

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Noninsured Crop Disaster Assistance
Program for 2001 Through 2014 Crop Years
1-NAP (Revision 1)**

Amendment 94

Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 35 A has been amended to provide that, for the 2014 crop year, the limitation on multiple benefits will **not** apply to ELAP, LFP, and TAP payments as specified in 7 CFR Part 1416.

Subparagraph 172 A has been amended to provide exceptions to the multiple benefit exclusion for grazed forage, as follows.

- For 2011 through 2014, producers who purchased an RI-PRF and/or VI-PRF policy and NAP coverage on the same acres for the same intended use of “Grazing (GZ)” remain eligible to earn PRF indemnity and NAP payment on the same acres for the same intended use of “Grazing (GZ)”.
- For 2014 **only**, producers in Kansas, Nebraska, North Dakota, Oklahoma, South Dakota, and Texas, who purchase a CAT level RI-Annual Forage Insurance Plan for mechanically harvested feed, are eligible to obtain NAP coverage for annually planted crops for livestock feed with the intended use of “Grazing (GZ)”. If payments are earned under NAP and an indemnity is earned under the RI-Annual Forage Insurance Plan, producers can obtain both.

Exhibit 21, subparagraphs A through D have been amended to reference 2014 worksheets and update examples.

Exhibit 22 has been amended to make corrections to examples to correspond with the 2014 Grass for Grazing Worksheet to be released with publication of the amendment.

Page Control Chart		
TC	Text	Exhibit
1, 2	2-49 through 2-52 4-35, 4-36	21, pages 1-10 22, pages 1-6

Table of Contents

Page No.

Part 1 Basic Information

1	Overview.....	1-1
2	Units of Measure.....	1-3
3	DAFP Responsibilities.....	1-6
4	STC Responsibilities.....	1-7
5	SED Responsibilities	1-9
6	COC Responsibilities.....	1-10
7	CED Responsibilities	1-13
8	Producer Responsibilities.....	1-14
9	Deadlines for NAP.....	1-15
10	PECD Addresses and FAX Number.....	1-16
11	CCC-770 NAP	1-17
12-20	(Reserved)	

Part 2 NAP Provisions

21	Causes of Loss	2-1
21.5	(Withdrawn--Amend. 82)	
22	Coverage Period.....	2-4
22.5	Service Fee.....	2-8
22.6	Application Closing Dates	2-13
23	CCC-471, Application for Coverage	2-15
23.5	Life of Applications for Coverage, Cancellation, Termination, and Replacement Applications for Coverage	2-22.5
24	Manual Application for Coverage	2-23
24.5	Transfer of NAP Coverage	2-27
25	(Withdrawn--Amend. 82)	
25.4	Prevented Planting	2-33
25.5	Late Planting	2-36
26	Amount of Assistance	2-40
27	Quality Losses.....	2-42
28	Units.....	2-44
29	Producer	2-45
30	Miscellaneous Eligibility Provisions	2-47
31	FCIC Disqualification of Persons for NAP	2-49
32	CAT Insurance Linkage.....	2-50
33	(Withdrawn--Amend. 82)	
33.5	Average AGI for 2009 and Subsequent Years.....	2-50
34	(Withdrawn--Amend. 82)	
34.5	Payment Limitations for 2009 and Subsequent Years.....	2-50
35	Multiple Benefits	2-51
36	Unacceptable, Incorrect, or False Records and Certifications.....	2-53

Table of Contents (Continued)

Page No.

Part 2 NAP Provisions (Continued)

37	Misrepresentation, Scheme, or Device	2-53
38	Liquidated Damages	2-54
39	Variance	2-55
40	Spot Checks	2-58
41-105	(Reserved)	

Part 3 Crop Data Information

106	Crop Documentation.....	3-1
107	Expected Yield.....	3-1
107.5	Carrying Capacity	3-6.5
108	Average Market Prices.....	3-6.7
109	Unharvested and Prevented Planting Payment Factors	3-10
110	Minutes	3-12
111-150	(Reserved)	

Part 4 Acres and Crops

Section 1 Acreage

151	Unit Acreage and Production Certifications.....	4-1
152	Prohibiting Assigned Yields in Certain County Offices.....	4-3
153	Acreage Measurement Service	4-4
154	Reported and Determined Crop Acreage.....	4-4
155	Reported Crop Acreage.....	4-5
156	(Withdrawn--Amend. 17)	
157-169	(Reserved)	

Section 2 Crops

170	National Crop Definition	4-31
171	Eligible Crops	4-34.5
172	Ineligible Crops.....	4-35
173	Types or Varieties of Crops	4-37
174	Handling Crops Produced for Different Intended Uses.....	4-38
175	Double-Cropped Acreage	4-45
176	Repeat Crops.....	4-46
177	Multiple-Planted Crops.....	4-46
178	Defining Planting Periods for Repeat and Multiple-Planted Crops.....	4-47
179	Multiple-Harvested Crops.....	4-50

31 FCIC Disqualification of Persons for NAP**A FCIC Determines Disqualification**

[7 U.S.C. 1506 (n)] A person who FCIC has determined to have willfully and intentionally provided false or inaccurate information to FCIC or any insurer concerning an insurance plan or policy is disqualified from purchasing CAT or receiving NAP for a period of not to exceed 2 years.

The disqualification of the person is by FCIC or RMA and is not the result of an FSA or CCC administrative determination. Accordingly, the disqualification determination is not appealable to FSA or CCC.

B FCIC-Disqualified Person Ineligible for NAP Assistance

Persons disqualified by FCIC are notified by FCIC or RMA. If a person is disqualified, the person is considered to be aware that the person is ineligible for NAP assistance.

If NAP payments are inadvertently issued to a disqualified person for a disaster occurring in the period of ineligibility, according to subparagraph D, the payment with interest from the date of disbursement, shall be refunded to CCC. Relief under finality or misaction/misinformation shall not apply.

Persons who have been denied NAP assistance because of disqualification, or who are required to refund unearned payments because of FCIC disqualification, can request reconsideration from FSA of only the following:

- whether the disqualification is for the proper person
- that the period of ineligibility determined according to subparagraph D is correct.

