 p.t.
Fresno, California 2202 MONTEREY ST STE 102A FRESNO CA 93721-3129 Phone: 559-487-5210 FAX: 559-485-5914 Hours: 8 to 4:30 p.t.	17850 MORO RD STE C SALINAS CA 93907-8564 Phone: 831-663-6221 FAX: 831-663-5764 Hours: 8 to 4:30 p.t.
Stockton, California 5635 STRATFORD CIR STE 11 STOCKTON CA 95207-5055 Phone: 209-946-6301 FAX: 209-476-8919 Hours: 8 to 4:30 p.t.	

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AMS Grading Laboratories (Continued)

C Western Region (Continued)

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Laboratory	Inspection Points or Suboffice
Honolulu, Hawaii State of Hawaii Dept. of Agriculture 1851 AUIKI ST HONOLULU HI 96819-3100 Phone: 808-832-0709 FAX: 808-832-0683 Hours: 7:45 to 4:30 h.t.	
Yakima, Washington 108 S 6TH AVE YAKIMA WA 98902-3387 Phone: 509-575-5869 FAX: 509-575-5881 Hours: 8 to 4:30 p.t.	1250 MILLER AVE STE 1 BURLEY ID 83318-1632 Phone: 208-677-2216 FAX: 208-677-2325 Hours: 8 to 4:30 m.t.
	1193 ROYVONNE AVE SE STE 16 SALEM OR 97302-6502 Phone: 503-399-5761 FAX: 503-399-5846 Hours: 8 to 4:30 p.t.

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