31 FCIC Disqualification of Persons for NAP (Continued)**C Effective Date**

The effective date of the person's disqualification, as specified in the disqualification notice or RMA memorandum, is the beginning date for the period of NAP ineligibility.

D Period of Ineligibility

Persons disqualified by FCIC are ineligible for NAP assistance for any natural disaster occurring within the 2-calendar year period of ineligibility.

Example: On August 14, 2001, RMA notifies FSA that a person was disqualified effective July 11, 2001. Accordingly, the person is ineligible for NAP assistance for any natural disaster occurring from July 11, 2001, through July 10, 2003.

32 CAT Insurance Linkage**A Producer Requirements**

Producers are not required to obtain CAT or sign FSA-570, on insurable crops grown by the producer, to be eligible for NAP.

33 (Withdrawn--Amend. 82)**33.5 Average AGI for 2009 and Subsequent Years****A Average AGI Limitation**

Effective for the 2009 crop year, average AGI provisions of the Food, Conservation, and Energy Act of 2008 apply to NAP.

Note: County Offices shall follow average AGI limitation procedure in 4-PL.

34 (Withdrawn--Amend. 82)**34.5 Payment Limitations for 2009 and Subsequent Years****A Payment Limitation**

[7 CFR 1400.1] NAP payments shall **not** be made in excess of \$100,000, directly or indirectly, to a person or legal entity per crop year.

See Exhibit 2 for the definition of "crop year".

34.5 Payment Limitations for 2009 and Subsequent Years (Continued)

B Required Determination

COC shall apply payment limitation provisions according to 4-PL.

C Payment Limitation Allocations

County Offices shall follow procedures in 2-PL and 3-PL.

35 Multiple Benefits

A Multiple Benefit Exclusion

[7 CFR 1437.13] Multiple benefits.

(a) If a producer is eligible to receive payments under this part and benefits under any other program administered by the Secretary for the same crop loss, the producer must choose whether to receive the other program benefits or payments under this part, but shall not be eligible for both. The limitation on multiple benefits prohibits a producer from being compensated more than once for the same loss.

(b) The limitation on multiple benefits specified in paragraph (a) of this section will not apply to:

(1) Emergency Loans made under subtitle C of the Consolidated Farm and Rural Development Act (7 U.S.C. 1961-1970).

(2) Supplemental Revenue Assistance Payments Program (SURE) payments as specified in part 760 of this title,

(3) Livestock Forage Disaster Program (LFP) payments as specified in part 760 of this title,

(4) Tree Assistance Program (TAP) payments as specified in part 760 of this title, or

(5) Emergency Assistance for Livestock, Honeybees, and Farm-Raised Fish Program (ELAP) payments as specified in part 760 of this title.

*--(6) the October 1, 2011, through 2014 crop year losses of:

(a) the Livestock Forage Disaster Program (LFP) payments as specified in part 1416 of this title,

(b) the Tree Assistance Program (TAP) payments as specified in part 1416 of this title, or

(c) the Emergency Assistance for Livestock, Honeybees, and Farm-Raised Fish Program (ELAP) payments as specified in part 1416 of this title.--*

35 Multiple Benefits (Continued)

B Choosing NAP Benefits or Other Program Benefits

* * *

If benefits for any other program administered by the Secretary for the same crop loss do not become available until after the producer has received a NAP payment, the producer may refund the total amount of the NAP payment and receive the other benefit for which the producer is eligible.

Example: Producer A has a crop loss on tomatoes and corn. NAP assistance is available and will pay Producer A \$3,500 for the tomato loss and \$4,200 for the corn loss. Producer A is also eligible for other USDA benefits of \$21,000. The other USDA benefits amount available is the total amount available for corn, tomato, and other crop losses. The other USDA benefit attributable to the:

- corn loss is \$7,000
- tomato loss is \$5,000.

If Producer A elects to obtain the other USDA benefits of \$21,000, NAP assistance cannot be paid. If Producer A elects to receive NAP assistance for corn and tomato crop losses (a total of \$7,700), the other USDA benefit amount must be reduced by \$12,000 (\$7,000 other USDA benefit amount attributable to corn plus \$5,000 other USDA benefit amount attributable to tomatoes).

Note: The reduction amount is not the amount paid under the program elected.

In the event that a producer is issued a NAP payment and FSA later learns that the producer had received (before the issuance of the NAP payment) another USDA benefit subject to the multiple benefit exclusion, the producer must be notified that the NAP payment is unearned and must be refunded together with interest from the date of disbursement. This is the case regardless of whether the producer had been asked about other USDA benefits before the issuance of the NAP payment. Finality provisions are not applicable because the provision precluding multiple benefits is both statutory and regulatory and the producer had reason to believe that more than 1 benefit was received.

Notes: If the producer had not been given the opportunity to choose between NAP and the other USDA benefit, the producer could then make an election. However, if NAP is elected, the NAP payment shall be maintained as an unearned payment and a debt owed to CCC by the producer until such time as the producer provides documentation to show that the other USDA benefit has been fully repaid.

Unearned NAP payments are ordinarily required to be refunded with interest according to paragraph 509. However, if it can be determined that the producer had not been given the opportunity to choose between NAP and the other USDA benefit, program interest may be waived.

171 Eligible Crops (Continued)**B Eligible Crops for NAP Assistance (Continued)**

- sea oats and sea grass
- industrial crops
- seed crops where the propagation stock is commercially produced for sale as seed stock for other eligible NAP crop production

Example: Tree seedlings being raised as seed stock for reforestation are **not** eligible.
Tree seedlings being raised as a seed crop for use as propagation stock in a commercial Christmas tree operation are eligible.

- unseeded forage on State or Federal lands beginning with 2002 crop year.

172 Ineligible Crops**A Ineligible Crops for NAP Assistance**

Crop acreage and products ineligible for NAP assistance include, but are not limited to:

- crop acreage for which individual CAT level coverage is available in the county

Notes: NAP may cover eligible losses caused by natural disaster that are not named as an insurable peril under a crop insurance policy.

Group Risk Protection insurance is now available at CAT level. Therefore, if Group Risk Protection is available, the crop acreage is **not** eligible for NAP assistance.

See Exhibit 5 to determine crops covered by insurance using RMA web sites.

- crop acreage for which individual CAT level coverage is available as a pilot product

***--Exceptions:** For 2011 through 2014, producers who purchased an RI-PRF and/or VI-PRF policy and NAP coverage on the same acres for the same intended use of "Grazing (GZ)" remain eligible to earn PRF indemnity and NAP payment on the same acres for the same intended use of "Grazing (GZ)".

For 2014 **only**, producers in Kansas, Nebraska, North Dakota, Oklahoma, South Dakota, and Texas, who purchase a CAT level RI-Annual Forage Insurance Plan for mechanically harvested feed, are eligible to obtain NAP coverage for annually planted crops for livestock feed with the intended use of "Grazing (GZ)". If payments are earned under NAP and an indemnity is earned under the RI-Annual Forage Insurance Plan, producers can obtain both.--*

172 Ineligible Crops (Continued)

A Ineligible Crops for NAP Assistance (Continued)

- commodities that cannot be marketed as food or fiber or that are not included as an eligible crop in paragraph 171
- by-products resulting from processing or harvesting an eligible crop, such as peanut hay, oat straw, etc.
- crop acreage for which COC determined good farming practices are not being applied
- nonornamental nursery plants, such as strawberry plants, orange trees, etc., unless the plants can be considered a seed crop under paragraph 171
- home gardens or crops not being produced for commercial sale
- experimental crops
- volunteer stands, except native forage
- unseeded forage on State or Federal lands for 2001 and prior years
- livestock and their by-products
- trees grown for wood, paper, or pulp products.

* * * If the CAT level of insurance is available for a particular crop, type, and intended use in the county, then in all cases NAP **cannot** be offered within that county for any practice of ~~that crop (irrigated, nonirrigated, summer fallow, and continuous crop), unless exception in subparagraph B applies.~~*

Example: Irrigated soybeans **not** following another crop (initial crop) are insurable in Garvin County. However, nonirrigated soybeans, and soybeans following another crop are **not** insurable in Garvin County. Therefore, NAP **cannot** be offered for nonirrigated soybeans or soybeans following another crop (double-crop) in Garvin County, because RMA has determined that nonirrigated soybeans and soybeans following another crop are **not** insurable practices.

NAP Grass for Grazing Worksheet

A Accessing and Saving NAP Grass for Grazing Worksheet Template

Access and save the NAP Grass for Grazing worksheet according to the following. The worksheet shall be saved and completed for each unit for each producer by the County Office according to the instructions in subparagraph B.

Step	Action
1	Go to the DAFP Home Page at http://fsaintranet.sc.egov.usda.gov/dafp/ .
2	<p>*--Click 1 of the following, as applicable:</p> <ul style="list-style-type: none"> • “2012 NAP Grass for Grazing Worksheet” • “2013 NAP Grass for Grazing Worksheet” • “2014 NAP Grass for Grazing Worksheet”.--* <p>The following “File Download” dialog box will be displayed for the applicable crop year. CLICK “Open”.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <div style="background-color: #4f81bd; color: white; padding: 2px;">File Download ✕</div> <p style="text-align: center;">Do you want to open or save this file?</p> <div style="display: flex; align-items: center; margin-bottom: 10px;"> <div> <p>Name: 2012_NAP_Grass_GZ_Worksheet.xlsm</p> <p>Type: Microsoft Office Excel 2007 Macro-Enabled Workbo...</p> <p>From: fsaintranet.sc.egov.usda.gov</p> </div> </div> <div style="display: flex; justify-content: center; gap: 20px;"> <input type="button" value="Open"/> <input type="button" value="Save"/> <input type="button" value="Cancel"/> </div> <p><input checked="" type="checkbox"/> Always ask before opening this type of file</p> <div style="border-top: 1px solid gray; padding-top: 5px;"> <p>While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?</p> </div> </div>

*--NAP Grass for Grazing Worksheet (Continued)

A Accessing and Saving NAP Grass Grazing Worksheet Template (Continued)

Step	Action
3	<p data-bbox="337 365 1414 436">At the top of the screen, between the toolbar and the window, the following security warning will be displayed; CLICK “Options...”.</p> <div data-bbox="342 472 1149 562" data-label="Image"> </div> <p data-bbox="337 600 1451 669">The following Microsoft Office Security Options dialog box will be displayed; CLICK “Enable this content” radio button and CLICK “OK”.</p> <div data-bbox="342 707 1299 1545" data-label="Image"> </div> <p data-bbox="337 1587 1344 1656">Note: This step needs to be performed every time the NAP Grass for Grazing Worksheet is opened.</p> <p data-bbox="337 1696 1435 1801">Warning: Do not attempt to permanently enable Macros because this will make the NAP Grass for Grazing Worksheet unusable and could potentially create a security breach.</p>

--*

NAP Grass for Grazing Worksheet (Continued)

A Accessing and Saving NAP Grass Grazing Worksheet Template (Continued)

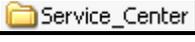
Step	Action
4	<p>Save the document as follows:</p> <ul style="list-style-type: none"> • CLICK , scroll down and CLICK “Save As” • CLICK “Excel Macro Enabled Workbook” • navigate to user’s desktop • CLICK “Save”. <p>By following these steps, the document will be placed on the user’s desktop with an icon. The document will be named:</p> <ul style="list-style-type: none"> • “2012_NAP_Grass_GZ_Worksheet_(Rev.1).xlsm” for 2012 crop year worksheets • “2013_NAP_Grass_GZ_Worksheet.xlsm” for 2013 crop year worksheets •*--“2014_NAP_Grass_GZ_Worksheet.xlsm” for 2014 crop year worksheets.--* <p>Note: There will be a need for more than 1 NAP Grass for Grazing Worksheet saved to a user’s desktop for the purposes of summarizing multi-county data each applicable year. For additional NAP Grass for Grazing Worksheet templates, name them as follows:</p> <ul style="list-style-type: none"> • for the 2012 crop year: <ul style="list-style-type: none"> • “2012_NAP_Grass_GZ_Worksheet_(Rev.1).1.xlsm” • “2012_NAP_Grass_GZ_Worksheet_(Rev.1).2.xlsm” • for the 2013 crop year: <ul style="list-style-type: none"> • “2013_NAP_Grass_GZ_Worksheet.1.xlsm” • “2013_NAP_Grass_GZ_Worksheet.2.xlsm” •*--for the 2014 crop year: <ul style="list-style-type: none"> • “2014_NAP_Grass_GZ_Worksheet_(Rev.1).1.xlsm” • “2014_NAP_Grass_GZ_Worksheet_(Rev.1).2.xlsm”.--*

Note: The NAP Grass for Grazing Worksheet is for FSA internal use **only** and shall **not** be distributed.

NAP Grass for Grazing Worksheet (Continued)

B Creating a New Folder in Which to Save All NAP Grass for Grazing Worksheets for the Applicable Crop Year

Before completing and saving a NAP Grass for Grazing Worksheet for a producer, a new folder will need to be created on the shared (S:\) drive, for each applicable crop year, as follows.

Step	Action
1	<p>Do either of the following:</p> <ul style="list-style-type: none"> • on the desktop, DOUBLE-CLICK “My Computer”  • at the bottom left corner of user’s screen, RIGHT-CLICK “Start”  and CLICK “Explore”.
2	<p>DOUBLE-CLICK “(S:)” drive.</p> 
3	DOUBLE-CLICK “Service_Center”  folder.
4	DOUBLE-CLICK “FSA”  folder.
5	CLICK “Make a new Folder”  . If this option is not available, right-click in blank white area within the folder window, CLICK “New”, and then CLICK “New Folder”  .
6	A new folder will be placed in the “S:\Service_Center\FSA” folder, with the default name of “New Folder”. The folder needs to be renamed, go to step 7.
7	RIGHT-CLICK, “New Folder” and CLICK “Rename”.
8	<p>Rename the folder for crop year:</p> <ul style="list-style-type: none"> • 2012 as “2012_NAP_Grass_GZ_Worksheets” • 2013 as “2013_NAP_Grass_GZ_Worksheets” • *--2014 as “2014_NAP_Grass_GZ_Worksheets”.

Note: Creating the “2012_NAP_Grass_GZ_Worksheets”, “2013_NAP_Grass_GZ_Worksheets”, or “2014_NAP_Grass_GZ_Worksheets” folder--* **only needs to be done 1 time at each Service Center.** All NAP Grass for Grazing Worksheets can be saved to this location.

Important:The naming format of this folder is **extremely important** for the NAP Grass for Grazing Worksheet “Save” function to operate. Ensure that the folder is named, *--“2012_NAP_Grass_GZ_Worksheets”, “2013_NAP_Grass_GZ_Worksheets”, or “2014_NAP_Grass_GZ_Worksheets”, as applicable, with the underscore exactly--* as displayed here.

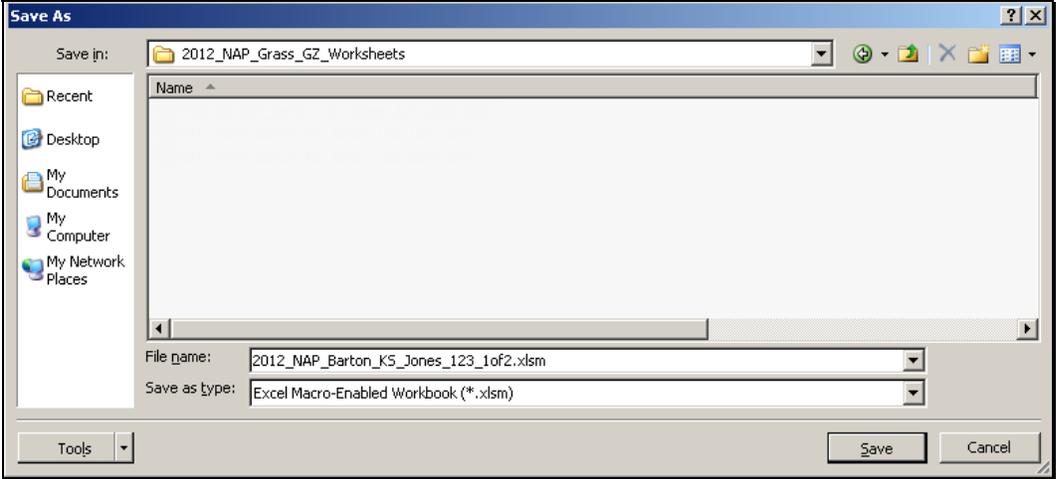
NAP Grass for Grazing Worksheet (Continued)

C Saving a Producer’s NAP Grass for Grazing Worksheet for the Applicable Crop Year

Step	Action	
1	<ul style="list-style-type: none"> • CLICK “2	<ul style="list-style-type: none"> • Navigate to “S:\Service Center\FSA\2012_NAP_Grass_GZ_Worksheets.xml”, *--“S:\Service Center\FSA\2013_NAP_Grass_GZ_Worksheets.xml”, or “S:\Service Center\FSA\2014_NAP_Grass_GZ_Worksheets.xml”, as applicable. <p>Note: State Offices may create a subfolder if preferred, but the subfolder must be located within S:\Service Center\FSA\.</p> <ul style="list-style-type: none"> • In the “File name:” block, enter the file name as, “NAP_2012_{County name}_{State abbr}_{Producer name}_{Unit number}_{#of#}”, “NAP_2013_{County name}_{State abbr}_{Producer name}_{Unit number}_{#of#}”, or “NAP_2014_{County name}_{State abbr}_{Producer name}_{Unit number}_{#of#}”.--* <p>Notes: “{County name}” is the name of the county where the unit of grazing land is physically located.</p> <p>“{State abbr}” is the 2-alpha State abbreviation, such as “MD” for Maryland, where the grazing land is physically located for the unit.</p> <p>“{Producer name}” is the name of the producer for which the worksheet is being completed.</p> <p>“{Unit number}” is the unit number for which the worksheet is being completed.</p> <p>“{#of#}” is the worksheet number out of the total number of worksheets completed for a specific producer and unit within a State and county.</p> <p>Multiple worksheets may need to be completed if any of the following situations occur:</p> <ul style="list-style-type: none"> • the producer has interest in more than 4 Federal grazing permits and/or 4 State land leases, or a combination of 4 Federal grazing permits and State land leases • 4 or more carrying capacities exist under the unit • 4 or more farms, tracts, or tracts with 4 different carrying capacities or any combination of the 3 exist.

NAP Grass for Grazing Worksheet (Continued)

--C Saving a Producer’s NAP Grass for Grazing Worksheet For the Applicable Crop Year (Continued)--

Step	Action
2 (Cntd)	<p>Examples: The following naming conventions are examples:</p> <ul style="list-style-type: none"> • 2012_NAP_Barton_KS_Jones_1_1of2 • 2012_NAP_Barton_KS_Jones_2_2of2 • 2012_NAP_Farmville_AZ_Smith_1_1of3 • 2012_NAP_Farmville_AZ_Smith_2_2of3 • 2012_NAP_Farmville_AZ_Smith_3_3of3. <ul style="list-style-type: none"> • From the “Save as type:” drop-down list, menu and select “Excel Macro-Enabled Workbook (*.xism)”. • CLICK “Save”. 
4	Begin entering producer data according to subparagraph D.

NAP Grass for Grazing Worksheet (Continued)

D Completing NAP Grass for Grazing Worksheet

Subparagraph 195 H requires adjustments to expected AUD's when stocking rates and/or grazing days under lease arrangements, rental agreements, or permits with grazing arrangements are not consistent with STC-established carrying capacities. Because of the variation in private land, State land lease carrying capacities, plus AU's listed on Federal land grazing permits, most native grass for grazing NAP applications will need to be adjusted. To simplify this requirement, an Excel "NAP Grass for Grazing Worksheet" has been developed to calculate the acres to enter in the NAP Application for Payment software with a carrying capacity of "1" acre/AU.

It is very important that farms and ranches be constituted properly. The worksheet is broken down into the following 3 sections, "Federal grazing permits", "State land lease", and "privately owned/leased land".

Item	Instructions
Part A -Top Portion of Worksheet	
1	Enter crop year. This is a required entry. The crop year can be changed to ensure that the payment is calculated using the correct AUD value. See paragraph 773.
2	Enter producer's name. This is a required entry.
3	Enter unit number. This is a required entry.
Part B – Federal Grazing Permits Section	
<p>A permit or lease on Federal lands that includes FS land, Tribal land, BIA land, and BLM land, provides the approved AU's or AUM's that a producer may graze. NAP pays on certified acreage; therefore, adjustments have to be made to allow the NAP Application for Payment software to calculate the payment correctly. Because Federal lands base grazing lands on AU's or AUM's, the worksheet shall be used to convert AU's or AUM's to acres.</p> <p>Each grazing worksheet will accommodate up to 4 Federal grazing permits. If a livestock operation has more than 4 Federal grazing permits, additional worksheets shall be used to extend the number of Federal grazing permits to allow for additional acreage calculations in *--excess of 4. The acreages from each worksheet in item 32, shall be totaled and entered in--* the NAP Application for Payment software according to subparagraph 1757 B on the Grazing and Loss Calculations Screen in the "Planted Acres" field using a carrying capacity of "1" acre/AU. All necessary information needed to compute the acres to be entered in the NAP Application for Payment software can be found on the producer's Federal grazing permit. Since BLM or the FS regulation does not allow subleasing of a Federal grazing permit, each permit must be under the name of the individual or entity making application for payment. The County Office will need to ensure that the beginning and ending grazing period dates include all or part of the grazing year covered by the producer's application for payment. The following information must be entered for each Federal grazing permit in the worksheet to compute the acres to enter in the NAP Application for Payment software.</p> <p>Note: See Exhibit 22 for examples and explanations of the calculations performed by the worksheet for the Federal Grazing Permit Section, Part B.</p>	

NAP Grass for Grazing Worksheet (Continued)

D Completing NAP Grass for Grazing Worksheet (Continued)

Item	Instructions
4	Enter the number of livestock, by kind, from the Federal grazing permit in the appropriate block provided. The livestock kind will indicate whether the livestock covered by the Federal grazing permit are cows (cattle), bulls, horses, sheep, goats, or yearlings. Each kind of livestock represents a different AU number and must be entered correctly to compute the proper payment. If a kind of livestock is not represented on the permit, an entry is not required in that block. Leave the block blank.
5	<p>Enter COC-established percent of grazed forage loss for the county in which the land is physically located according to subparagraph 195 I. This is a required entry. The percent of loss established by COC shall be entered in the NAP Application for Payment software, on the Grazing "AUD" Loss Calculations Screen, under "COC Loss Factor" according to paragraph 1757.</p> <p>Note: If multiple loss percentages are established that are applicable to the unit, then a separate worksheet for each loss percentage shall be completed. The total sum of all Federal permit acreage in item 32 from each worksheet for which a different loss percentage is applicable to the unit shall be entered in the NAP application for payment software according to subparagraph 1757 B on the Grazing "AUD" Loss Calculations Screen in the "planted acres" field.</p> <p>Example: Jim Jones' Unit 1 is physically located in Chaves County, New Mexico, and Eddy County, New Mexico. A separate percentage of loss, based on independent assessment, has been established by each of the respective COC's. A separate worksheet shall be completed for each percentage of loss, 1 for the land physically located in Chaves County, and 1 for the land physically located in Eddy County.</p>
6	Enter percent of public land (%PL). This is a required entry and can be found on the producer's bill or Grazing Schedule and Fees Statement.
7	<p>Enter producer's share. This is a required entry.</p> <p>Note: The producer's share will be displayed in the NAP Application for Payment software, on the Grazing Loss Acreage Screen according to paragraph 1756, when the grazing crop is selected on the Crop Selection Screen.</p>
8	<p>Enter "Non-Use" from the permit, if applicable. "Non-Use" from the permit:</p> <ul style="list-style-type: none"> • shall be entered as AUM's • can be found on page 2 on the producer's last quarter billing statement from the Federal Agency • is applicable when the Federal Agency reduces the grazing days under the Federal grazing permit or lease due to drought and the producer does not have to pay the Federal Agency because of a temporary non-use of the permit. <p>Example: Producer has FS grazing permit that allows the producer to graze 212 cows from *--April 1 to July 1, 2014, at a rate of \$1.35 per AUM. The final bill shows--* 149 AUM's of non-use at a rate of \$1.35 per AUM. 149 AUM's of non-use shall be entered in item 8.</p>

NAP Grass for Grazing Worksheet (Continued)

D Completing NAP Grass for Grazing Worksheet (Continued)

Item	Instructions																
9	<p>Enter Federal Grazing Rate per AUM from the Federal grazing permit or lease. This is a required entry.</p> <p>Example: The producer has FS grazing permit that allows the producer to graze 212 cows *--from April 1 to July 1, 2014, at a rate of \$1.35 per AUM. The final bill shows--* 149 AUM's of non-use at a rate of \$1.35 per AUM. \$1.35 per AUM shall be entered in item 9.</p>																
10	<p>Enter beginning and ending grazing dates for each livestock kind entered on the Federal grazing permit or lease. If more than 1 grazing period is shown on a Federal grazing permit or lease, use a separate Federal grazing permit in the worksheet to enter the different grazing periods.</p> <p>Example: Jim's grazing permit allows Jim to graze 100 cows as follows:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">From:</td> <td style="text-align: center;">To:</td> </tr> <tr> <td style="text-align: center;">January 1</td> <td style="text-align: center;">March 31</td> </tr> <tr> <td style="text-align: center;">July 1</td> <td style="text-align: center;">October 31</td> </tr> </table> <p>In this situation, user would have 2 separate entries (2 separate columns) on the worksheet, as follows, for the applicable item numbers:</p> <p>Federal Permit 1 (Column 1) Federal Permit 2 (Column 2)</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">4. Cows 100</td> <td style="text-align: center;">4. Cows 100</td> </tr> </table> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Grazing Days</td> <td style="text-align: center;">Grazing Days</td> </tr> <tr> <td style="text-align: center;">From:</td> <td style="text-align: center;">To:</td> </tr> <tr> <td style="text-align: center;">10. January 1</td> <td style="text-align: center;">10. July 1</td> </tr> <tr> <td style="text-align: center;">March 31</td> <td style="text-align: center;">October 31</td> </tr> </table>	From:	To:	January 1	March 31	July 1	October 31	4. Cows 100	4. Cows 100	Grazing Days	Grazing Days	From:	To:	10. January 1	10. July 1	March 31	October 31
From:	To:																
January 1	March 31																
July 1	October 31																
4. Cows 100	4. Cows 100																
Grazing Days	Grazing Days																
From:	To:																
10. January 1	10. July 1																
March 31	October 31																
11	<p>Enter NCT approved grazing days for the specific forage type being grazed under the permit in the county. This is a required entry.</p> <p>Example: Producer has a BLM permit that allows 200 cows to graze native grass from *--April 1 to July 1, 2014. NCT approved grazing days for native grass in the--* county is 305 days. Enter 305 days in item 11.</p>																
12	<p>The acreage for each Federal permit is automatically calculated by the worksheet and entered in item 12. The worksheet will also enter the total Federal permit acreage in item 32. The total calculated Federal permit acreage from item 32 for all worksheets for the unit shall be entered in the NAP software according to subparagraph 1757 B on the Grazing "AUD" Loss Calculations Screen, in the Carrying Capacity Section, under "Planted Acres". The total Federal permit acreage from each separate worksheet shall be entered under "Federal acres with the name of the lessor" associated to the appropriate planting period COC loss factor, with a carrying capacity of "1" acre/AU.</p>																

NAP Grass for Grazing Worksheet (Continued)

D Completing NAP Grass for Grazing Worksheet (Continued)

Part C – State Land Lease Section	
<p>The State Land Lease section is used for computing acres to be entered for State leased land that provides for the number of AU's or AUM's that can be grazed. Carrying capacity is expressed in animals allowed per section. The information required to compute acres for entering in the automated system is "acreage" and "carrying capacity". Each worksheet will accommodate up to 4 State land leases. If a livestock operation has more than 4 State land leases, additional worksheets shall be used to extend the number of State land leases to allow for additional acreage calculations for the State land leases in excess of 4. The acreage from each worksheet shall be totaled and entered using a carrying capacity of "1" acre/AU in the NAP Application for Payment software to compute the livestock operation's payment. All entries listed below are required entries.</p> <p>*--Important: The NAP GRASS for Grazing Worksheet shall not be used for computing acres to be entered for State land leased on a cash lease basis. Payments for State land leased on a cash lease basis shall be calculated using CCC-576C.</p> <p style="text-align: center;">State land leased on a AUM or AU basis in which the term of the lease is less than 1 year shall load the data in Part B of the worksheet for computing acres.--*</p> <p>Note: See Exhibit 22 for examples and explanations of the calculations performed by the worksheet for the State Land Lease Section, Part C.</p>	
Item	Instructions
13	Enter State land lease number. This is a required entry.
14	Enter acreage from the State land lease, Exhibit A. This is a required entry.
15	Enter carrying capacity (Acres/Section) associated with the acreage from Exhibit A of the State land lease. This is a required entry.
16	<p>Adjusted acres based on carrying capacity per section will be displayed. The automated worksheet performs the adjusted acres calculation as follows:</p> <p style="text-align: center;">Item 14 ÷ (640 acres ÷ Item 15) = Adjusted Acres.</p> <p>Example: State land lease number 20 contains 340 acres with a carrying capacity per section of 10 AU's.</p> <p style="text-align: center;">340 acres ÷ (640 acres ÷ 10 AU's) = 5.3125 adjusted acres displayed in item 15.</p>
17	<p>Enter producer's share from the State land lease. This is a required entry.</p> <p>Note: Producer's share will be displayed in the NAP Application for Payment software, on the Grazing Loss Acreage Screen according to paragraph 1756, when the grazing crop is selected on the Crop Selection Screen.</p>

Examples and Explanations of NAP Grass for Grazing Worksheet Calculations

A Overview

This exhibit provides examples and explains the calculations performed in each section of the NAP Grass for Grazing Worksheet (Exhibit 21, subparagraph B).

B Section A

Section A allows users to enter the producer’s name, crop year, and unit number. The crop year can be changed to allow selecting the appropriate year’s AUD payment rate (paragraph 773).

“Total Acres” from Sections B, C, and D are combined and displayed in item 32 for entry into the NAP automated software using a carrying capacity of “1” acre/AU. The item 32 entry shall be entered in the automated software according to subparagraph 1757 B under the “Planted Acres” field with a carrying capacity of “1” acre/AU.

The calculated payment is displayed in item 33, as follows.

*--

1. Crop Year:	2014	3. Unit Number	32. Total Acres to Enter in NAP Software Using CC 1	33. Payment
2. Producer:	John Doe	1	63.95	\$3,790

--*

C Section B, “Federal Grazing Permit Section”

Federal grazing permits or leases include FS, Tribal, BIA, and BLM lands which provide the number of AU’s or AUM’s the producer may graze. NAP pays for grazed forage losses on certified acreage; therefore, an adjustment must be made to allow for the NAP software to calculate the payment correctly. The calculations in the following examples show how the NAP Grass for Grazing Worksheet converts AU’s or AUM’s to acres to enter into the NAP automated software using a carrying capacity of “1” acre/AU.

***--Example 1:** Producer has FS permit that allows 212 cattle to graze from April 1 to July 1, 2014. There is not a deduction for non-use and the percent of public--* land is 100%. The grazing period for native grass in the county is 305 days. The county grazing percent of loss approved by COC is 75 percent.

$$212 \text{ cattle} \times 92 \text{ grazing days} = 19,504 \text{ AUD's} \div 305 \text{ (NCT approved grazing days)} = 63.95 \text{ acres.}$$

Note: 63.95 acres will be automatically calculated and entered in items 12 and 32. The acres in item 32 **shall be entered in the NAP software according to subparagraph 1757 B** on the Grazing AUD Loss Calculations Screen in the “Planted Acres” field and in the “Federal” acres field with the name of the lessor using a carrying capacity of “1” acre/AU, for example BLM, FS, etc.

Examples and Explanations of NAP Grass for Grazing Worksheet Calculations (Continued)

C Section B, “Federal Grazing Permit Section” (Continued)

Non-Use: Federal Agencies may reduce the dollar amount a producer pays for non-use of the permit or reduced AUM’s on the permit because of drought, etc. When non-use AUM’s are entered in item 8 and the Federal Grazing Rate per AUM is entered in item 9, the “Non-use” section of the Grass for Grazing Worksheet calculates the amount the producer did not pay the Federal Agency and converts it into AUD’s.

The non-use payment reduction is converted into AUD’s by the NAP Grass for Grazing Worksheet as follows:

Number of AUM’s of non-use (Federal Agency last quarter billing statement to producer) x Federal grazing rate per AUM (as provided in the permit) divided by .55 (established NAP payment level, subparagraph 1276 B) divided by \$1.4130 (2014 AUD price, subparagraph 773 E) equals AUD’s of non-use reduction. See subparagraph 773 E for the applicable crop year rate.

***--Example 2:** Producer has FS permit that allows him to graze 212 cows from April 1 to July 1, 2014. COC-established percent of grazed forage loss for the county is 75 percent. The grazing period for native grass in the county is 305 days. The producer’s final bill shows 149 AUM’s of non-use. The Federal grazing rate is \$1.35 per AUM.

149 AUM’s non-use x \$1.35 (Federal grazing rate per AUM from FS bill) = \$201.15 (amount the producer was **not** required to pay).

To convert the \$201.15 payment reduction into AUD’s:

$\$201 \text{ (non-use payment reduction in dollars)} \div .55 \text{ (NAP established payment level, subparagraph 1276 B)} \div \$1.4130 \text{ (2014 AUD price)} = \mathbf{258.64 \text{ AUD's non-use reduction.}}$

212 cows (AU’s) x 92 grazing days = 19,504 AUD’s - 259 AUD’s of non-use reduction = 19,245 AUD’s for NAP payment \div 305 (NCT approved grazing days) = 63.10 acres to enter in NAP software using carrying capacity of “1” acre/AU.

Note: 63.10 acres will be automatically calculated and entered in items 12 and 32. Acres in item 32 **shall be entered in the NAP software according to subparagraph 1757 B** on the Grazing AUD Loss Calculations Screen in the “Planted Acres” field and in the “Federal” acres field with the name of the lessor using a carrying capacity of “1” acre/AU, for example BLM, FS, etc.

Examples and Explanations of NAP Grass for Grazing Worksheet Calculations (Continued)

C Section B, “Federal Grazing Permit Section” (Continued)

Percent of Public Land: In some cases, but **not** all, Federal property will be scattered throughout the producer’s private land. When a producer owns or leases property within Federal property, it is called base property (private ranch). Because private land includes Federal property, the producer has to apply to the Federal Agency for using grazing privileges associated with that property. The Federal Agency only controls Federal land, not the private or State land associated with the lease or permit. The Federal Agency controls their land by assigning AU’s on the Federal Lease/Permit and multiplying that times the percent of public land.

The percent of public land is calculated by the NAP Grass for Grazing Worksheet as follows.

Example 3: Producer has BLM lease that contains private land. Producer is allowed to graze 212 cows from April 1 to July 1, 2014 (92 grazing days). The county’s normal grazing period for native pasture is 305 days. The percent of public land on the producer’s final bill or Grazing Schedule and Fees Statement is 86 percent. The COC established percent of grazed forage loss for county is 75 percent.

$$212 \text{ cows} \times 92 \text{ grazing days} = 19,504 \text{ AUD's}$$

$$19,504 \text{ AUD's} \div 305 \text{ (NCT approved grazing days)} = 63.95 \text{ Acres}$$

63.95 Acres \times 86% PL (as stated on final bill) = 54.99 acres to enter in the NAP software using a carrying capacity of “1” acre/AU.

Note: 54.99 acres will be automatically calculated and entered in items 12 and 32. Acres in item 32 **shall be entered in the NAP software according to subparagraph 1757 B** on the Grazing AUD Loss Calculations Screen in the “Planted Acres” field and in the “Federal” acres field with the name of the lessor using a carrying capacity of “1” acre/AU, for example BLM, FS, etc.

Examples and Explanations of NAP Grass for Grazing Worksheet Calculations (Continued)

C Section B, “Federal Grazing Permit Section” (Continued)

Federal Permit:

- #1 displays entries from Example 1
- #2 displays entries from Example 2
- #3 displays entries from Example 3.

B. Federal Grazing Permits Section

	Federal Permit #1		Federal Permit #2		Federal Permit #3	
	4. Cows	212	4. Cows	212	4. Cows	212
	4. Bulls		4. Bulls		4. Bulls	
	4. Horses		4. Horses		4. Horses	
	4. Sheep		4. Sheep		4. Sheep	
	4. Goats		4. Goats		4. Goats	
	4. Yearlings		4. Yearlings		4. Yearlings	
	5. % Loss	75%	5. % Loss	75%	5. % Loss	75%
	6. % PL	100%	6. % PL	100%	6. % PL	86%
	7. Share	100%	7. Share	100%	7. Share	100%
	8. Non-use		8. Non-use	149	8. Non-use	
	9. Fed Gz Rate	1.35	9. Fed Gz Rate	1.35	9. Fed Gz Rate	1.35
	Grazing Days		Grazing Days		Grazing Days	
	From	To	From	To	From	To
10. Cows	*--4/1/2014	7/1/2014	4/1/2014	7/1/2014	4/1/2014	7/1/2014--*
10. Bulls						
10. Horses						
10. Sheep						
10. Goats						
10. Yearlings						
11. NCT Grazing Days						
	12. Acres to Enter:	63.95	12. Acres to Enter:	*--63.10--*	12. Acres to Enter:	54.99

Examples and Explanations of NAP Grass for Grazing Worksheet Calculations (Continued)

D Section C, “State Land Lease Section”

The State land lease carrying capacity is based on 640 acres (1 section) of year round grazing in the NAP Grass for Grazing Worksheet. The example below shows how the NAP Grass for Grazing Worksheet calculates State Land Lease acreage.

Example.

State Lease #	Acres in Lease	Carrying Capacity per Section
20	340.0	10 AU’s
16	640.0	8 AU’s

State Lease #20: 640 acres per section ÷ 10 AU’s per section = 64 acre/AU.
340 acres in lease ÷ 64 acre/AU = 5.313 acres to enter in NAP software using a carrying capacity of “1” acre/AU.

State Lease #16: 640 acres per section ÷ 8 AU’s per section = 80.0 acres/AU.
640 acres in lease ÷ 80.0 acre/AU = 8.0 acres to enter in NAP software using a carrying capacity of “1” acre/AU.

COC established percent of grazed forage loss for county is 75 percent.

Actual Carrying Capacity for State Land			Actual Carrying Capacity for State Land			Actual Carrying Capacity for State Land		
13. Lease No.	20 & 16		13. Lease No.			13. Lease No.		
14. Acres	15. AU/Sec.	16. Adjusted Acres	14. Acres	15. AU/Sec.	16. Adjusted Acres	14. Acres	15. AU/Sec.	16. Adjusted Acres
340	10	5.3125			0			0
640	8	8			0			0
		0			0			0
		13.3125	0		0	0		0
19. Acres to Enter		13	19. Acres to Enter		0	19. Acres to Enter		0
17. Share		100	17. Share		100	17. Share		1
18. % Loss		75%	18. % Loss		0%	18. % Loss		0%

Note: 13.00 acres will be automatically calculated and entered in items 19 and 32. Acres in *-item 32 shall be entered in the NAP software according to subparagraph 1757 B-* on the Grazing AUD Loss Calculations Screen in the “Planted Acres” field and in the “State” acres field with the name of the lessor using a carrying capacity of “1” acre/AU, for example, State Land Office, etc.

Examples and Explanations of NAP Grass for Grazing Worksheet Calculations (Continued)

E Section D, “Privately Owned and Leased Land Section”

The example in this section shows how the NAP Grass for Grazing Worksheet calculates the acreage to enter in the automated software for a carrying capacity of “1” acre/AU for privately owned and/or leased land for producers with public lands scattered throughout their private land holdings.

Example: Producer has public lands scattered throughout her private land holdings. The producer reports 1500.0 acres of native pasture intended for grazing in CARS. The producer’s carrying capacities and grazing days for the native pasture are as follows:

- 500.0 acres native pasture, 64 acre/AU carrying capacity, 365 grazing days
- 500.0 acres native pasture, 64 acre/AU carrying capacity, 185 grazing days
- 250.0 acres native pasture, 90 acre/AU carrying capacity, 365 grazing days
- 250.0 acres native pasture, 58 acre/AU carrying capacity, 365 grazing days.

The calculations to determine the acres to enter into the automated system as a carrying capacity of “1” acre/AU are as follows:

- 500.0 acres ÷ 64 acre/AU = 7.8125 acres
- 500.0 acres ÷ 64 acre/AU = 7.8125 acres ÷ 365 NCT grazing days = 0.0214 AU’s per day x 185 days = 3.96 acres
- 250.0 acres ÷ 90 acre/AU = 2.778 acres
- 250.0 acres ÷ 58 acre/AU = 4.3103 acres.

The following worksheet displays the entries required to obtain the acres to enter in the NAP software for this example of a producer with public lands scattered throughout her private land holdings.

*--

20. Farm Number	21. Producer Share	22. Certified Acreage	23. Acreage per Carrying Capacity	24. % of Loss	25. Carrying Capacity	26. Start Grazing Days	27. End Grazing Days	28. Grazing Days	29. NCT Grazing Days	30. AUD's	31. Acres to Enter
1	100%	1500.0	500.0	75	64	1/1/2014	12/31/2014	366	365	285938	7.81
			500.0		64	3/1/2014	9/1/2014	185		144531	3.96
			250.0		90	1/1/2014	12/31/2014	366		101667	2.79
			250.0		58	1/1/2014	12/31/2014	366		157759	4.32
Total										18.86	

Note: 18.86 acres will be automatically calculated and entered in items 31 and 32. Acres in--* item 32 **shall be entered in the NAP software according to subparagraph 1757 B** on the Grazing AUD Loss Calculations Screen in the “Planted Acres” field and in the “Private/Leased” acres field with the name of the lessor using a carrying capacity of “1” acre/AU, for example, Juan Valdez.